

Board of Selectmen  
Minutes of December 5, 2023  
Meeting Minutes

Present: LaCava, and Baker

Regrets: Schneiderbeck

Recording Secretary: C Frisbie

Meeting called to order at 5:00 pm by First Selectman LaCava

**1) Minutes of November 21, 2023, Meeting: Motion (Schneiderbeck/Papp) All in Favor  
Motion passes 2-0-0**

**2) Additions to agenda: None**

**3) 2024 BOS Meeting dates: Motion (Baker/LaCava) to accept the 2024 meeting date as presented  
All in Favor Motion passes 2-0-0**

**4) First Selectman's Report:**

- RSD20 – Community Event tonight at the Litchfield Community Center 6-7:30pm. It's a meet and greet, Q&A, and information on the new regional school. We received the town percentage for our cost allocations for the new school year based on a 5-year rolling average.
- Social Services – if you are in need help with anything, please contact Missy or the Selectman's office. We served 14 families this Thanksgiving. Thank you to all who donated.
- DPW – the aprons have been completed on Valley Road. We have been able to get a tractor to help with roadside clean up. DPW crew worked on cleaning up the pond for ice skating this year. Found that there were a few road signs stolen or damaged. We are working on repairing and replacing those signs. Repairs and replacements to a few toilets have been completed.
- Holiday on the Hill was a tremendous success. This year's event was the most attended event! We will be having a follow-up meeting in January to go over the event and where we need to focus our attention on next year. Thank you to all the volunteers from all the different organizations and businesses.
- Park and Recreation – read report.
- Finishing up on our EMS and LOEP reports for the State.
- Deadline for the Winter Newsletter is Dec 15<sup>th</sup>. Newsletters will be mailed at the beginning of January.

- We are in the process of developing a HR handbook. Once we are finished with the rough draft, it will be sent to the Attorney for review. We hope to have it available for distribution to employees in January.
- We attended the CCM Convention last week. We were able to network with towns all over the State, speak with vendors, and partake in training sessions during the day. It was very informative.
- As December, towns needed to comply with a new mandate to planning and zoning, and with the help from our Land Use Consultant, we were able to meet the deadline.
- A few weeks ago, there were some issues with the lighting in the library. With the help from our Building Official, we were able to get an electrician to repair/fix the lighting issues and bring them up to compliance. The original work was performed between 2015-2018 by an Eversource contractor working with an Energy Grant available to towns.
- Thank you to John Meeker Jr. who will be staying as our EMD for the Town. Members of the Emergency Management team are Jim Schultz, Craig Nelson, David Schneiderbeck, Colleen Frisbie and Greg LaCava.
- We belong to the Chore Service in Litchfield, which is comprised of 6 towns. Programs consist of little things to help seniors stay in their homes by helping with yard work, cleaning, ac's placed in and out of windows, etc. The Chores Service has been struggling to keep these services. Come this Spring, Chore service will close. We are working on possibly joining the NW Corner Chore Service. They are a larger organization who would be able to help serve our Town.
- Today we received information on an early voting grant that all towns will be receiving. We will be reviewing the procedure and requirements of this grant with ROV next week.

##### **5) Public Comment:**

- Jane Manley

*Motion (Baker/LaCava) to adjourn at 5:19pm*

***All in Favor Motion passes 2-0-0***

Respectfully submitted by  
Colleen Frisbie

Submitted attachments are available at the Town Hall, Town Clerk's Office

[Click for audio](#)

Warren Parks and Recreation – December 5, 2023

## **INFORMATION IN BLUE SHOULD BE HIGHLIGHTED**

### **REMINDER**

### **PARK AND RECREATION ACTIVITIES ARE POSTED ON WARRENREC.ORG**

[Trip schedule, Program Schedule](#)

**Daytripper Series continues with some amazing trips.**

**We are going to Newport to see the Mansions on December 9, and NYC – Radio City Christmas Spectacular on December 14.**

**Karaoke Night at the Parish Hall this Friday December 8<sup>th</sup> also scheduled for Friday January 12<sup>th</sup> with Travelin' Vin**

**Adult Basketball continues Thursday evenings at Warren School.**

**Youth basketball program starts January 6<sup>th</sup> [Registration started November 19<sup>th</sup>.](#)**

We are planning to set up a pickleball court in the Community Center. Check emails for additional information.

**SKI program registration at Mohawk Mtn – registration for all four towns (Region 20) is at Goshen Recreation this year.**

Karate has a new session that starts at the beginning in January and Fitness classes continue Saturdays.

### [SENIOR Trips and Activities](#)

Mar- Jong group continues to meet on Tuesdays.

**Senior BINGO starts on December 7<sup>th</sup> in the Community Room at the Warren Community Center.**

**Indoor Walking Program starts on Tuesday January 9<sup>th</sup> at the Community Center**

### [LUNCH & LUNCH](#)

**Our Cornucopia flower arrangement class on November 21 and our Wreath Making class on November 28 were well attended.**

### **Summer Concert Series**

**Beginning to research and schedule events for Summer of 2024**

### **Warren Town Beach UPDATE**

**Kayaks should be removed from the racks on the beach.**

**We are going to have a third kayak rack at the beach for Summer 2024 because of the strong demand from residents.**

**The beach is a beautiful setting and it's our hope the community takes advantage of the area during the late fall season.**

### **Warren Parks**

**Reminder: If you are at the beach, please close the gates when leaving the beach area to prevent the geese from visiting.**

**Reminder: as required by law dogs must be leashed in PUBLIC PARKS – please. Also curb your dog in our public parks!**