

226th ANNUAL REPORT
TOWN OF WARREN, CONNECTICUT
YEAR ENDING JUNE 30, 2014

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**BOARD OF FINANCE
TOWN OF WARREN
50 Cemetery Rd.
Warren, CT 06754**

**ANNUAL REPORT
FISCAL YEAR 2013/2014**

To the Voters and Taxpayers of the Town of Warren:

The Board of Finance presents herein highlights of the Auditor's Report by Charles Heaven & Co., Certified Public Accountants, and the Annual Reports received from various town offices, boards and commissions for the Fiscal Year ending June 30, 2014. A full copy of the Auditor's Report is available in the Town Clerk's office.

At Town Meeting held May 22, 2014 voters approved the budget for the Fiscal Year 2014-2015 summarized below:

EXPENSES

Education	\$3,311,693
Other Town Expenses	\$1,918,277
Total Estimated Expenses	\$5,229,970

INCOME

Total Anticipated (non-tax) Income	\$304,726
Amount to be raised by Taxation	\$4,925,244
Total Estimated Income	\$5,229,970

This budget resulted in a mill rate of 14.2 mills. Copies of the completed budget are available from the Town Clerk.

Jack Travers,
Chairman

Jack E. Travers	Robert Kennedy	Susan Haxo
David C. Robinson	Robyn Kasler	Luke Tanner

Board of Selectmen

Annual Report for 2013-2014

The Board of Selectmen would like to thank all of the citizens of Warren, especially the staff at the Town Hall and the Town Crew, for their hard work and dedication in making Warren a wonderful place to live. This was a year of transition and learning for the Board, with two newly elected Selectmen. Being in the position of First Selectman, I have been attending many classes given by organizations like CCM, COST and the CT. Community Foundation covering subjects such as grants, insurances, labor relations and other items I feel are appropriate to managing our Town.

Transition didn't stop with the Board of Selectman. Our Town Crew over the past year has been down to a (3) three man crew the majority of the time. After a winter that did not want to end, the weather finally cooperated enough to have the culverts in town cleaned out for the first time in a few years. The Crew cleaned up and organized the Public Works yard, making it a safer place to work. During the fall of 2013, roads in the rotation maintenance schedule were shimmed and chip sealed, trees were cut, along Town roads and beach area and new roofs were done at Warren Woods.

It has been a year of growth for the Park and Recreation Committee. The Committee was very busy getting (4) four musical artists to perform at the Beach and Warren Woods facilities this past year. With a demand for summer camps, the Committee was able to help sponsor an adventurous summer camp at Warren Woods. The rental of Warren Woods is also showing more use with weddings and other events happening throughout the spring and summer seasons. The Community Center was open on Sundays to residents wishing to play basketball, pool, table hockey, ping pong and other games.

The Northwest CT Council of Governments has merged with the Litchfield Hills Council of Governments to form the Northwest Hill Council of Governments (NHCOG) made up of all twenty-two towns in the northwest corner of the state. This allows us to work together on purchasing items like road salt and sharing equipment between the town road crews.

The door to the Selectman's office is always open and we welcome all comments and input.

Respectfully submitted for the Board of Selectmen

Craig B. Nelson, First Selectman

OFFICE OF THE TOWN CLERK

ANNUAL REPORT

JULY 1, 2013 - JUNE 30, 2014

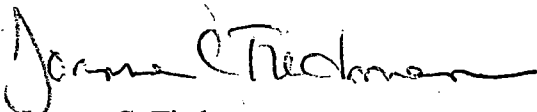
Office Hours:

Monday 9:00 AM - 1:00 PM
Tuesday 9:00 AM - 4:00 PM
Wednesday 9:00 AM - 4:00 PM
Thursday 9:00 AM - 1:00 PM
Friday CLOSED

The following reflects volume of records processed in fiscal year 2013/2014:

LAND RECORDS	VITAL RECORDS RECORDED	LICENSES ISSUED
376 Documents	5 Births	
8 Survey Maps	13 Deaths	214 Dogs
9 Certificates of	15 Marriages	15 Marriages
<u>Trade Name</u>		
393 Total	33 Total	229 Total

A Historic Documents Preservation Grant of \$4,000 was received. The funds were used to conserve two old vital records books dated 1852-1948. The books were dismantled and the pages cleaned, repaired and deacidified. In addition a dedicated locking vital records cabinet was purchased.



Joanne C. Tiedmann
Town Clerk

TOWN OF WARREN
Assessor's Office
50 Cemetery Road
Warren, Connecticut 06754

Assessor's Report

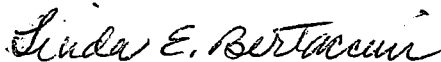
Vision Government Solutions, Inc. assisted the Assessor with the State mandated Revaluation of all real property for the 2012 Grand List. The 2012 Grand List for the Town of Warren is reflected in the 2013/2014 Fiscal Year. The Taxable Net Grand List for 2012, after the Board of Assessment Appeals changes and Certificates of Correction by the Assessor, is as follows:

Real Estate	325901790
Personal Property	3437350
Motor Vehicle	13366510

Taxable Net Grand List	342705650
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The next scheduled Revaluation is for the 2017 Grand List.

Respectfully submitted,



Linda E. Bertaccini
Assessor

BOARD OF ASSESSMENT APPEALS

WARREN TOWN HALL
50 Cemetery Road
WARREN CONNECTICUT 06754

ANNUAL REPORT 2013-2014

The Warren Board of Assessment Appeals held a public meeting on September 9, 2013 to hear appeals on motor vehicles and other personal property on the Grand list of October 1, 2012; no applications were received. The Board also set hearing and meeting dates for the following calendar year: Meeting date of February 20, 2014 and hearing dates of March 8, 2014 and September 6, 2014.

The Warren Board of Assessment Appeals held one (1) meeting on February 20, 2014 to review (1) application and to make arrangements for a site visit prior to the hearing on March 8, 2014. Applicant was called and a letter was sent to confirm site visit and hearing date and time.

At the March 8, 2014 hearing, the Board heard the applicant. After reviewing the information and visiting the site, no adjustments were made. The applicant was notified of the Board's decision in writing.

Respectfully Submitted,
Board of Assessment Appeals
Joseph Manley, Chairman
Paul S. Taltaval
Colleen Frisbie

PLANNING AND ZONING COMMISSION

Annual Report

July 1, 2013 – June 30, 2014

The Town of Warren Planning and Zoning Commission wrestles each month with sensitive land use applications, issues, and topics. They work hard to protect and preserve the rural character of Warren while at the same time being sensitive to the rights of property owners to develop their land. The Commission had a busier year, holding ten meetings throughout the fiscal year. The Commission is made up of 8 regular members and 3 alternate members. There is currently one alternate vacancy; please contact the First Selectman's Office if you are interested in volunteering to serve in this capacity. The Commission meets the 2nd Tuesday of the month at 7:30PM at Town Hall.

The Planning & Zoning Commission wishes to thank their former chairman, Jack Baker, for his many years of service to the Town on this Commission and wishes him well in his work as Chairman of the Board of Trustees at the Connecticut Community Foundation. The Commission also gratefully acknowledges Tom Fahsbender and Barnes Brooks for their years of service and wishes them well in their new locales.

Amendments were made to the Zoning Regulations to eliminate the Inclusionary Fee and to permit principal or accessory buildings or structures by special exception within 50-100 feet of the shoreline. A special exception permit was subsequently granted for the construction of accessory structures within 50-100 feet of the shoreline, and another special exception permit was granted for a home-based business. Acting in their planning capacity, the Commission issued a favorable report to the Board of Selectmen regarding the construction of a Veteran's Memorial on Town-owned property.

There were 35 zoning permit approvals issued during the year. These included three new homes and the demolition and reconstruction of an existing home. Several additions, garages, pools, decks, and sheds were also approved.

Stacey Sefcik, CZET, was hired as the new Zoning Enforcement Officer (ZEO) in March 2014. The Land Use Office is open between 9:30AM and 12:30PM Mondays and Wednesdays; however, the ZEO can be available at other times throughout the week by appointment. The ZEO can be reached at (860) 868-7881 x 117 or at landuse@warrenct.org. If you are planning a project, please contact Stacey early on so that she can review the proposal with you and help you through the permitting process.

Regular Members

Bob Bolte, Chairman
Chris Brodhead, Vice Chairman
Susan Bates
Christopher Fischer
Phil Good
Robyn Kasler
Howard Lethbridge
John Miller

Alternate Members

Brian Coyle
Matthew Worden
VACANCY

Respectfully submitted,

**Stacey M. Sefcik, CZET
Zoning Enforcement Officer**

CONSERVATION & INLAND WETLANDS COMMISSION

Annual Report

July 1, 2013 – June 30, 2014

The Inland Wetlands Commission is charged with protecting the inland wetlands and watercourses within the Town of Warren. The inland wetlands and watercourses of Warren are an indispensable and irreplaceable but fragile natural resource. The wetlands and watercourses are an interrelated web of nature essential to:

- an adequate supply of surface and underground water;
- hydrological stability and control of flooding and erosion;
- the recharging and purification of groundwater; and
- the existence of many forms of animal, aquatic, and plant life.

The preservation and protection of the wetlands and watercourses from random, unnecessary, undesirable, and unregulated uses, disturbance or destruction is in the public interest and is essential to the health, welfare, and safety of the citizens.*

The Inland Wetlands Commission is made up of 5 regular members and 3 alternate members. There are currently two alternate vacancies; please contact the First Selectman's Office if you are interested in volunteering to serve in this capacity. The Commission wishes to thank their former chairman and vice-chairman, Craig Nelson and Thomas Sarsfield, for their many years of service to the Town on this Commission. Several new members joined the Commission this year, including Keith Jewell, Dawn Blocker, and Nora Hulton. The Inland Wetlands Commission meets the 2nd Monday of the month at the Town Hall at 7:00PM.

The Inland Wetlands Commission met for 11 of their 12 regularly scheduled meetings and held 2 special meetings. The Commission granted 18 Inland Wetlands Permits, none of which were deemed to be a significant activity impacting the wetlands; this was nearly double the amount of permits issued the previous year. The Commission also issued two declaratory rulings for as-of-right uses and conducted one Show Cause Hearing regarding a Cease and Desist Order that was ultimately satisfactorily resolved.

Stacey Sefcik was hired as the new Inland Wetlands Enforcement Officer (IWEO) in March 2014. The Land Use Office is open between 9:30AM and 12:30PM Mondays and Wednesdays; however, the IWEO can be available at other times throughout the week by appointment. She can be reached at (860) 868-7881 x 117 or at landuse@warrenct.org. If you are planning a project, please contact Stacey early on so that she can review the proposal with you and help you through the permitting process.

*contains content from the Inland Wetlands Regulations, adopted from DEP 4th model.

Regular Members

Keith Jewell, Chairman
Cindy Shook, Vice Chairman
Nancy Binns
Dawn Blocker
Nora Hulton

Alternate Member

Darrin Willenbrock
VACANCY
VACANCY

Respectfully submitted,

Stacey M. Sefcik
Inland Wetlands Enforcement Officer

ZONING BOARD OF APPEALS

Annual Report

July 1, 2013 – June 30, 2014

The responsibilities of the ZBA include granting variances from the Zoning Regulations, hearing appeals from the Zoning Enforcement Officer's decisions, and granting Motor Vehicle License Approvals. The most common applications to the Zoning Board of Appeals are requests for variances to the Zoning Regulations. In order to grant a variance, the Board must make the following findings:

- A) There are special conditions or circumstances affecting the lot but not affecting, in general, the zoning district in which the lot is situated. These conditions or circumstances are related solely to: (i) the unusual shape or topography of the land; or (ii) the condition or location of an existing structure. These special conditions or circumstances shall not be related to the personal conditions or circumstances of the applicant.
- B) The exceptional difficulty or unusual hardship claimed by the applicant is not due to the actions either of the current property owner, a previous property owner, or the applicant.
- C) The strict application of the Zoning Regulations would deprive the property owner of all reasonable use of the property.
- D) The exceptional difficulty or unusual hardship is not merely financial.
- E) The relief granted is the minimum necessary to provide a reasonable use of the property.
- F) The relief granted will not adversely affect the surrounding properties or be otherwise harmful to the public welfare.

