

**Town of Warren**  
**Planning & Zoning Commission**  
**Regular Meeting – Minutes**  
**Tuesday, June 13, 2017 – 7:30PM**  
**Warren Town Hall – 50 Cemetery Road**

**Present:** Bob Bolte, Christoffer Brodhead, Susan Bates, John Miller, Kelly Tobin, Robyn Kasler; **Commission staff:** Stacey Sefcik and Stephanie Dubray

**Excused:** Phillip Good, Howard Lethbridge; **Alternate:** Brian Coyle

**Absent:** Darin Willenbrock

**1. CALL TO ORDER AND DESIGNATION OF ALTERNATES.**

The regular meeting was called to order at 7:35PM. All regular members present were seated for the meeting. The proceedings were recorded digitally, and copies are available in the Land Use Office.

**2. OPPORTUNITY FOR PUBLIC COMMENT.**

- a. No business was discussed.

**3. APPROVAL OF MINUTES:**

- a. May 9, 2017 Regular Meeting

**MOTION** Ms. Bates, second Mr. Brodhead, to **accept** the minutes from the Regular Meeting on May 9, 2017; **unanimously approved.**

**4. OLD BUSINESS:**

- a. No business was discussed.

**5. NEW BUSINESS:**

- a. No business was discussed.

**6. CORRESPONDENCE.**

- a. Northwest Hills Council of Government (NHCOG) hosting “5<sup>th</sup> Thursdays” Forum for Land Use Commissions on June 29<sup>th</sup> at 6:30PM at the NHCOG office: 59 Torrington Rd., Goshen.
- b. The Commission reviewed notice from Connecticut Water regarding a Request for Reauthorization under the General Permit for Diversion of Water for Consumptive Use filed with the Connecticut Department of Energy and Environmental Protection (DEEP).

**7. ZONING ENFORCEMENT OFFICER’S REPORT.**

- a. The commission briefly discussed the issue of multiple driveways at 30 Woodville Rd and work being done at 121 N Shore Rd. No other pressing issues at this time.

**MOTION** Mr. Brodhead, second Ms. Tobin, to **accept** the Zoning Enforcement Officer’s Report from June 13, 2017; **unanimously approved.**

**8. OTHER BUSINESS PROPER TO COME BEFORE THE COMMISSION:**

**a. Discussion Regarding Zoning Text Amendments**

- i.** The Commission reviewed a draft proposal for revisions to the home occupation language, including language regarding contractor shop and storage as an accessory use to a residence. The commission agrees to continue discussion to the July 11th regular meeting in order to have time to review it and seek input from other commission members.

**MOTION** Mr. Brodhead, second Ms. Kasler, to adjourn the meeting at 9:00PM; **unanimously approved.**

Respectfully submitted,

Stephanie Dubray  
Land Use Secretary