

Town of Warren
Planning & Zoning Commission
Regular Meeting – Minutes
Tuesday, June 13, 2017 – 7:30PM
Warren Town Hall – 50 Cemetery Road

Present: Bob Bolte, Christoffer Brodhead, Susan Bates, John Miller, Kelly Tobin, Robyn Kasler; **Commission staff:** Stacey Sefcik and Stephanie Dubray

Excused: Phillip Good, Howard Lethbridge; **Alternate:** Brian Coyle

Absent: Darin Willenbrock

1. CALL TO ORDER AND DESIGNATION OF ALTERNATES.

The regular meeting was called to order at 7:35PM. All regular members present were seated for the meeting. The proceedings were recorded digitally, and copies are available in the Land Use Office.

2. OPPORTUNITY FOR PUBLIC COMMENT.

- a. No business was discussed.

3. APPROVAL OF MINUTES:

- a. May 9, 2017 Regular Meeting

MOTION Ms. Bates, second Mr. Brodhead, to **accept** the minutes from the Regular Meeting on May 9, 2017; **unanimously approved.**

4. OLD BUSINESS:

- a. No business was discussed.

5. NEW BUSINESS:

- a. No business was discussed.

6. CORRESPONDENCE.

- a. Northwest Hills Council of Government (NHCOC) hosting “5th Thursdays” Forum for Land Use Commissions on June 29th at 6:30PM at the NHCOC office: 59 Torrington Rd., Goshen.
- b. The Commission reviewed notice from Connecticut Water regarding a Request for Reauthorization under the General Permit for Diversion of Water for Consumptive Use filed with the Connecticut Department of Energy and Environmental Protection (DEEP).

7. ZONING ENFORCEMENT OFFICER’S REPORT.

- a. The commission briefly discussed the issue of multiple driveways at 30 Woodville Rd and work being done at 121 N Shore Rd. No other pressing issues at this time.

MOTION Mr. Brodhead, second Ms. Tobin, to **accept** the Zoning Enforcement Officer’s Report from June 13, 2017; **unanimously approved.**

8. **OTHER BUSINESS PROPER TO COME BEFORE THE COMMISSION:**

a. Discussion Regarding Zoning Text Amendments

- i. The Commission reviewed a draft proposal for revisions to the home occupation language, including language regarding contractor shop and storage as an accessory use to a residence. In addition, there was also some discussion regarding handicapped parking and driveway width regulations. The commission agreed to continue discussion to the July 11th regular meeting in order to have time to review it and seek input from other commission members.

MOTION Mr. Brodhead, second Ms. Kasler, to adjourn the meeting at 9:00PM; **unanimously approved.**

Respectfully submitted,



Stephanie Dubray
Land Use Secretary