The Zoning Board of Appeals meets the 4th Wednesday of the month in the Town Hall at 7:30 PM provided there is an application to consider or other business pending. For the first time in many years, the Board held a regular meeting, at which time a public hearing was held regarding a request for variance of Section 9.1.5, which requires all driveway curves to have a minimum radius of 60 feet. The requested variance was granted. During this fiscal year, the Board heard no appeals from the Zoning Enforcement Officer's decisions; nor did the Board hear any applications for Motor Vehicle License location approval.

The Zoning Board of Appeals is comprised of 5 regular members and 3 alternates. There are currently two vacancies; please contact the First Selectman's Office if you are interested in volunteering to serve in this capacity.

Variance applications and the \$90 application fee should be received in the Land Use Office at least three weeks prior to the meeting date in order to ensure adequate time for required legal notices to be published. Generally site visits are made by the board members on each application prior to a public hearing. The Zoning Enforcement Officer, Stacey Sefcik, is available to assist applicants on Mondays and Wednesdays from 9:30AM-12:30PM. She can be reached at (860) 868-7881 x 117 or at landuse@warrenct.org.

Regular Members

John Githens, Chairman
Jon Garvey, Vice Chairman
Trisha Barry
William Hopkins
VACANCY

Alternate Members

Peter Brodhead
Nancy Florio
VACANCY

Respectfully submitted,

Stacey M. Sefcik, CZET
Zoning Enforcement Officer

Town of Warren
Building Department
50 Cemetery Road
Warren, CT 06754
Tel/Fax (860) 868-7881, Ext. 111

ANNUAL REPORT
FISCAL YEAR 2013 - 2014

The following is a three-year comparison of total construction activity in the town of Warren:

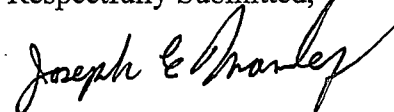
Fiscal Year	11-12	12-13	13-14
No. Permits	233	180	164
New Dwellings	1	3	3
Construction Value	\$7,586,761	\$6,868,903	\$9,686,025
Fee Value	\$67,458	\$59,222	\$82,199

The number of permits issued this year was down; however three permits were issued for new dwellings. Overall construction value was up by 40 percent from the previous year.

Just a reminder that the State of Connecticut Building Code is adopted and required by Town Ordinance. Any building project, electrical, plumbing and heating repairs, wood stoves, solar systems, swimming pools (in ground and above ground), reroofing and siding, require the filing for a permit from the Building Official.

I would like to thank all departments, commissions and the residents of the Town of Warren for their help and cooperation.

Respectfully Submitted,



Joseph E. Manley
Building Official



Town of Warren

Social Services
50 Cemetery Rd
Warren CT 06754
860-868-7881

ANNUAL REPORT FISCAL YEAR 2013 – 2014

Warren Social Services supports local residents through advocacy; referral to local, state and federal assistance programs; short-term financial assistance; linking with employment opportunities and career support services; and short-term counseling. The mission of this department is to assist the residents of Warren in developing the skills and knowledge necessary to seek services and support through self-advocacy.

A total of 24 Warren households were assisted by the Social Services director utilizing a variety of local, State and Federal resources. This assistance totaled **\$23,706.36**:

\$ 5,140.00	State of CT/Federal Energy Assistance Program
\$ 5,467.73	Berkshire Taconic Community Foundation
\$ 8,852.44	Good Neighbor Fund
\$ 2,452.72	Northwest CT Fuel Bank
\$ 1,793.47	Operation Fuel

Three Warren children received new backpacks filled with school supplies, clothing, shoes and winter coats through the United Way Back to School Program. Local Girl Scout Daisy and Brownie troops provided Thanksgiving baskets for two Warren Families. Eight households received December holiday gifts, food, and gift cards through the support of the Litchfield Women's Club, Region 6 School District holiday gift drive, and The Community Foundation of Northwest Connecticut's year-end critical needs/holidays' grant.

Respectively Submitted,

Leah Pullaro, MSW
Warren Social Services

Warren Park and Recreation Department Annual Report

The Warren Parks and Recreation Department is committed to providing quality recreation programs for all our Town residents. The Department encourages a healthy lifestyle through the many recreation course offering. The Department is most grateful to the Town of Warren and the Regional School District for the use of the town and school facilities as well as the many volunteers who make the many special event opportunities available to residents of Warren.

The Department continues to offer many of the popular programs such as adult fitness, yoga, karate, kid kicks karate, after school skiing, dance and basketball. A new after school soccer program was well received, with over 30 children participating.

The Annual Trick or Trunk event and Holiday on the Hill are two special events that continue to be popular family events. The Annual Warren Cider Run was held in October and proceeds continue to fund the Warren Parks and Recreation Scholarship with the Connecticut Community Foundation.

The department continues to use its email system to effectively communicate its programs and town wide events. The newsletter email format has created this awareness because of an increased open rate from the participants. The department coordinated with other town departments to introduce a newsletter/brochure mailing which was sent to every household in town.

As part of the department's safety initiative, certified surfacing material was installed to the playground area at the Warren Town Beach. Also, all gate guards at the Warren Town Beach were certified lifeguards, which provided additional flexibility in scheduling and increased safety personnel. The Commission replaced three picnic tables and two grills at the beach. The town had a local arborist perform some crown reduction on the trees.

The department is dedicated to utilizing the natural resources of the town for both passive and active recreation activities. The Warren Town Beach saw a 9 % increase in parking permits issued. The beach facility is in constant use during the summer months and continues to run smoothly under the leadership of the Beach Manager. The annual swimming lesson program was well attended and the swimming platform continues to be very popular. The beach and Warren Woods were venues for the Summer Concert Series.

Many senior trips utilizing the services of the Northwest Transit took place. Some of the day trips included the following: Essex Steamboat and Train, Scott Haney Show, Flower and Garden Show, Fascia Chocolate Factory, Mystic Seaport Aquarium, Thimble Islands, Port Jefferson, Concert at Bushnell Theatre, Holiday Light Fantasia.

Other trips that used a motor coach bus included the following: Christmas Spectacular at Radio City, Dress Parade at West Point and a Yankees vs Red Sox game at Yankee Stadium

"Movie Night" continues to be very popular. Movies included: Monster University, Cloudy with a Chance of Meatballs 2, Despicable Me 2, Frozen and Lego. The Movie Night was sponsored by Parks and Recreation and the Warren Public Library.

The Sunday OPEN GYM program at the Community Center allowed participants to utilize the gym during the winter months. Participants were able to play table tennis, air hockey and XBOX 360 video games such as bowling and soccer for some good exercise in the community room. Basketball was the main activity in the gym and pool was played in the designated pool room area.

In order to service the wide range of Warren citizens, we have converged our recreational offering by collaborating with neighboring towns. Examples of this include ice skating time, figure skating lessons and water safety classes. This collaboration has also allowed many trips to take place and especially at a cost effective rate. The many trips that we have taken and those that are being planned, allow the department to provide additional recreation opportunities to our Warren residents because of this collaborative effort.

The Warren Parks and Recreation meets in Warren Town Hall's Conference Room at 6:30 pm on the fourth Monday of every month, except in December when no meeting is held. Meetings are open to the public and comments and suggestions are welcome at the start of the meeting.

Respectfully submitted,

Don Murphy – Director

Commission Members

Kit Lundberg - Commission Chair

Carla Angevine

Sarah Churyk

Dan Dacey

Kristina Daudelin

Kim Lawrence

Loreen Lethbridge

Dave Schneiderbeck

Warren Historical Society – for inclusion in Warren Annual Report

2014 was a busy year for the Warren Historical Society, as we worked to fulfill our mission: to discover, celebrate and preserve Warren's history through its collections, programs and exhibits. We hope that you have seen us – on Facebook, where we post interesting tidbits about Warren's history every Monday; at the Fall Festival, where our booth invited passers-by to guess at an example of early American technology and win a prize; or at our annual meeting presentation on Warren's Civil War veterans. Our biggest recent project, however, continues to unfold behind the scenes, as we painstakingly move our treasured collection of documents, photographs and artifacts into our new space in the Community Center, carefully cataloging each item in our new database on our new computer. Speaking of these newly purchased items, we are happy to report that we were the recipient of two grants this year, and benefitted from the community's generosity during the spring "Give Local" campaign. We are now preparing to purchase additional storage and exhibit items; please keep an eye out for our annual appeal letter and for an invitation to an open house celebration when the move to our new space is completed. With questions about our projects and upcoming programs, or to become more involved in our work, please contact WHS President John Favreau at jpfavreau@earthlink.net.

GOOD NEIGHBOR FUND

2013 – 2014 ANNUAL REPORT

In 1977 a committee was formed in Warren to assist a resident whose temporary financial situation was considered overwhelming. The GNF is funded by individual donations and grants. Donations are tax-deductible contributions, and are held in a town account in the custody of the town treasurer.

Last year Warren hired a Social Services director, Leah Pullaro. Warren families seeking assistance are requested to make an appointment with Leah who screens the applications. An email is sent to the committee members to see whether we need to convene or poll the committee members. Individuals for the committee are appointed by the selectmen. Once a decision is made an application goes to the town treasurer to write out a check to pay whatever bill directly to the company. All information is coded and at no time is any personal information given to the committee, treasurer or anyone else.

The GNF served 12 families since the last annual report. Although recipients are not obligated to repay, some have done so by subsequent donation or service to the town.

Beginning Balance 6/30/13	\$14,016.42
Assistance	8,852.44
Expenses (printing/postage)	787.83
Interest	22.04
Donations	11,135.00
<u>Grants</u>	<u>1,000.00</u>
Balance 6/30/14	\$16,343.19

Due to the severe winter and rising costs of fuel, there was an increase in financial help needed this year. With funds diminishing we made an appeal to the Town in May, 2014, and as always our townspeople gave generously. Thanks to all.

2013-2014 Board

Lois Abrams	Susan Haxo	Leah Smith	Linda Kennedy
Kathy Newton	Ellen Prindle, Sec.	Joyce Keith	Joanne Tiedmann, Vice Chair
Mary Miller, Chair	Leah Pullaro, ex offi	Craig Nelson, ex offi	Colleen Frisbie, ex offi



THE WARREN PUBLIC LIBRARY, INC.

15 Sackett Hill Road
Warren, Connecticut 06754
860-868-2195
Warrenpl@optonline.net
www.warrenctlibrary.org

The Warren Public Library seeks to meet and anticipate the community's intellectual and social needs, while at the same time, provide a place for the discovery and exploration of ideas. The library is a source of materials and programs that enrich the community through the promotion of reading and learning in a positive and supportive environment.

October, 2014

Warren Public Library is celebrating a 100th birthday this year. It was 1914 that the library sent its first report to the Connecticut State library system. Then we were open three hours per week. The library was in the parsonage of the Congregational Church. 100 years ago we never could have imagined the technology and the types of media we share today.

It is a sign of the times that Warren Public Library has added two key elements for our patrons through our website. We have the availability of "e- books" and audios directly available to all electronic readers including kindles, I-pads and smart phones. We have added a news resource to the website also. "Newsbank" offers news resources from all 50 states and internationally. Magazines and current affairs articles are also available. The Republican-American newspaper is available to patrons on a daily basis.

The children continue to read steadily. We work with Warren School to incorporate the public library into their schedule. The Gingerbread workshop and summer reading remain ever popular.

We thank the community for their support and welcome ideas, suggestions and participation to continue to be an important agency for the town of Warren.

Respectfully submitted,

Martha Winkel
Library Director

Board of Directors

Marylyn Hendricks, Vice-Chairman
Jane Manley, Secretary
Jill Seavey Co-Treasurer
Judith Bronson Co-Treasurer
Constance Burks

The library board meets the third
Monday, monthly at 5:30 pm.

Animal Control

This department answered approximately 600 calls for the 2013-2014 fiscal year. The majority of calls concerned roaming, barking, and neglected dogs, but calls about wildlife were high on the list as well.

Forty nine dogs and cats were reported missing. Many of the cats did not return home, all but 2 dogs made it back home. Once again, wildlife is suspected to be the reason.

