

Library Renovation Committee Minutes  
January 8, 2019

Attending: Bruce Anderson, Joseph Manley, Eric Schoenfeld

Others in attendance: Library Director Louise Manteuffel, Library Board Chairman Jane Manley

Meeting called to order at 5:10pm.

- 1) **Minutes** of 12/11/2018 accepted as read (Joe/Bruce).
- 2) **Public comment:** None
- 3) **Final review/decision on design firm:** Committee held a lengthy discussion on the bid proposals from five design firms. After weighing the pros and cons, there was a motion (Joe/Eric) to accept the bid from architect Milton Gregory Grew to provide design and construction drawings for handicap accessibility at the Library. All approved. Grew's bid was for \$9,000.
- 4) **Eversource energy audit update:** Library board chairman Jane Manley contacted Eversource about performing an energy audit of the Library. Since the town owns the building, Eversource said the request must come from the town. First Selectman Craig Nelson spoke with a representative of the Eversource WiseUse program, who assigned a file number to the energy audit and will, in the next 5-to-7 business days, set a time for the work. Eversource has incentives, rebates and grants associated with their WiseUse program, which we will explore.
- 5) **Next steps:** We will contact Project Manager Tom Carey to inform him of our decision to go with Greg Grew for our design and construction drawings. If Tom has no questions or concerns, we will go before the Board of Selectmen at their meeting on Jan. 15<sup>th</sup> and ask them to ratify the decision. (That may not be absolutely necessary, as the contract with Tom Carey specifies that he is responsible for obtaining the design drawings, and the successful bid came in under the \$10K threshold for competitive bidding). We will also seek clarification from the Selectmen on how they would like to proceed with the Project Manager on the bid process going forward.

Meeting adjourned (motion by Eric/Joe) at 5:55pm

Next regular meeting: Tuesday, February 12<sup>th</sup>, at 5pm. (Location TBD, either the Library or Town Hall).

--Submitted by Eric Schoenfeld