

**Town of Warren
Inland Wetlands & Conservation Commission
Regular Meeting – Minutes
Thursday, May 25, 2017 – 7:00PM
Warren Town Hall – 50 Cemetery Road**

Present: Keith Jewell, John Favreau, and Cindy Shook; Alternate Tom Caldwell; Inland Wetlands Enforcement Officer Stacey Sefcik.
Excused: Nancy Binns, Nora Hulton.
Absent: Alternate Darin Willenbrock.

1. Call to Order and Designation of Alternates:

The regular meeting was called to order at 7:11PM. The proceedings were recorded digitally, and copies are available in the Land Use Office. Alternate Tom Caldwell was seated for Cindy Shook until her arrival at 7:15PM, at which time he was then seated for Nora Hulton.

2. Public Hearings.

No business was discussed.

3. Approval of Minutes:

A. March 23, 2017 regular meeting.

The Commission agreed to table the minutes of the March 23, 2017 regular meeting until the June 22, 2017 meeting.

4. Pending Applications.

No business was discussed.

5. New Applications:

A. Peter & Kay Wilcox – 71 Brick School Rd – After-The-Fact- Removal of Sand Beach Area and Retaining Wall Adjacent to Pond and Landscaping in the Regulated Area.

Applicants and representative not present at this time. Stacey Sefcik was notified by Josh Tanner; Town Highway Supervisor, that work was being done on the property. Ms. Sefcik drove out to the site where it was obvious that the retaining wall had been moved. She then wrote to the owner who provided a prompt response and sent in an application. They had planned to bring the application and fee in this evening but have yet to arrive. Their plan is to return the beach area into a lawn and the rest of the area will be turned into a meadow. Entire area is considered wetlands and also goes into the adjacent property as well.

In the absence of the applicants, the Commission discussed whether to go forward with the application. Members stated that they had several outstanding questions. Ms. Sefcik proposed tabling the application until the applicants arrived; all were in favor.

6. Inland Wetlands Enforcement Officer's Report:

The Commission reviewed Ms. Sefcik's report on her activities over the past month. Ms. Sefcik updated the Commission on building activities along North Shore Road. (See attached report).

Mr. Jewell then asked about the status of the remediation work at 28 Reed Road. Ms. Sefcik stated that she had received a note from the neighbors that he is once again using the site for work-related purposes. A cease and desist is still filed on the land records.

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MOTION Ms. Shook, second Mr. Favreau, to accept the Inland Wetlands Enforcement Officer's Report dated May 25, 2017; unanimously approved.

At this time, the Commission returned to agenda item #5A as the applicant entered the meeting room.

5. New Applications:

A. **Peter & Kay Wilcox – 71 Brick School Rd – After-The-Fact- Removal of Sand Beach Area and Retaining Wall Adjacent to Pond and Landscaping in the Regulated Area.**

Kay Wilcox presents with Mark Morrison who is the contractor for the property. Owner presented the commission with the site plan. The contractor went on to explain that due to the fact that the Wilcox's are new homeowners they were unaware of the permissions needed. The family was not pleased with the beach front and agreed to have it removed. They planned to take the wall out and bring in topsoil, all while protecting the pond. In addition, they also plan to do some roadside planting and moved the maple tree to a new location. They have discontinued mowing so as to create a meadow as a buffer with additional planting in the future. At this time the contractor asked if planting in the future will be an issue near the area along the road where water runs across the property and into the pond. Ms. Sefcik explained the regulated area, and that it would likely not be an issue unless stumps were to be removed or grading would occur. Contractor states no major grading is needed. The Wilcox family only wished to remove beach, not realizing the retaining wall was of significance. They may also remove one entrance to driveway beyond the 100 foot line.

MOTION Mr. Favreau, second Ms. Shook, to accept the application in the matter of **Peter & Kay Wilcox – 71 Brick School Rd – After-The-Fact- Removal of Sand Beach Area and Retaining Wall Adjacent to Pond and Landscaping in the Regulated Area**; unanimously approved.

Kay Wilcox and Mark Morrison wanted to know if they can move trees along the road due to a letter from First Selectman Craig Nelson stating they were planted in the Town-owned area alongside the road. Commission agrees that this is not a problem. Commission agreed that returning pond to natural appearance is a good idea.

The Commission returned to the agenda as written.

7. Correspondence:

The Commission reviewed notice from Connecticut Water regarding a Request for Reauthorization under the General Permit for Diversion of Water for Consumptive Use filed with the Connecticut Department of Energy and Environmental Protection.

8. Other Business Proper to Come Before the Commission.

Members reviewed the Commission contact list and updated their information.

MOTION Ms. Shook, second Mr. Favreau to adjourn the meeting at 7:38PM; unanimously approved.

Respectfully submitted,

Stephanie Dubray
Land Use Secretary