Six animals went to the pound. One was adopted, while the rest went back to their owners. The majority of the approximately 50 animals found had ID and or a license on which insured them an almost immediate return home.

You must purchase a license each June from the Town Clerk. You need to bring an up to date rabies certificate in order to purchase one. A license is eleven dollars less if your dog is spayed or neutered.

Any questions or concerns please contact me at 8608682870

Respectively submitted,

Cyndy Brissett
Animal Control Officer

LITCHFIELD HILLS PROBATE DISTRICT, #24

*Serving Canaan (Falls Village), Cornwall, Harwinton, Kent, Litchfield, Morris,
Norfolk, North Canaan, Salisbury, Sharon, Thomaston and Warren*
www.litchfieldprobate.org

The Honorable Diane S. Blick, Judge

Litchfield Location

Linda F. Riiska, *Chief Clerk*
Dawn W. Pratt, *Clerk*
Tanya M. Matulis, *Asst. Clerk*

Kent Location

Judge Blick – Tuesdays Morning

Canaan Location

Beth L. McGuire, *Clerk*
Heath B. Prentis, *Asst. Clerk*

It is with great pleasure that I report to the residents of the Litchfield Hills Probate District the activity of the Probate Court for the period July 1, 2013 through June 30, 2014.

<u>Type of Matter</u>	<u>Number of Matters</u>	<u>% Increase/Decrease From Prior Year</u>
Fee Waivers	98	+ 133.33%
Decedent's Estates	1,249	+ 58.70%
Trusts	197	- 13.60%
Adoptions & Termination of Parental Rights	12	- 36.84%
Guardian of the Person of a Minor	62	+ 93.75%
Guardian of the Estate of a Minor	27	- 3.57%
Mentally Ill, Non-Committed Children (MINC)	2	+ 100.00%
Conservators	200	+ 53.85%
Persons with Intellectual Disabilities	53	+ 29.27%
Name Changes	26	+ 4.17%
Probate matters handled	1926	+ 40.38%
Passports processed	132	- 20.48%

During the past fiscal year, Fee Waivers have more than doubled indicating a continual upward trend in the Court's handling of matters for residents who can least afford to pay for those services. Work on Decedent's Estates has risen sharply and Trust matters have slightly declined. While the Court has handled fewer Adoptions & Terminations of Parental Rights, the caseload for Guardians of the Person of a Minor has risen substantially. As we have seen in past years, Conservatorships continue to rise at a steady pace and so does casework for Persons with Intellectual Disabilities.

Last year's launch of the Litchfield Hills Probate Court website, together with a court listing and website link on each Town's website, has been a great asset as it introduces the residents to the staff, court locations and hours of operation. The website also provides information as to the types of matters under the court's jurisdiction and is an excellent resource for the public to obtain up-to-date forms and helpful user guides.

The Court's location in the Litchfield Town Hall is open Monday through Friday 8:30 am to 4:30 pm. The Court's location in the North Canaan Town Hall is open Monday through Thursday 9:00 am to 4:00 pm. I continue to be available in the Kent Town Hall on Tuesdays 9:00 am to 11:00 am.

The Court Staff joins me in extending our sincerest appreciation to the town leaders, residents and professionals who utilize the services of the Probate Court for your continued support.

Respectfully submitted,

Diane S. Blick

Diane S. Blick
Judge of Probate

March 11, 2015



Litchfield Hills Chore Service

Serving Goshen, Litchfield, Morris, Roxbury, Warren & Washington

P. O. Box 294, Litchfield, CT 06759

Phone: 860-567-6121 • Cell: 860-806-0954

Fax: 860-567-6122 • Web Site – ChoreServiceLH.org

Litchfield Hills Chore Service Annual Report 2013-2014

The Litchfield Hills Chore Service is a 501(c)(3) charitable organization whose mission is to help our elderly residents, ages 60 and older, stay independently in their own homes in the community for as long as possible. The Chore Service provides local workers to help with housekeeping tasks, transportation to shopping and medical appointments, gardening and outside chores.

Serving the towns of Litchfield, Goshen, Morris, Roxbury, Warren and Washington, the Litchfield Hills Chore Service's Board of Directors is comprised of the First Selectman of each member town, plus at least one additional member from each town. During the Fiscal Year beginning October 1, 2013 and ending September 30, 2014, the Chore Service provided a total of 7760 hours of service to over 125 seniors. 5586 or 72% of these service hours went to help people at or near the poverty level with 29% of funding for this portion of the program from a federal grant through the Western Connecticut Area Agency on Aging (WCAAA). These seniors which number about 100 are not charged for their services but are asked to give a donation based on their ability to pay. However, no one in this category is denied service whether or not they can pay, and we average approximately \$6.50 an hour from this group. 478 or 6% of our service hours were provided to seniors with a higher income and considered "private clients." These elderly paid the full rate requested of \$24 per hour. The balance of the service hours, 1696 or 22% went to seniors in the Connecticut Community Care (CCCI) program and we are paid an hourly rate by the State of CT of \$16.32. The cost of providing services to all seniors is approximately \$24 per hour.

Income for the Chore Service totaled \$160,489 and comes from the following sources: The Western Connecticut Area Agency on Aging (WCAAA) provided \$37,002, and grants applied for and received totaled \$30,000 and came from the Connecticut Community Foundation in the amount of \$7000, the Marian Isabell Coe Fund of \$5000, the Diebold Foundation of \$10,000, and the Union Savings Bank of \$2500,.

The Community Foundation of Northwest Connecticut gave us a grant of \$5500 to allow the Litchfield Hills Chore Service in conjunction with the two other Chore Services in the Northwest Corner of Connecticut to hire a consultant, Danosky and Associates of New Milford, to help determine a better business model to provide a more stable source of funding for our operations. Additional monies came from private pay clients of \$9687, CCCI client reimbursements of \$30,695, donations from the public of \$2515, and the Archbishop's Annual Appeal Fund of \$620. Chore client donations totaled \$38,654, plus some in-kind and miscellaneous monies. Town Assessments of \$9416 were received as the participating towns were asked to each pay an assessment based on a percentage of the hours of service provided in their respective town with the goal of providing \$10,500 in funding to the Chore Service.

Expenses for operations and payroll totaled 173,524 with the majority of expenses going to payroll totaling \$115,790. This money goes back into the community as chore workers are local people most working in or near their own home. Payroll taxes totaled \$14,919, insurance \$11,837, mileage reimbursement to workers \$7022, and the balance going to supplies, printing postage, bookkeeping, etc.

The Litchfield Hills Chore Service is constantly seeking additional sources of funds to support its operations and gratefully accepts donations. The major challenge is having enough operating funds to keep pace with the ever increasing services requested from an aging population. The six member towns have an average age of 49 to 50 years with a senior population over the age of 65 in the 2010 census of 3989. This program keeps seniors living independently in their own homes in a safe, clean environment and ensures that our seniors have the services they need to continue to be active and productive members of the community. The average age of Chore Service clients is late 70's to early 90's, however we serve any senior age 60 and over.

The Litchfield Hills Chore Service worked with a consultant from the Nonprofit Alliance Initiative through the Connecticut Community Foundation to seek ways to change its Board of Directors from a government based board to a community based Board in order to develop a stronger fund raising arm. This is an ongoing effort.

A town by town analysis of the services is as follows:

- Litchfield had total service hours of 3234, 2219 in the WCAAA program, 14 for private clients and 1001 for CCCI clients. Wages for Litchfield chore workers totaled \$40,170.
- Washington had total service hours of 1651, 808 in the WCAAA program, 110 for private clients and 733 for CCCI clients. Wages for chore workers totaled \$20,784.
- Roxbury had total service hours of 1288, 1162 in the WCAAA program and 126 for private clients. Wages for chore workers totaled \$16,090.
- Morris had total service hours of 1062, 904 in the WCAAA program and 158 for private clients. Wages for chore workers totaled \$13,488.
- Warren had total service hours of 377, 353 in the WCAAA program and 24 for private clients. Wages for chore workers totaled \$4806.
- Goshen had total service hours of 226, 183 in the WCAAA program and 43 for private clients. Wages for chore workers totaled \$2898.

Respectfully submitted,

Sally Irwin, Coordinator

LAKE WARAMAUG AUTHORITY ANNUAL REPORT 2014

The Lake Waramaug Authority was established by ordinances of the towns of Washington, Warren, and Kent under State of Connecticut statute. Its primary purpose is to ensure year round lake safety for all who enjoy the lake's numerous recreational activities. The Lake Authority Patrols the lake during the summer months, and monitors other safety issues including, but not limited to dock, buoy and float placement, as well as permits and safety patrols for the many rowing regattas. The Town of Washington and Warren – 40 % and Kent - 20%, financially support the work of the Lake Waramaug Authority.

Under the continued direction of Steve Sordi, Resident State trooper for the Town of Washington, and director of the Marine Patrol, the marine staff continues with their regular and random summer patrols on the Lake from early spring when the ice breaks and crew teams practice, until the mid autumn months. This season, there were a total of 19 patrol shifts incorporating 142 Officer hours on the Lake. There were 17 safety checks conducted, 1 violation and 4 warnings issued, and 4 stranded vessel assists. The volume of non-motor craft, particularly kayaks and canoes has increased again this year.

Access to Lake Waramaug via the boat launch at the New Preston site continues to operate smoothly. All boats entering the water are carefully checked for invasive species in an effort to continue to keep the lake free of invasive species. The Lake Waramaug Authority is pleased to report that the boat inspection program had another successful year with the cooperation of resident and day boaters alike. Car top craft also require inspection and with the addition of a new sign at the State Park, we are hopeful that all boats entering the lake are inspected. Dowler's Garage in New Preston continues to inspect car top craft that wish to launch when the boat ramp is not open.

During the winter months the Authority conducts emergency ice rescue drills to ensure that all involved are up to date with their training and are familiar with the operation of the airboat.

Members of the Lake Authority represent the three surrounding towns. They include Chairman Ed Berner of Warren; Secretary Sandy Papsin of Washington; Treasurer Gary Davis of Kent and representatives Kevin Brady and Chris Garrity of Kent, Bill Hopkins and Gary Curtiss of Warren, Dean Sarjeant and Ed Matthews of Washington.

This is the fifth season for the boat. All marine officers have been fully trained and are qualified to operate the boat for patrols and emergencies.

Continued thanks are extended to all the town residents who have patiently cooperated with the boat inspections and understand the importance of protecting our lake for today, tomorrow and all future generations.

Respectfully Submitted,

Sandy Papsin

Sandy Papsin
Secretary, Lake Waramaug Authority

Northwestern Connecticut Regional Housing Council
17 Sackett Hill Rd., Warren, CT 06754
Telephone (860) 868-7341 / Fax (860) 868-1195

Northwestern Connecticut Regional Housing Council
Annual Report: July 2014

Affordable housing is on the agenda of most Northwest Corner towns, and rightfully so. It is the prime focus of the Northwestern Connecticut Regional Housing Council where town representatives gather quarterly to report on and gain valuable information for their town specific plans.

2013-14 has been a busy year for the Housing Council. Guests to our meetings this year included Evonne Klein, Commissioner of the newly established Connecticut Department of Housing, the statewide Emerging (Housing) Leaders Network and members of the Habitat for Humanity group from the Hotchkiss School.

We all celebrate when one of our member towns successfully opens its doors to new housing as did Bonney Brook in Cornwall Bridge and Sharon Ridge this past year.

We thank our 13 member towns for their financial support. The \$100 annual dues from the towns is a cost effective investment. With the merger of the Council of Governments (COG), we expect to gain additional member towns to the Housing Council. More information on the Housing Council and on affordable housing in the region can be found on the COG's new website www.northwesthillscog.org.

We also express our appreciation to Jocelyn Ayer, Community & Economic Development Director, and Lois Pinney of the Northwest Hills Council of Governments for hosting our quarterly meetings, providing accurate minutes, and keeping members informed about new opportunities to develop safe and affordable housing in the Northwest Corner.

