

Library Renovation Committee  
November 21, 2016  
Meeting Minutes

Attending: Bruce Anderson (chairman), Joseph Manley, Eric Schoenfeld

Meeting called to order 5:02pm

Minutes of September 26<sup>th</sup> meeting accepted as read. (Manley/Anderson)

Discussion centered on draft of "Request for Proposal" (RFP) document for Library's critical renovation needs.

Committee decided to treat asbestos abatement in Warren Library building via a separate RFP. On Nov. 18, Craig Nelson, Joe Manley and hazardous materials expert Santo Manicone conducted a walk-through of the Library to get an initial idea of the scope of the asbestos problem. Mr. Manicone, from the safety, environmental and engineering consulting firm Facility Support Services, will send quote to Craig Nelson for testing and reporting, and assistance in creation of RFP for asbestos remediation. Joe Manley noted that when asbestos abatement begins, Library will need to be shut down for a week or so.

Committee members agreed to several wording changes in the Library Renovation RFP, including bringing the building into compliance with State of Connecticut accessibility codes rather than federal ADA guidelines, and making Craig Nelson the town contact for receiving responses to the RFP. Decision was made to leave Project Schedule dates as "TBD," to be filled in by Selectmen with input from the Renovation Committee.

Motion was made (Schoenfeld/Manley) to approve the RFP with agreed-upon changes and send to Board of Selectmen for approval and further action. All approved.

Meeting adjourned 5:50pm

-Submitted by Eric Schoenfeld