

Library Renovation Committee  
Minutes – August 10, 2021

Attending: Bruce Anderson, Eric Schoenfeld, Library Director Louise Manteuffel, First Selectman Tim Angevine

Regrets: Joe Manley, Project Manager Tom Carey, Library Board chairman Jane Manley

Meeting called to order by Bruce Anderson at 5:06pm.

1. **Minutes of 4/13/21 meeting:** Motion to approve by Bruce/Eric. All approved.
2. **Additions to the Agenda:** None.
3. **Project Manager/ADA project update:** Tom Carey was out of town. The committee noted the following progress:
  - Concrete ramp for new entryway has been poured.
  - Men's bathroom basically completed (Still needs grab bars installed).
  - Cabinets installed in kitchenette.
  - Flooring for kitchenette and bathroom has arrived; not yet installed.
  - Demolition of women's bathroom appears to be complete.
  - Electrician appears to have completed wiring for lighting and exhaust fan in women's bathroom.
  - Fixtures for women's bathroom have arrived; not yet installed.
  - Lots of work remaining on new entryway, including guardrails for ramp, new canopy for entry, etc.

We need to get a new invoice from AVT to cover work to this point. That will allow us to request part of our grant from the State Library. This should be a priority.

We'd like to get a new target date for completion of the project. The first week of September does not appear feasible at this point. Perhaps the first week of October. Louise M. noted that no workmen showed up for a two week stretch, and didn't let us know they wouldn't be coming. That's troubling.

4. **Public comment:** None

5. **Next steps:**

- Get new invoice from AVT (Tom Carey to follow up)
- Set new target date for completion (Tom C.)
- Finish construction of entryway, women's bathroom, kitchenette

Meeting adjourned (motion by Eric/Bruce) at 5:21pm

**Next meeting:** Tuesday, September 14<sup>th</sup> at 5pm (at which time we hope to be close to completion of the project)