Respectfully submitted,

William Bachrach

William Bachrach, Chairman

Canaan / Cornwall / Goshen / Kent / Litchfield / Norfolk / North Canaan / Roxbury / Salisbury / Sharon / Warren / Washington
Winchester



RECEIVED

OCT 0 2014

NEW MILFORD
VISITING NURSE ASSOCIATION

68 Park Lane Road
New Milford, Connecticut 06776
860 354 2216
fax 860 350 2852
www.newmilfordvna.org

October 1, 2014

Mr. Craig Nelson
First Selectman
Town Hall
Warren, Ct. 06754

Dear Mr. Nelson:

The following are numbers of home health visits provided to residents of the Town of Warren during the past fiscal year (July 2013 - June 2014)

Skilled Nursing 60
Home Health Aide 36
Physical Therapy 55
Medical Social Worker 4
Occupational therapy 4
Speech Therapy 1
Clergy 3
Total: 163

Our well child clinic is open to the uninsured children of Warren and our blood pressure clinics in Kent and New Milford are always open to town residents.

We appreciate the opportunity to serve the residents of your town and hope to continue to expand our services in the future.

Our Medicare certified Hospice program, which has been in existence for thirty years, is also available to residents and their families. The hospice volunteers from the town of Warren are an asset to this program. We also host Camp Jonathan, a program for bereaved children which is held each summer.

Thank you for your assistance in helping us to provide home health services and community programs to the residents of Warren.

Sincerely yours,

Andrea S. Wilson
Executive Director



VNA Northwest, Inc.
 607 Bantam Road, Unit F
 Bantam, Connecticut 06750
 (860) 567-6000 • www.vnanw.org

Fiscal Year July 1, 2013– June 30, 2014

VNA Northwest, Inc. provided a variety of health care services to **Warren** residents during the past year, including skilled nursing visits, physical therapy visits, home health aide services and health guidance visits to frail elderly residents.

Blood pressure screening sessions were held at Warren Prime Time House. These sessions have been found to be invaluable in early detection of a wide range of health problems.

VNA Northwest sponsored a flu and pneumonia clinic at Town Hall in the fall of 2013. Residents participated in a six-session Bend and Stretch fall prevention clinic sponsored by the town in the spring of 2014. The Bend and Stretch program is known to build muscle strength, improve balance and prevent falls.

The full report of service is reported below:

<u>Service</u>	<u>Town or Grant Paid Service</u>	<u>Service Paid By Other Payor</u>
Blood Pressure Screening Clinic	(6)½ hour sessions	
Flu Clinic		1 clinic
Community Liaison		
Nursing:		
Adult Health Guidance	56 visits	
Skilled Nursing		248 visits
Physical Therapy		125 visits
Medical Social Worker		34 visits
Occupational Therapy		27 visits
Home Health Aide		517 visits
Bath Aide		
Bend and Stretch	\$750.00	

NORTHWEST CONSERVATION DISTRICT

1185 New Litchfield Street * Torrington, CT 06790 * 860 626 7222 * www.conservect.org

The Northwest Conservation District (NCD) is a local environmental non-profit organization serving 34 municipalities in northwestern Connecticut. Our mission is to promote the conservation and wise use of natural resources through education and technical assistance services.

TECHNICAL SERVICES AND PROJECTS IN SUPPORT OF OUR MISSION

We continue to help our towns' land use commissions and staff with site development reviews covering hundreds of acres of land, ranging from agricultural and residential to commercial and urban settings. Each time we review and make recommendations on any proposed land use change, we balance development with protection of water and other sensitive natural resources. We provide practical science based solutions, using the latest technologies such as Low Impact Development (LID), to ensure that projects work with the landscape instead of against it. The need for the expertise of our licensed professional staff in controlling erosion and managing storm water run-off continues to grow due to more frequent and intense storms events. We provide field inspections and consultation to local citizens seeking environmental information, referrals or technical assistance in areas ranging from pond health to eradicating invasive vegetation. Our unique depth of expertise continues to serve local residents well in resolving many environmental problems. Our GIS Center provides many field surveys, maps and reports to support the acquisition of open space or solve environmental issues. Our GPS capacities are applied to trail mapping, wetlands projects, school improvement projects and asset management as well.

Our projects this year included 4 rains gardens constructed in Watertown, Thomaston and Torrington for water quality and storm water management. In a long term collaboration with the City of Torrington and the CT DEEP, a porous pavement municipal parking lot was completed, a project planned and designed to effectively stop longtime erosion into a nearby tributary of the Naugatuck River. We partnered with the newly created Northwest Hills COG to provide LID training for land use commission members and staff and are continuing to help Housatonic River corridor towns with river protection planning. We continue to expand the area and quality of wildlife habitat at Native Meadows Preserve on the Housatonic River in New Milford and partner with the regional NRCS in providing soil and water quality protection assistance to the agricultural community in the 34 towns that we serve.

EDUCATION AT AN EARLY AGE LEADS TO ENVIRONMENTAL PROTECTION IN THE FUTURE

Our support for the CT Envirothon Program provides hands-on science for high school aged students. This year, as part of this natural resource based curriculum and field day completion, each team explored sustainable agriculture. The statewide Field Day competition held at the Tolland County Agricultural Center saw local schools, Housatonic Valley High and Litchfield High, dominate the top scoring teams. Other local schools included Gilbert Academy, Hotchkiss, Marvelwood, Nonnewaug and Wamogo. Visit www.ctenvirothon.org for more info.

EARTH DAY PLANT SALE, FISH AND PONDS

This year marked the 32nd Anniversary of our Annual Earth Day Plant Sale. Thanks to the efforts of many loyal and energetic volunteers, our three day event at the Goshen Fairgrounds continues to result in thousands of native shrubs, trees, edibles and perennials planted every year. Our wide selection of plants is chosen to provide habitat for native creatures including pollinators, butterflies and birds, to create and enhance streamside buffers for water quality protection and to improve our overall quality of life in an environmentally appropriate fashion. We continue our bi-annual Trout Stocking Programs for the renewal of aquatic resources in local ponds and streams.

OUR OUTREACH AND WEBSITE

The District publishes the "Voice of Conservation" newsletter bi-annually and is working to increase

our capacity to communicate with our members electronically and through our website, www.conservect.org/northwest, thus further conserving natural resources.

THANKS TO YOU!

The Northwest Conservation District is very grateful for the ongoing support and partnership of the municipalities we serve and the generous contributions of local individuals, our funders and many faithful volunteers.

TORRINGTON AREA HEALTH DISTRICT
ANNUAL REPORT: JULY 1, 2013 – JUNE 30, 2014

The TAHD served over 137, 000 people in twenty boroughs, cities and towns covering 611 square miles. Robert Rubbo completed his first year as Director of Health.

The TAHD **Community Health Program** investigated the following communicable diseases: **13** Campylobacteriosis, **16** Salmonellosis and **14** Giardiasis. TAHD nurses use MAVEN, a secure electronic surveillance system that allows better collaboration with the State of Connecticut Department of Public Health (DPH) and Foodborne Diseases Centers for Outbreak Response Enhancement (FoodCORE). TAHD nurses provided case management on 1 case of tuberculosis and 1 case of latent tuberculosis infection. TAHD provided guidance to school nurses, daycares and community members on a variety of health issues. TAHD held **10** seasonal flu and pneumonia clinics where TAHD nurses administered **700** doses of flu vaccine, and **19** doses of pneumonia vaccine to local residents. **52** raccoons, bats, and other animals were submitted to the State Lab for Rabies testing. Guidance on post exposure prophylaxis was provided. Ticks brought in by **104** residents were sent to the Connecticut Agricultural Experiment Station to determine if they were positive for Lyme Disease bacteria.

The TAHD **Childhood Lead Poisoning Prevention Program** ensured that follow up care was provided for more than 64 children with elevated blood lead screening levels (EBLLs). TAHD staff use MAVEN, the secure electronic data system for both the medical and environmental data related to children with EBLLs. Again this allows for increased collaboration with the State of Connecticut department of public Health. TAHD also collaborated with the **Lead Action Medicaid Participants (LAMPP) Program** to assist property owners with lead abatement of their properties. 2 Properties with outstanding orders completed lead abatement. Sanitarians and nurses did 2 partial lead inspections to comply with State mandates. Abatement orders were issued for 3 properties. Educational sessions were held for area physicians and local child and family programs. Educational packets were distributed to group daycares. TAHD **Healthy Homes Program** conducted a total of **20** home inspections (10 initial and 10 follow-up). Healthy Homes Presentations were provided to 2 community groups.

The TAHD **Immunization Action Program (IAP)** works with local providers to ensure compliance with immunization laws among the pre-school population. TAHD IAP promotes the use of the on-line secure immunization registry (MAVEN) with providers. In addition, the TAHD IAP enters data (immunization histories for 4 practices and searches for children who have left the pediatrician of record) into MAVEN. 8 Practice site reviews were completed (to review and account for federal vaccine provided to practices).

The TAHD **Emergency Preparedness Program** worked with community partners and focused on mass care, medical surge, and volunteer management. TAHD participated in two statewide drills (mass distribution and regional sheltering) and one local drill (mass distribution). TAHD partnered with Charlotte Hungerford Hospital to provide an educational seminar on "Community Planning" for local public safety officials. TAHD has provided point of dispensing training to 5 local Community Emergency Response Teams (CERT). Food Service training for local shelter volunteers was provided to one CERT team. Communication drills were conducted throughout the year with staff, volunteers, and community partners.

The **TAHD-Medical Reserve Corps (MRC) Program** MRC taught 14 community CPR instruction and trained approximately 250 people. TAHD MRC co-sponsored a regional Farm Medic Training and a Swift Water Rescue class in the summer of 2013. TAHD MRC provided firefighter rehab in two training situations (July 2013, and March 2014). Local MRC volunteers, in cooperation with State Police Cadets, and AmeriCorps volunteers provided 2 train the trainer classes in the MRC * B * FIT & MRC * B * READY school age preparedness and nutrition education programs. Volunteers delivered 9 presentations (450 children). In the summer of 2013, TAHD MRC members worked with AmeriCorps to remediate trails which linked to the Appalachian Trail. One trail was used by first responders for 2 successful rescues along the Appalachian Trail in 2013 & 2014. MRC hosted an AmeriCorps team for 3 weeks this summer.

The TAHD completed year 3 as the fiduciary agent for the **Community Transformation Grant (CTG) Program** for Litchfield County. This was supposed to be a 5 year grant but the funds have been discontinued by the CDC. Our coalition developed a Tobacco-Free Parks toolkit. It was distributed to all 26 municipalities in Litchfield County. 5 towns passed tobacco-free policies that ban smoking in outdoor parks, spaces and/or workplaces selected by each town. 90 outdoor "No Smoking" aluminum signs were posted in these towns. A Tobacco-Free Workplace toolkit was also developed. TAHD is working with Charlotte Hungerford Hospital and the NW CT Chamber of Commerce to distribute these kits. A school wellness policy was adopted by one school district and is being considered by a second.

The TAHD continued its partnering with Phoenix Labs for its **Water Testing Program**. Phoenix Labs is a full service lab located in Manchester, Connecticut that offers a wide range of testing of drinking water, wastewater, groundwater/landfills, storm water, soil and more. The TAHD continues to collect samples when requested, and offers free technical advice on any water testing results.

TAHD Environmental Health Program resulted in the following inspections/licenses/permits: **1885** food inspections, **683** temporary food permits, **79** new septic systems, **155** repaired septic systems, **149** private well permits, **91** private pool permits, **150** beauty salons & barber shops inspections, **587** house addition permits, **225** soil tests, **28** subdivision lots, **70** public pools and beaches were inspected, and **32** daycare centers inspected. Records show that **1264** samples were submitted to the state lab for testing of drinking water, beach and pool water, lead in water and paint, asbestos, food, sewage and volatile organic compounds and pesticides in water. Sanitarians investigated **419** complaints of various public health concerns; **26** legal orders/voluntary compliances were issued for enforcement purposes.

Robert Rubbo, MPH, Director of Health

NORTHWEST HILLS COUNCIL OF GOVERNMENTS

The Northwestern CT Council of Governments and the Litchfield Hills Council of Elected Officials merged this year to form a new 21-town "Northwest Hills Council of Governments" (COG). A new webpage was created this year (www.northwesthillscog.org) with more information on COG activities, planning related data, and resources for all member towns.

