

Veterans Memorial Committee

Meeting of February 28, 2017

Minutes

Present: W. Wilson, B. Bolte, L. MacNeil, D. Dacey, D. Lago,

Regrets: M. Pettit, J. Shaw, C. Geyer, N. Brodhead

Recording Secretary: C. Frisbie

Project Members Present: J. Travers

First Selectman: C. Nelson

Legal Representative:

Public:

Meeting called to order at 7:05pm by Wilson

Lago needs to leave early, so we are going to start with #5 on the Agenda: names

1. **Names for Monument:** A list of potential names were given to the Committee for review – trying to determine if they were eligible according to the criteria being utilized for having your name on the monuments. Some names will be researched for clarification.
2. **Minutes:** Motion (Lago/Dacey) to approve the minutes of the special meeting on December 12, 2016 *All Approved*
3. **Income Update:** Balance is \$26,485.73 This includes the balance owed to Bethlehem Masonry. Frisbie will contact Mansfield to send a check for the balance- check was withheld because State sales tax is being charged. We will issue check without sales tax. Masonry has been contacted for refund of taxes paid (\$735.30)
4. **Construction Update:** Travers would like to know where the Committee would like the lights on the patio – keeping in mind the lighting for the Old Memorial Stone plus the medallions on the inside of the wall and the Monuments. Place two (2) lights (same lights used for the flags) to be place on each side of the patio making a cross beam to reflect on the Old Memorial Stone and medallions. This will be sufficient lighting and will also light up the new monuments on the patio. Travers would like to run the conduit for the lighting and get the patio leveled as soon weather permits. An outlet will be place along the front left side of the patio for power. Committee would also like the north end of the wall to come together like the south end of wall. Keep it uniformed. Motion (Bolte/Dacey) to go with Travers' lighting plan, outlet placement and fixing the north side of the wall *All Approved* Travers also noted that we need to bring the grade up in front of the wall- we should have enough top soil for that. Filter Fabric is needed for the patio and possibly a bit more stone. Wilson will look into the fabric, Travers to see about the stone.

*Lago left at 7:27pm and was able to return at 7:45pm

5. Fundraising: Dacey submitted a fundraising letter to the Committee. Committee felt that it was short and to the point. Letter will also have a color picture of the memorial site to show the progress that has been made. Dacey would like to have the letter ready to be mailed out the first week of May and coordinate a news article with J. McKenna (Rep-Am) and spot with D. Harold (Cable 5) to fundraise for the Memorial. A price of \$90 for the letter to be printed in color and folded was obtained through the one of the Technical Schools, order pre-addressed returned stamped envelopes from USPS, purchase to boxes of smaller envelopes for donations, plus shipping should keep us within \$500-\$550 in expenses. Motion (Bolte/Lago) to allow up to \$550 to be expensed for the fundraising letter *All Approved*

Motion (Bolte/Lago) to adjourn at 8:15pmpm *All in Favor*

Respectfully submitted by:
Colleen Frisbie