

Library Renovation Committee
Minutes – April 13, 2021

Attending: Bruce Anderson, Joe Manley, Eric Schoenfeld, Library Director Louise Manteuffel, Project Manager Tom Carey, Library Board chairman Jane Manley, First Selectman Tim Angevine

Meeting called to order by Bruce Anderson at 5:00pm.

1. **Minutes of 3/4/21 special meeting:** Motion to approve by Joe/Bruce. All approved.
2. **Additions to the Agenda:** None.
3. **Project Manager/ADA project update:** Tom Carey posed the question, “What is the town’s format for issuing a contract?” Will work with Town Attorney Peter Ebersol to put together a contract that will include compliance with state’s Prevailing Wage law. Tim Angevine directed Tom to proceed with AVT Construction (the winning bidder) in the meantime to get the project moving. Discussion about the project continued, including the possibility of re-grading the asphalt of the driveway in front of the library, and attention to the rotted sill in the basement. Additional discussion about Project Manager compensation, since project has gone on so long. Tom was advised to approach the Board of Selectmen about compensation.
4. **Public comment:** None
5. **Next steps:**
 - a. Get contract with assistance of Town Attorney
 - b. Get Schedule of Values and proof of Performance Bond from contractor
 - c. Get building permit for the ADA project
 - d. Hold pre-construction meeting to set expectations (include Library Director)
 - e. Schedule start of construction

Meeting adjourned (motion by Eric/Joe) at 5:50pm