The COG board consists of the Mayors and First Selectmen from the 21 member towns. The group meets on a monthly basis to discuss issues in municipal management, oversee existing COG programs, and explore new opportunities for regional cooperation to enhance local government efficiency. Member towns include Barkhamsted, Burlington, Canaan (Falls Village), Colebrook, Cornwall, Goshen, Hartland, Harwinton, Kent, Litchfield, Morris, New Hartford, Norfolk, North Canaan, Roxbury, Salisbury, Sharon, Torrington, Warren, Washington, and Winchester.

The COG's work program includes activities in both regional planning and regional service delivery. Regional planning activities this year have focused on developing a regional plan of conservation and development, a regional transportation plan, a regional infrastructure plan, natural hazard mitigation plans, emergency management planning, and village center revitalization.

The COG also coordinates a number of popular regional service delivery programs including household hazardous waste collection days, a prescription assistance program, a fuel bank program, the Litchfield Hills Public Works Equipment Cooperative, and the region's cooperative purchasing program. The COG also provides assistance to a number of organizations in the region including the Northwest CT Economic Development Corporation, Regional Housing Council, Road Supervisors Association, Public Safety Task Force, Recycling Advisory Committee, Housatonic River Commission, Regional Planning Collaborative, and Torrington Facade Improvement Committee. This year the COG established a quarterly "5th Thursday" meeting schedule to provide a forum for area Planning and Zoning Commissions to meet and discuss items of mutual interest, hear guest speakers, and provide input on regional plans.

A variety of issues of regional significance were discussed at the monthly meetings of the COG this year including energy savings programs, pavement management, state legislation, and the need for a centralized transit facility for the Northwestern CT Transit District. In addition to the COG's regular monthly meetings, a special meeting of the COG was held to discuss legislative priorities with local legislators.

The COG responded to numerous requests for demographic, economic, and housing data. The COG also reviewed and commented on several referrals of proposed zoning changes, town plan updates, or development proposals near municipal borders this fiscal year, as required by state statute.

The COG, in conjunction with the NWCT Economic Development Corporation and the NWCT Chamber of Commerce, also helped coordinate an update of the region's Comprehensive Economic Development Strategy which was approved by the federal Economic Development Administration this year.

Serving as officers this fiscal year were Barkhamsted First Selectman Donald Stein as Chairman; Canaan First Selectman Patricia Mechare as Vice Chairman; Kent First Selectman Bruce Adams as Treasurer; and Norfolk First Selectman Susan Dyer as Secretary.

The COG is in the process of establishing new offices at the Village Market Place in Goshen Center. The staff of four consists of Darlene Krukar, Office Manager; Lois Pinney, Financial Manager; Jocelyn Ayer, Community and Economic Development Director; and Rick Lynn, Executive Director.

Respectfully submitted,

Rick Lynn, AICP
Executive Director

Annual Report - Regional School District No. 6

Regional School District No. 6 is located in the rural northwest corner of Connecticut and is comprised of the Towns of Warren, Morris, and Goshen, Connecticut. The District was initially organized as a grades 7-12 regional district in 1955; grades kindergarten through 6 were incorporated into the region in 1970 thereby creating a full K-12 regional school district.

The District consists of three elementary schools, each inclusive of grades kindergarten through grade 6, and one high school housing grades 7 through 12. An elected nine member Board of Education, whose powers and duties are specified by Connecticut General Statutes, provides policy oversight and direction to school and district administrators.

Our Mission

- To Prepare All Students for Learning, Living and Achieving

Our Learning Expectations

- Community and Civic Responsibility
- Collaboration
- Communication
- Information Literacy
- Problem Solving

Our Core Values

- Love of Learning
- Integrity
- Friendship and Respect
- Educational Excellence

Our Motto

- Quality, Academics, Pride

Student Performance – STAR Reading & Math, Math Fact Fluency

In 2014, Region 6 ceased using the Connecticut Mastery Test (CMT) and piloted the next-generation, Smarter Balanced assessment. Individualized student, school, and district results will not be available until the 2014-2015 school year.

In order to keep parents and stakeholders informed, the district is reporting STAR data to demonstrate student progress and achievement. The percentages reported below indicate how Region 6 students compared to other students nationwide.

83% of Warren students, 74% of Morris students, and 73% of Goshen students performed at or above the 50th percentile nationally on the STAR Reading assessment.

<i>STAR Reading</i>	<i>% of students testing at or above the 50th percentile</i>	<i>% of students testing at or above the 75th percentile</i>	<i>% of students testing at below the 25th percentile</i>
<i>Warren</i>	83%	58%	0%
<i>Morris</i>	74%	48%	3%
<i>Goshen</i>	73%	47%	11%

Similarly, 86% of Warren students, 82% of Morris students, and 83% of Goshen students performed at or above the 50th percentile nationally on the STAR Mathematics assessment.

<i>STAR Math</i>	<i>% of students testing at or above the 50th percentile</i>	<i>% of students testing at or above the 75th percentile</i>	<i>% of students testing at below the 25th percentile</i>
<i>Warren</i>	86%	49%	0%
<i>Morris</i>	82%	43%	5%
<i>Goshen</i>	83%	48%	5%

The percentages below indicate how Region 6 students performed at or above grade level on a standardized math fact fluency assessment.

<i>Math Fact Fluency</i>		<i>Warren</i>	<i>Morris</i>	<i>Goshen</i>
<i>Kindergarten</i>	<i>Addition to 5</i>	100%	90%	100%
	<i>Subtraction to 5</i>	87%	90%	88%
<i>Grade One</i>	<i>Addition to 10</i>	100%	95%	90%
<i>Grade Two</i>	<i>Addition to 20</i>	100%	100%	100%
<i>Grade Three</i>	<i>Multiplication to 10</i>	86%	91%	87%
<i>Grade Four</i>	<i>Multiplication to 12</i>	75%	88%	83%
<i>Grade Five</i>	<i>Multiplication to 12</i>	NA	85%	96%
	<i>Division to 12</i>	NA	81%	92%
<i>Grade Six</i>	<i>Multiplication to 12</i>	93%	93%	84%
	<i>Division to 12</i>	93%	86%	82%

Student Performance – Science – Grades 5, 8, and 10

The Connecticut Mastery Test (CMT) and the Connecticut Academic Performance Test (CAPT) are the standard science assessments administered to students in Grades 5, 8, and 10. The table below shows the percent of students performing at or above the Proficiency level.

Science - % at/above Proficient	RSD6 - 2012	RSD6 - 2013	RSD6 - 2014	State - 2014
Grade 5	95%	91%	95%	83%
Grade 8	94%	96%	84%	78%
Grade 10	90%	96%	91%	79%

Student Performance – Advanced Placement (AP) Examinations

	Wamogo	State
% of Students Scoring 3 or Higher on at Least One AP Exam	32%	28%
% of Students Participating in at Least One AP Exam	49%	38%

Wamogo Regional High School – 2014 Awards and Recognitions

- FFA National Chapter Award -Agricultural Science and Technology Education
- New England League of Middle Schools (NELMS) – Spotlight School - Wamogo Middle School Grades 7 & 8
- U.S. Department of Education - National Blue Ribbon School – Wamogo High School – Grades 9 – 12

School Board Goals – 2014-2015

I. Student Achievement

Goal: Continue to improve academic achievement by developing and supporting policies and programs that result in student and teacher growth. For the 2014-2015 school year the focus will be on reading and writing literacy across the grades.

II. Communication

Goal: To ensure a greater awareness and understanding of District plans, programs, and performance by all stakeholders.

III. School Climate

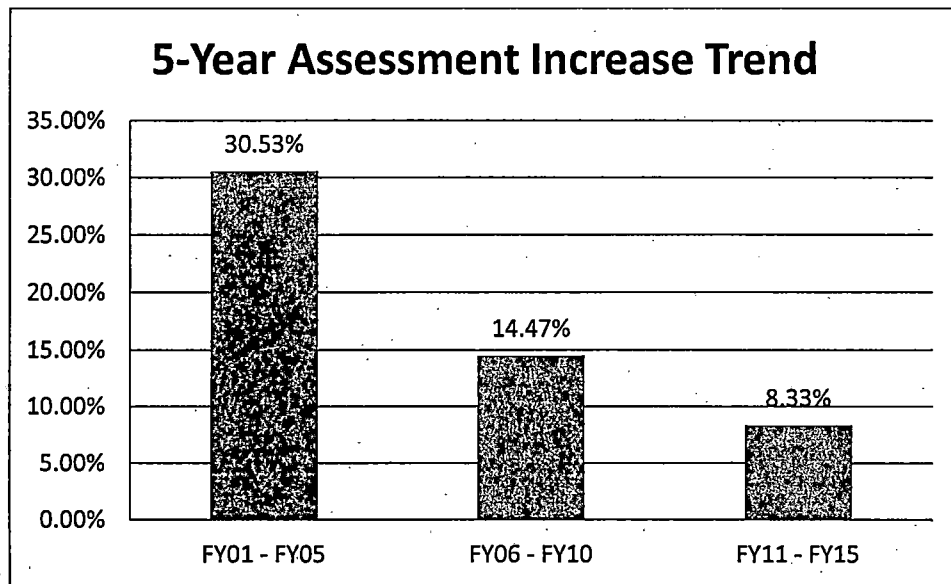
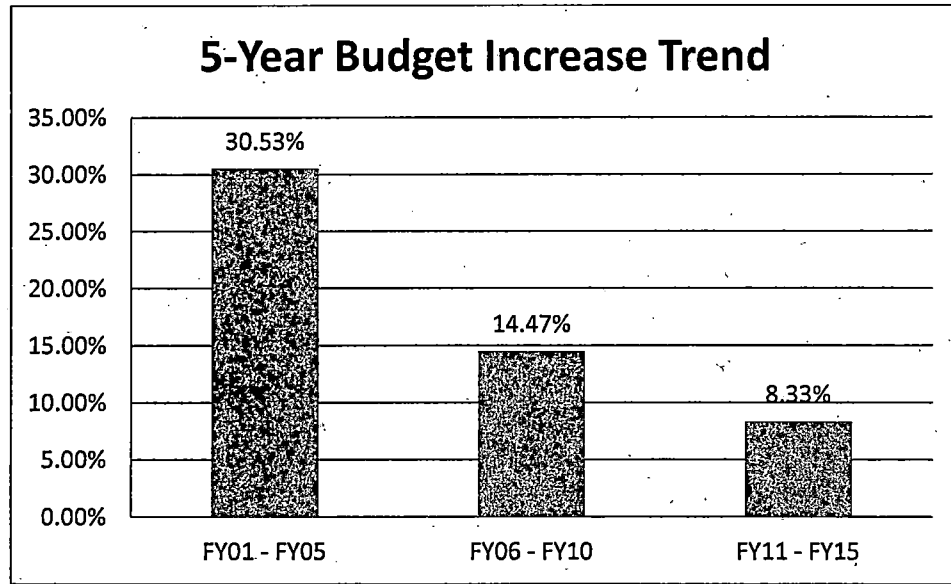
Goal: Ensure a school climate that promotes behavior that fosters respect, responsibility, and ethical behavior among teachers, staff, students, administrators and parents, resulting in a positive quality and character of school life at Region #6.

IV. Long Term Planning

Goal: Much of the day-to-day activity of the Board and the District is focused on today and the near future (next year). This goal recognizes the importance for the Board to be considering the future of the District beyond the next 2 years and developing plans for responding to changes in the District's environment.

Finance & Budget

The graphs below show the budget and assessment increases grouped in five year increments for the past fifteen years. Including the approved 2014-2015 (FY15) budget, the budget has increased 8.05% over the most recent five year period (FY11-FY15), an average annual increase of 1.61%. The assessment increase has been 8.33% over the past five years an average annual increase of 1.66%.



