

Board of Selectmen
Minutes of January 17, 2023
Hybrid meeting

Present: LaCava, Papp, Angevine

Recording Secretary: C. Frisbie

Meeting called to order at 5:00 pm by First Selectman LaCava

1) Minutes of January 3, 2023: *Motion (Papp/Angevine) to approve the minutes from January 3, 2023. All in Favor Motion passes 3-0-0*

2) Additions to agenda: *none*

3) First Selectman's Report

- DPW – continue to do some unseasonable jobs (i.e.- mowing roadsides) and maintenance of trucks.
- Social Services: continues taking in fuel assistance applications: food bank open every Thursday to Warren and Washington residents: if you have any special needs or assistance, please reach out to Missy.
- Parks & Recreation: Flower show in February and St Pat's Luncheon in March. Continues to work on events, programs, and trips for this coming year.
- Treasurer will start to transition over to paying some bills online. The procedure for paying invoices will stay the same. A report of online payments will be generated for the Selectmen to sign instead of a check.
- Budget season has begun. Departments are receiving information on last years expenses and expenses to date. They will submit their requests to the Selectman's office and then meet to discuss needs – inflation, the economy, change of vendors, etc.
- LaCava working with J. Tanner on a Building Maintenance Schedule. This schedule will be for all Town facilities.
- We completed a Heart Safe Community CPR and AED class this past weekend (1/14). We had approximately 30 residents and have received positive feedback on the program. We had residents from the age of 12 on up. We will be preparing the necessary paperwork to send to the State to keep our Heart Safe Community status.
- Continue to work on the EMS plan for the State
- Attended a NWCOG meeting – re: legislative issues on education and budgets- gave a print out to other Selectmen. There is movement on trying to get the affordable housing requirement down from the current 10% to towns like ours that don't have buildable land (swamp or ledge in Warren)
- CCM has confirmed a flat budget for Warren in 2023-24 for membership dues.
- Paramedic Services: working with the last remaining 5 towns (New Milford dropped out) on a contract. A draft contract has been received by the 6 towns for review. The

formula used in the past will stay for at least another year (calls, paramedic, transportation, etc.) We are looking at a cost of \$45K

- Signed up to learn more on grant writing so we could apply for some up and coming grant opportunities for our town
- We went through our 2nd IT Cyber Audit – most towns haven't done one yet. We continue to increase security on our systems, cyber security training, installation of cameras for voting, and new policies are going into place.
- Capital Plan – continue to update this plan. Will have more for budget.
- There are heating and a/c issues at the Town Hall and Community Center along with not being able to get parts to fix the problems. The system at the community center is outdated and needs to be replaced. I have contacted our current HVAC company and others for quotes on both buildings. Most likely these will be part of our capital plan/building maintenance plan.
- In February we will start construction of closing in the storage room in the Town Hall. The space will be for town departments to store their inventory.

4) Public Comment: The following resident(s) spoke:

- J Manley – requesting an AED for the Library
- H Tammen – inquired about the Wamogo Indian Head in back of meeting room & ARPA funds/distribution

Motion (Papp/Angevine) to adjourn at 5:35 pm

All in Favor Motion passes 3-0-0

Respectfully submitted by
Colleen Frisbie

Submitted attachments are available at the Town Hall, Town Clerk's Office

[Click here for audio](#)