Budgets, Staffing, and Enrollment

Region 6 has responded to the economic environment with lower than average annual budget increases. The district had two consecutive years of budget decreases in 2009-10 and 2010-11. Also, the district has eliminated 20.6 positions since 2008-09. The district as a higher student to staff ratio today than it did in 2008-09 indicating that the district has adjusted staff commensurate to declining enrollment. A summary of the budget, staffing, and enrollment for the last seven years is as follows:

Fiscal Year	Budget Amount	Budget Change	Staffing – Full-time Equivalents (FTE)	Projected Student Enrollment	Student to Staff Enrollment Ratio
2008-09	\$16,886,364	3.99% increase	185.12	1115	6.02
2009-10	\$16,878,653	0.05% decrease	169.77	1090	6.42
2010-11	\$16,870,012	0.05% decrease	164.85	1077	6.53
2011-12	\$17,205,713	1.99% increase	156.52	1019	6.51
2012-13	\$17,509,876	1.77% increase	163.42	1049	6.42
2013-14	\$17,816,300	1.75% increase	162.22	1012	6.24
2014-15	\$18,278,330	2.59% increase	164.52	1040	6.32

Region 6 is grateful to the communities of Warren, Morris and Goshen for their continuing support of their schools.



Charles Heaven & Co.
Certified Public Accountants

**TOWN OF WARREN
AUDITED FINANCIAL STATEMENTS
AND
SUPPLEMENTAL FINANCIAL DATA
JUNE 30, 2014**

HIGHLIGHTS OF THE AUDITED FINANCIAL STATEMENTS ARE PART OF THIS ANNUAL REPORT. THE
COMPLETE AUDIT REPORT IS AVAILABLE IN THE TOWN CLERK'S OFFICE.



Charles Heaven & Co.
Certified Public Accountants
Waterbury, Connecticut

INDEPENDENT AUDITOR'S REPORT

To the Board of Finance
Town of Warren, Connecticut

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Warren, Connecticut, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Town of Warren's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Warren, Connecticut, as of June 30, 2014, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on Pages 3 through 12, budgetary comparison information on Pages 36 through 40 the Schedule of changes in net pension liability and related ratios on Page 41, the Schedule of employer contributions on Page 42, and Schedule of investment returns on Page 45 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Warren, Connecticut's basic financial statements. The combining and individual nonmajor fund financial statements, and supplemental schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements, and supplemental schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements, and supplemental schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 15, 2014, on our consideration of the Town of Warren, Connecticut's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Warren, Connecticut's internal control over financial reporting and compliance.

Charles Heaver & Co., CPAs
December 15, 2014

**Town of Warren
Management's Discussion and Analysis (MD&A)
June 30, 2014**

As management of the Town of Warren, we offer readers of our financial statements this narrative overview and analysis of our financial activities for the fiscal year ended June 30, 2014. The Town's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosure following this section.

Financial Highlights

- The assets of the Town of Warren exceeded its liabilities at the close of the 2014 fiscal year by \$7,065,602 (net position). Of this amount \$2,553,344 (unrestricted net position) may be used to meet the Town's ongoing obligations to citizens and creditors. Total net position includes \$85,714 and \$16,342 which are restricted for road maintenance and social services respectively.
- Total net position increased by \$257,168 during the fiscal year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$2,403,224, an increase of \$146,110 in comparison from last year's decrease of \$51,190. The difference is mainly due to property tax increase and increase in state grant (Town Aid Road). The fund balances were held for the following purposes:

o **Restricted for:**

▪ Improvement to unimproved/improved roads	\$ 85,714
▪ Social Services	16,342

o **Committed to:**

▪ Community senior center renovation	220,235
▪ Parks and recreation	32,788
▪ Cemetery operations	116,472
▪ Equipment replacements	234,731
▪ Waste collection and hauling	14,798
▪ Revaluation	3,427

o **Assigned for:**

▪ Subsequent year budgeted deficit	74,646
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o **Unassigned**

Total Fund Balances	<u>1,604,071</u>
	<u>\$ 2,403,224</u>

- At the end of the current fiscal year, fund balance for the general fund was \$1,682,144 or 33.96% of total general fund expenditures and transfers of \$4,954,017.

Overview of the Basic Financial Statement

This discussion and analysis is intended to serve as an introduction to the Town of Warren's basic financial statements. The Town's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Town's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

**Town of Warren
Management's Discussion and Analysis (MD&A)
June 30, 2014**

The *statement of activities* presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes).

The government-wide financial statements present only governmental activities whose functions are principally supported by taxes and intergovernmental revenues, since the Town does not operate any business-type activities. The governmental activities of the Town include general government, employee benefits, boards and commissions, health services, agencies, education, Town property, town buildings, highway and general operations, insurance, other and maintenance.

The government-wide financial statements can be found on pages 13 and 14 of this report.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be used in evaluating the Town's near-term financing requirements.

Because of the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains nine individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the general fund, town aid road fund, and capital non-recurring fund, which are considered to be major funds. Data from the other six governmental funds are combined into a single, aggregated presentation under the caption other governmental funds. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements in this report.

The Town adopts an annual budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 15-18 of this report.

Fiduciary funds. The Town's Pension Trust Fund is a Fiduciary Fund. Fiduciary funds are used to account for resources held for the benefit of parties outside the Town. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. Fiduciary funds use the economic resources measurement focus and the accrual basis of accounting.

**Town of Warren
Management's Discussion and Analysis (MD&A)
June 30, 2014**

The basic fiduciary fund financial statements can be found on pages 19-20 of this report.

Notes to basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the basic financial statements can be found on pages 21-36 of this report.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information comparing the town's budget to actual and providing certain pension information. This required supplementary information can be found on pages 37-44 of this report.

The combining statements referred to earlier in connection with nonmajor governmental funds are presented immediately following the budgetary comparison. Combining and individual fund statements and schedules can be found on pages 45-46 of this report.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a Town's financial position. In the case of the Town of Warren, assets and deferred outflows exceeded liabilities and deferred inflows by \$7,065,602 at the close of the fiscal year.

A portion of the Town's net position, \$4,410,202 (62.42%), reflects the investment in capital assets (e.g., land, buildings and improvements, equipment, vehicles and infrastructure less related debt). Net position of \$85,714 was restricted for road maintenance and \$16,342 for social services. The remainder of \$2,553,344 is unrestricted. The Town of Warren uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

The Town of Warren's Net Position is summarized on the next page.

Town of Warren
Management's Discussion and Analysis (MD&A)
June 30, 2014

Town of Warren Net Position

	<u>Governmental Activities</u>	
	<u>2014</u>	<u>2013</u>
Assets		
Current assets		
Cash and cash equivalents	\$ 2,496,672	\$ 2,327,197
Property tax, interest & lien receivable	81,734	51,909
Total Current Assets	2,578,406	2,379,106
Noncurrent Assets		
Net pension asset	183,989	209,024
Capital assets:		
Assets not being depreciated	1,313,371	1,313,371
Assets being depreciated, net of depreciation of \$6,742,685	5,496,831	5,532,602
Total Noncurrent Assets	6,994,191	7,054,997
Total Assets	9,572,597	9,434,103
Liabilities		
Current Liabilities		
Accounts payable	87,089	57,805
Performance bonds held	16,300	13,300
Due to State of Connecticut	994	994
Accrued interest	2,612	3,570
Noncurrent liabilities, due within one year	150,000	150,000
Non Current Liabilities		
Due in more than one year	2,250,000	2,400,000
Total Liabilities	2,506,995	2,625,669
Net Position		
Invested in capital assets, net of related debt	4,410,202	4,295,973
Restricted for:		
Road maintenance	85,714	19,477
Social services	16,342	14,019
Unrestricted	2,553,344	2,478,965
Total Net Position	\$ 7,065,602	\$ 6,808,434

**Town of Warren
Management's Discussion and Analysis (MD&A)
June 30, 2014**

The Unrestricted net position, \$2,553,344, may be used to meet the Town's ongoing obligations to citizens and creditors. At the end of the current fiscal year, the Town was able to report positive balances in all categories of net position. The same situation held true for the prior fiscal year.

During the current fiscal year, the Town's net position increased by \$257,168. The Town generated net general revenues of \$4,836,654, which exceeded its net expenses for governmental activities of \$4,579,486 by the amount of the net position increase. Gross expenses of \$5,114,702 were offset by \$238,952 in charges for services, \$103,777 in operating grants and contributions, and \$192,487 in capital grants and contributions. Of the net expenses, the largest amount was \$3,029,035 (66%), which was the Town's portion of the operation of the regional school system; highway, public works and maintenance of \$511,178 (11%), town building net outlay of \$244,692 (5%), general government \$296,466 (6%) and employee benefits \$156,399 (3%) account for almost all net expenses. The Town's revenue was \$4,779,157 in property tax collections, \$238,952 in charges for services and \$51,943, \$103,777, \$192,487 and \$5,554 in non-restricted grants, operating grants, Capital Grants and Contributions and investment income respectively.

Governmental Activities. Governmental activities increased the Town's net position by \$257,168. Key elements of this increase are as follows:

Town of Warren Change in Net Position

	<u>Governmental Activities</u>	
	<u>2014</u>	<u>2013</u>
Revenues:		
Program revenues:		
Charges for services	\$ 238,952	\$ 129,492
Operating grants and contributions	103,777	103,777
Capital grants and contributions	192,487	118,301
General revenues:		
Property taxes including interest and liens	4,779,157	4,658,716
Grants and contributions not restricted to specific programs	51,943	48,275
Investment income	5,554	8,179
Total Revenues	<u>5,371,870</u>	<u>5,066,740</u>
Program Expenses:		
General government	472,153	448,871
Employee benefits	156,399	145,082
Boards and commissions	47,920	39,360
Health services	24,046	21,414
Agencies	61,007	57,686
Education	3,128,812	3,158,921
Town building	250,627	224,740
Town fire department	42,159	45,877
Highways, public works and maintenance	703,665	674,218
Town property	10,865	11,668
Other	132,319	55,255
Interest	84,730	88,563
Total Program Expenses	<u>5,114,702</u>	<u>4,971,655</u>
Increase in net position	<u>257,168</u>	<u>95,085</u>
Net Position - July 1, 2013	<u>6,808,434</u>	<u>6,713,349</u>
Net Position - June 30, 2014	<u>\$ 7,065,602</u>	<u>\$ 6,808,434</u>

**Town of Warren
Management's Discussion and Analysis (MD&A)
June 30, 2014**

From fiscal year 2013 to fiscal year 2014, property tax revenue including interest and liens increased by \$120,441 to \$4,779,157. Charges for services increased by \$109,460 primarily due to higher building permit fees and conveyance and recording fees collected. Operating grants and capital grants and contributions combined increased approximately \$74,000 mostly due to an increase in Town Aid Road Grant.

The majority of Warren's operating revenues come from property taxes levied on residents' homes, commercial and personal property, and motor vehicles. The Town of Warren has never been reliant on state and federal grants that, while helpful in keeping our overall costs down, do not contribute significantly to total revenues.

Financial Analysis of the Government's Funds

As noted earlier, the Town of Warren uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of Warren's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing our financing requirements. In particular, unassigned fund balance may serve as a useful measure of a Town's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, our governmental funds reported combined ending fund balances of \$2,403,224, an increase of \$146,110. Of this total amount, \$1,604,071 constitutes unassigned fund balance, which is available for spending at the Town's discretion.

In compliance with GASB Statement #34 and #54, the Town reports the following Funds and Fund Types:

Major Funds

General Fund:

The General Fund is the Town's primary operating fund. It accounts for all financial resources of the Town, except those required to be accounted for in another fund. At June 30, 2014 this fund reports unassigned fund balance of \$1,604,071 and assigned fund balance for subsequent year budgeted deficit of \$74,646. Additionally, the fund reports committed fund balance for revaluation at a balance of \$3,427.

Special Revenue Fund:

The Town Aid Road Fund accounts for Connecticut Department of Transportation grants to be used for construction, reconstruction, improvement, or maintenance or improved and unimproved road and other transportation related services as set forth in the General Statutes of Connecticut. At June 30, 2014, this fund reports restricted fund balance for road repair and improvements of \$85,714.

Capital Projects Funds:

The Capital Non-Recurring Fund as authorized by General Statutes of Connecticut, is used for financing all or part of the planning, construction, reconstruction or acquisition of capital facilities, improvements or equipment. At June 30, 2014, this fund reports committed fund balance to the renovation of the senior center of \$220,235.

Nonmajor Funds

Special Revenue Funds, are used to account for specific revenues that are legally restricted to expenditures for particular purpose: These funds all report a positive restricted or committed fund balance as seen in the combining statements.

Park and Recreation Fund – is used to account for fees from recreational leisure programs along with the related expenditures.

Warren Cemetery Commission Fund – is used to account for sale of plots along with the related expenditures for maintaining and improving the cemetery.

Good Neighbor Fund – is used to account for donations and assistance to those in need.

Housing Trust Fund – is used to account for the constructing, rehabilitating, or repairing of housing that is affordable to low and moderate income household.

Force Majeure Fund – is used to account for funds received from the dissolving of the Bristol Resource and Recovery Operating Committee that are to be used for future waste disposal.

Capital Project Fund, is used to account for major capital facilities and the acquisition of equipment:

Equipment Replacement Fund – is used to account for the purchase and replacement of major equipment.

Additionally, the Town reports the following fund types:

Fiduciary Fund Types

The Pension Trust Fund is used to account for the accumulation of resources to be used for retirement benefits.

General Fund Budgetary Highlights

The original budget of \$5,064,629 increased during the year by \$18,427 to \$5,083,056. The significant additional and continuing appropriations are as follows:

Additional Appropriations:

An additional appropriation of \$15,000 was budgeted from available fund balance. The appropriation was used to increase the highway and general operation department. The revaluation continuing appropriation of \$3,427 also increased the original budget.

Capital assets. The Town of Warren's investment in capital assets for its governmental assets includes land, buildings and improvements, equipment, vehicles and infrastructure (roads and storm drains). The total net increase in our investment in capital assets of \$312,772 for the current fiscal year was due to the purchase of capital assets.

**Town of Warren
Management's Discussion and Analysis (MD&A)
June 30, 2014**

Major capital asset added during the current fiscal year included the following:

- Truck and heavy equipment purchase of \$202,751.
- Road paving and improvements for \$110,021.
- The Town also traded in a fully depreciated international truck, \$46,000.

The Town of Warren Capital Assets (Net of Depreciation) consisted of the following:

	<u>Governmental Activities</u>	
	<u>2014</u>	<u>2013</u>
Land	\$ 1,313,371	\$ 1,313,371
Land improvements	18,091	18,908
Buildings and improvements	3,680,334	3,788,725
Machinery, equipment and vehicles	852,558	765,634
Infrastructure	945,848	959,335
Totals	\$ 6,810,202	\$ 6,845,973

Additional information on the Town of Warren's capital assets can be found in Note "7" on page 30.

Interfund transfers for the year ended June 30, 2014, consisted of the following:

	<u>Transfers from Other Funds</u>	<u>Transfers To Other Funds</u>
<u>Major Funds:</u>		
General Fund	\$ —	\$ 167,000
Capital Non-recurring Fund	25,000	—
<u>Other Governmental Funds:</u>		
Park and Recreation Fund	40,000	—
Warren Cemetery Commission Fund	12,000	—
Equipment Replacement Fund	90,000	—
Total	\$ 167,000	\$ 167,000

Transfers are used to (1) move revenues from the fund the statute or budget requires to collect them to the fund that statute or budget requires to expend them, and (2) move unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorization.

Long-Term Debt

Our Town's long-term debt is comprised of our pro-rata share of Regional School District No. 6 general long-term debt, and our general obligation bonds, used to finance our new state of the art Town Hall.

**Town of Warren
Management's Discussion and Analysis (MD&A)
June 30, 2014**

Contingent Liability:

The Town is a member town of Regional School District No. 6 along with the towns of Morris and Goshen. Warren's obligation to the district is based on the number of pupils attending the district determined as of October 1 in the preceding year. For the fiscal year ended 2014, Warren's pro-rata share of school district operations was 19.2%. Warren has pledged its full faith and credit to payment of principal and interest on the district bonds. The Town's share of the regional school district's net debt as of June 30, 2014 (outstanding school bond principal less State of Connecticut bond principal grants) represents overlapping debt to the Town in the amount of \$438,720.

General Obligation Bonds:

On June 15, 2010 we issued \$3,000,000 twenty year general obligation bond at an average interest rate of 3.5%, to repay bond anticipation notes used to construct our new state of the art Town Hall. General Obligation bonds are direct obligations of the Town for which full faith and credit are pledged and are payable from taxes levied on all taxable property located within the Town. The repayment schedule follows:

Fiscal Year Ended June 30,	<u>Bond</u>	
	<u>Principal</u>	<u>Interest</u>
2015	150,000	82,688
2016	150,000	79,313
2017	150,000	75,563
2018	150,000	71,813
2019	150,000	65,812
2020	150,000	59,812
2021	150,000	55,312
2022	150,000	50,625
2023	150,000	45,750
2024	150,000	40,688
2025	150,000	35,438
2026	150,000	30,000
2027	150,000	24,000
2028	150,000	18,000
2029	150,000	12,000
2030	150,000	6,000
Total	<u>\$2,400,000</u>	<u>\$ 752,814</u>

State statutes limit the amount of general obligation debt a governmental entity may issue to 7 times its tax collections plus interest and lien fees. For June 30, 2014, the maximum amount of general purpose borrowing permitted under the formula would be \$10,698,163. Our outstanding general obligation debt is \$8,298,163 below the maximum debt limitation (see "Statement of Statutory Debt Limitation" presented as a supplemental schedule to these financial statements).

Additional information on the Town of Warren's long-term debt can be found in the Notes to the Financial Statements.

**Town of Warren
Management's Discussion and Analysis (MD&A)
June 30, 2014**

Economic Factors and Next Year's Budgets and Rates

At the time these financial statements were prepared and audited, the Town was aware of several circumstances that could affect its future financial health:

- The uncertainty of federal and state funding can impact the financial health of the Town, although no changes are currently anticipated.
- The budget assumptions used to prepare the budget for FY 2014-15 included a 2.5% cost of living allowance (COLA).
- Budgeted revenues and expenditures for the fiscal year ended 2015 are \$5,229,970 a 2.9% increase from fiscal year ended 2014 final budget of \$5,083,056. We have assigned \$74,646 from the June 30, 2014 unassigned fund balance to balance the FY 2014-15.
- The 2015 expenditure budget increase and the increase in the mill rate allowed the Town to budget \$74,646 from fund balance as opposed to \$84,216 for the year ended June 30, 2013.
- The Mill Rate for 2015 increased to 14.2 mills from 13.9 mills.

Contacting the Town's Financial Management

This financial report is designated to provide our citizens, taxpayers, parents, participants, investors and creditors with a general overview of the Town's finances and to demonstrate the Town's accountability for the money it receives. If you have questions about this report, or need additional financial information, contact the Office of the First Selectman, Town of Warren, 50 Cemetery Road, Warren, CT 06754.

Town of Warren
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
Year Ended June 30, 2014

	Major Funds				
	General Fund	Town Aid Road Fund	Capital Project Fund Capital Non-Recurring	Other Governmental Funds	Total Governmental Funds
Revenues:					
Property taxes	\$ 4,722,780	\$ -	\$ -	\$ -	4,722,780
Interest and lien fees on property taxes	29,257	-	-	-	29,257
Intergovernmental	166,064	181,643	-	-	347,707
Investment income	4,754	104	105	591	5,554
Licenses, permits and other fees	188,336	-	-	-	188,336
Program fees and other receipts	-	-	-	57,330	57,330
Total Revenues	5,111,191	181,747	105	57,921	5,350,964
Expenditures:					
Current:					
General government	312,821	-	-	-	312,821
Employee benefits	131,364	-	-	-	131,364
Boards and commissions	47,920	-	-	-	47,920
Health services	24,046	-	-	-	24,046
Agencies	61,007	-	-	-	61,007
Education	3,128,812	-	-	-	3,128,812
Town buildings	250,627	-	-	-	250,627
Town fire department	42,159	-	-	-	42,159
Highway and general operations	485,078	-	-	-	485,078
Town Insurance	55,175	-	-	-	55,175
Other	1,455	-	-	252,420	253,875
Town property	10,865	-	-	-	10,865
Debt service	235,688	-	-	-	235,688
Capital outlay	-	115,510	49,907	-	165,417
Total Expenditures	4,787,017	115,510	49,907	252,420	5,204,854
Excess (Deficiency) of Revenues Over Expenditures	324,174	66,237	(49,802)	(194,499)	146,110
Other Financing Sources (Uses):					
Operating transfers	(167,000)	-	25,000	142,000	-
Total other financing sources (uses)	(167,000)	-	25,000	142,000	-
Net Change in Fund Balances	157,174	66,237	(24,802)	(52,499)	146,110
Fund Balance - beginning of year	1,524,970	19,477	245,037	467,630	2,257,114
Fund Balance - end of year	\$ 1,682,144	\$ 85,714	220,235	\$ 415,131	\$ 2,403,224

Town of Warren
Required Supplementary Information
Schedule of Revenues, Expenditures and Changes in Fund Balance
General Fund Budget and Actual (Non - GAAP Budgetary Basis)
Year Ended June 30, 2014

	Original and Final Budget	Actual	Variance With Final Budget Over (Under)
Revenues:			
Property taxes	\$ 4,752,549	\$ 4,746,687	\$ (5,862)
Interest and liens fees on property taxes	20,000	29,257	9,257
Telephone access tax	5,000	6,214	1,214
State of Connecticut - Grants:			
Elderly homeowners	6,000	10,797	4,797
Veterans tax relief	500	1,276	776
Historic document preservation	—	4,000	4,000
Local capital improvement program	1	—	(1)
State property	1	12,892	12,891
Mashantucket Pequot	1	6,585	6,584
Education grants	99,777	99,777	—
Judicial fines	—	180	180
Other grants	—	30,557	30,557
Contributions in lieu of taxes	500	500	—
Investment income	5,384	4,754	(630)
Other fees and receipts:			
Penalties Open Space	—	6,670	6,670
Building permits	40,000	80,683	40,683
Building permits - Excess revenue over budget offsets expenditures	—	(40,683)	(40,683)
Planning, zoning and conservation	3,000	4,274	1,274
Conveyance tax and recording fees	28,000	59,821	31,821
Dog fees	1,200	1,948	748
Recording and map fees	10,000	12,082	2,082
Rent of town buildings	5,400	5,335	(65)
Library rent	600	600	—
Photocopies and other miscellaneous fees	2,500	10,208	7,708
Amounts available for appropriation	\$ 4,980,413	\$ 5,094,414	\$ 114,001

Town of Warren
Required Supplementary Information
Schedule of Revenues, Expenditures and Changes in Fund Balance
General Fund Budget and Actual (Non - GAAP Budgetary Basis)
Year Ended June 30, 2014

	Original Budget	Transfers and Additional Appropriations	Final Budget	Actual	Variance With Final Budget Over (Under)
Expenditures:					
General Government					
First Selectman - salary	\$ 48,906	\$ --	\$ 48,906	\$ 48,906	\$ --
First Selectman - clerical	26,410	--	26,410	29,066	2,656
First Selectman - expenses	6,500	--	6,500	5,059	(1,441)
Second Selectman	3,700	--	3,700	3,700	--
Third Selectman	3,700	--	3,700	3,700	--
Treasurer - salary	5,955	--	5,955	5,955	--
Treasurer - expenses	1,500	--	1,500	1,912	412
Town clerk - salary	33,946	--	33,946	33,946	--
Town clerk - expenses & computer mgmt	15,000	--	15,000	17,543	2,543
Tax collector - salary	19,926	--	19,926	19,926	--
Tax collector - expenses	5,000	--	5,000	7,771	2,771
Assistant town clerk and tax collector	500	--	500	---	(500)
Fire marshal	3,800	--	3,800	3,553	(247)
Building inspector	35,000	--	35,000	73,287	38,287
Building department - Excess revenue over budget	--	--	--	(40,683)	(40,683)
Dog warden	8,000	--	8,000	6,819	(1,181)
Animal shelter	1,500	--	1,500	1,350	(150)
Police	500	--	500	---	(500)
Office equipment	6,000	--	6,000	790	(5,210)
Town engineer	5,000	--	5,000	---	(5,000)
Legal counsel	7,500	--	7,500	5,828	(1,672)
Auditor	16,500	--	16,500	21,000	4,500
GASB # 34 Compliance	1,000	--	1,000	1,000	--
Probate court	2,604	--	2,604	2,603	(1)
Elections	14,000	--	14,000	8,520	(5,480)
Social services	8,000	--	8,000	6,587	(1,413)
Historical document preservation	--	--	--	4,000	4,000
Revaluation - continuing appropriation	--	3,427	3,427	---	(3,427)
Total General Government	280,447	3,427	283,874	272,138	(11,736)
Employee Benefits					
Insurance benefits	92,783	---	92,783	49,894	(42,889)
Retirement fund contribution and fees	50,000	---	50,000	50,000	--
Social security	33,000	---	33,000	30,720	(2,280)
Uniforms	1,000	---	1,000	750	(250)
Total Employee Benefits	176,783	---	176,783	131,364	(45,419)

Town of Warren
Required Supplementary Information
Schedule of Revenues, Expenditures and Changes in Fund Balance
General Fund Budget and Actual (Non - GAAP Budgetary Basis)
Year Ended June 30, 2014

Expenditures (continued):	Original Budget	Transfers and Additional Appropriations	Final Budget	Actual	Variance With Final Budget Over (Under)
Boards and Commissions					
Assessor	\$ 38,000	\$ ---	\$ 38,000	\$ 35,498	\$ (2,502)
Board of assessment appeals	500	---	500	234	(266)
Board of finance	600	---	600	703	103
Planning and zoning commission	10,000	---	10,000	9,834	(166)
Conservation development	---	---	---	242	242
Zoning board of appeals	1,500	---	1,500	158	(1,342)
Conservation commission	10,000	---	10,000	1,251	(8,749)
Total Boards and Commissions	60,600	---	60,600	47,920	(12,680)
Health services					
Torrington area health district	8,514	---	8,514	8,514	---
Visiting nurses	6,000	---	6,000	5,740	(260)
Paramedic intercept	10,000	---	10,000	9,792	(208)
Total Health Services	24,514	---	24,514	24,046	(468)
Agencies					
Lake Waramaug Authority	5,000	---	5,000	4,350	(650)
Inter-local commission	7,461	---	7,461	7,461	---
NW CT Regional Council of Governments	3,124	---	3,124	2,143	(981)
Library	27,000	---	27,000	27,000	---
Civil Defense - town communication	1,000	---	1,000	---	(1,000)
Litchfield County Dispatch	14,158	---	14,158	14,152	(6)
Regional non-profit agencies	3,000	---	3,000	2,447	(553)
Litchfield County soil conservation	600	---	600	600	---
Elderly bus	2,500	---	2,500	1,087	(1,413)
Council of Small Towns	1,900	---	1,900	1,767	(133)
Total Agencies	65,743	---	65,743	61,007	(4,736)
Education					
Wamogo Regional School District	3,128,812	---	3,128,812	3,128,812	---
Town Buildings					
Operations	70,000	---	70,000	87,279	17,279
Waste collection and hauling	91,000	---	91,000	85,622	(5,378)
Recycling	500	---	500	500	---
Energy improvements	1,500	---	1,500	---	(1,500)
Capital improvements	30,000	---	30,000	26,256	(3,744)
Bristol resource recovery	41,000	---	41,000	33,903	(7,097)
Household hazardous waste	2,500	---	2,500	1,663	(837)
Custodial services	14,000	---	14,000	15,404	1,404
Total Town Buildings	250,500	---	250,500	250,627	127
Town Fire Department					
Fire department insurance	20,000	---	20,000	17,035	(2,965)
Workman's compensation	7,000	---	7,000	6,124	(876)
Gas and diesel fuel	4,000	---	4,000	4,000	---
Truck maintenance	15,000	---	15,000	15,000	---
Tax abatement	30,000	---	30,000	23,906	(6,094)
Total Fire Department	76,000	---	76,000	66,065	(9,935)

Town of Warren
Required Supplementary Information
Schedule of Revenues, Expenditures and Changes in Fund Balance
General Fund Budget and Actual (Non - GAAP Budgetary Basis)
Year Ended June 30, 2014

Expenditures (continued):	Original Budget	Transfers and Additional Appropriations	Final Budget	Actual	Variance With Final Budget Over (Under)
Highways and General Operations					
Highway labor	\$ 232,930	\$ —	\$ 232,930	\$ 203,045	\$ (29,885)
Highway department operations	120,000	—	120,000	115,673	(4,327)
Snow removal	80,000	15,000	95,000	86,281	(8,719)
Town garage	19,000	—	19,000	12,618	(6,382)
Maintenance town equipment	30,000	—	30,000	29,335	(665)
Gas, fuel, oil	35,000	—	35,000	38,126	3,126
Total Highways and General operations	516,930	15,000	531,930	485,078	(46,852)
Town Insurance					
Town Insurance	64,000	—	64,000	55,175	(8,825)
Miscellaneous					
State dog fees	1,200	—	1,200	994	(206)
Miscellaneous	3,000	—	3,000	461	(2,539)
Total Miscellaneous	4,200	—	4,200	1,455	(2,745)
Town Property					
Improving town property	10,000	—	10,000	8,572	(1,428)
Street lighting	3,100	—	3,100	2,293	(807)
Total Town Property	13,100	—	13,100	10,865	(2,235)
Debt Service					
Interest & principal	236,000	—	236,000	235,688	(312)
Other Financing Uses:					
Operating transfers out					
Fire truck replacement fund	40,000	—	40,000	40,000	—
Park and recreation fund	40,000	—	40,000	40,000	—
Non-recurring capital expenditure fund	25,000	—	25,000	25,000	—
Cemeteries	12,000	—	12,000	12,000	—
Equipment fund	50,000	—	50,000	50,000	—
Total operating transfers	167,000	—	167,000	167,000	—
Total Expenditures and Other Financing Uses	5,064,629	18,427	5,083,056	4,937,240	(145,816)
Excess (deficiency) of revenues over Expenditure and other uses	(84,216)	(18,427)	(102,643)	157,174	259,817
Fund Balance at beginning of year	84,216	18,427	102,643	1,524,970	1,422,327
Fund Balance at end of year	\$ —	\$ —	\$ —	\$ 1,682,144	\$ 1,682,144

Town of Warren
Nonmajor Government Funds
Combining Balance Sheet
June 30, 2014

	Special Revenue Funds					Capital	Total
	Park and Recreation Fund	Warren Cemetery Commission	Good Neighbor Fund	Housing Fund	Force Majeure Fund	Project Fund Equipment Replacement Fund	
Assets:							
Cash and cash equivalents	\$ —	\$ 117,944	\$ 14,038	\$ —	\$ —	\$ 297,469	\$ 429,451
Due from other funds	32,788	—	2,304	—	14,798	40,000	89,890
Total Assets	\$ 32,788	\$ 117,944	\$ 16,342	\$ —	\$ 14,798	\$ 337,469	\$ 519,341
Liabilities:							
Due to other funds	\$ —	\$ 1,472	\$ —	\$ —	\$ —	\$ 102,738	\$ 104,210
Account payable	—	—	—	—	—	—	—
Total Liabilities	—	1,472	—	—	—	102,738	104,210
Fund balances:							
Restricted for:							
Social services	—	—	16,342	—	—	—	16,342
Committed to:							
Parks and recreation	32,788	—	—	—	—	—	32,788
Cemetery operations	—	116,472	—	—	—	—	116,472
Equipment replacements	—	—	—	—	—	234,731	234,731
Waste disposal	—	—	—	—	14,798	—	14,798
Total Fund Balances	32,788	116,472	16,342	—	14,798	234,731	415,131
Total Liabilities and Fund Balances	\$ 32,788	\$ 117,944	\$ 16,342	\$ —	\$ 14,798	\$ 337,469	\$ 519,341

Town of Warren
Nonmajor Governmental Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Year Ended June 30, 2014

	Special Revenue Funds					Capital Project Fund Equipment Replacement Fund	Totals
	Park and Recreation Fund	Warren Cemetery Commission	Good Neighbor Fund	Housing Fund	Force Majeure Fund		
Revenues:							
Investment income	\$ —	\$ 164	\$ 18	\$ —	\$ —	\$ 409	\$ 591
Program fees and other receipts	28,660	2,000	12,945	—	7,225	6,500	57,330
Total Revenues	28,660	2,164	12,963	—	7,225	6,909	57,921
Expenditures:							
Cemetery expenditures	—	13,552	—	—	—	—	13,552
Programs and Activities	68,990	—	10,640	—	—	159,238	238,868
Total Expenditures	68,990	13,552	10,640	—	—	159,238	252,420
Excess (Deficiency) of revenues over expenditures	(40,330)	(11,388)	2,323	—	7,225	(152,329)	(194,499)
Other Financing Sources:							
Operating transfers in	40,000	12,000	—	—	—	90,000	142,000
Excess (Deficiency) of Revenues and Other Sources over Expenditures	(330)	612	2,323	—	7,225	(62,329)	(52,499)
Fund Balance - beginning of year	33,118	115,860	14,019	—	7,573	297,060	467,630
Fund Balance - end of year	\$ 32,788	\$ 116,472	\$ 16,342	\$ —	\$ 14,798	\$ 234,731	\$ 415,131

Town of Warren
Schedule of Property Taxes Levied, Collected and Outstanding (Report of the Tax Collector)
Year Ended June 30, 2014

	Taxes Receivable July 1, 2013	Assessor's Lawful Corrections		Suspense Transfers	Adjusted Taxes Receivable	Collections			Total Net Collections	Taxes Receivable June 30, 2014
		Additions	Reductions			Taxes	Interest & Liens	Refunds and Adjustments		
Grand List :										
October 1,										
2012 \$	4,774,375 \$	14,259 \$	(47,540) \$	(340) \$	4,740,754 \$	4,701,500 \$	23,150 \$	(3,872) \$	4,720,778 \$	43,126
2011	33,961	116	(76)	(405)	33,596	10,988	2,729	(132)	13,585	22,740
2010	9,398	—	—	(222)	9,176	4,203	1,842	—	6,045	4,973
2009	1,246	—	—	—	1,246	1,239	825	1	2,065	6
2008	23	—	—	—	23	23	5	—	28	—
2007	18	—	—	—	18	18	4	—	22	—
Suspense collections	—	—	—	811	811	811	608	—	1,419	—
Totals	\$ 4,819,021 \$	14,375 \$	(47,616) \$	(156) \$	4,785,624 \$	4,718,782 \$	29,163 \$	(4,003) \$	4,743,942 \$	70,845

Town of Warren
Statement of Debt Limitation
Connecticut General Statutes, Section 7-374 (b)
Year Ended June 30, 2014

Tax collections (including interest and lien fees) for the year ended June 30, 2014 \$ 4,743,942

Reimbursement for revenue loss on :
Tax relief for elderly - (CGS 12-129d) 10,797

Total tax collections (including interest and lien fees) for the year ended June 30, 2014 \$ 4,754,739

	General Purposes	Schools	Sewers	Urban Renewal	Pension Deficit
Debt Limitation:					
2 1/4 times Base	\$ 10,698,163	\$ -	\$ -	\$ -	\$ -
4 1/2 times Base	-	21,396,326	-	-	-
3 3/4 times Base	-	-	17,830,271	-	-
3 1/4 times Base	-	-	-	15,452,902	-
3 times Base	-	-	-	-	14,264,217
Total Debt Limitation	10,698,163	21,396,326	17,830,271	15,452,902	14,264,217
Indebtedness:					
General Obligation Bonds - Issued June 15, 2010	2,400,000	-	-	-	-
Wamogo Regional School District #6					
Towns share 19.2%					
General Obligation Bonds Issue of 1999 - \$2,185,000	-	419,520	-	-	-
General Obligation Bonds Issue of 2004 - \$100,000	-	19,200	-	-	-
Total Indebtedness	2,400,000	438,720	-	-	-
Debt Limitation In Excess Of					
Outstanding And Authorized Debt	\$ 8,298,163	\$ 20,957,606	\$ 17,830,271	\$ 15,452,902	\$ 14,264,217

NOTE: In no case shall total indebtedness exceed seven times annual receipts from taxation.