

Board of Selectmen  
Minutes of June 6, 2023  
Meeting Minutes

Present: LaCava , Papp      Regrets: Angevine

Recording Secretary: C Frisbie

Meeting called to order at 5:01 pm by First Selectman LaCava

**1) Minutes of Special Meeting May 4, 2023: Motion (Papp/LaCava) All in Favor**  
**Motion passes 2-0-0**

**2) Additions to agenda: None**

**3) Fire Company Apparatus Policy:** LaCava read proposed policy. The Fire Chief would like to change the (1) wording of *sufficient manpower* because it is a volunteer service, and you can't guarantee a workforce with volunteers and (2) would like the *20 miles* changed to 25 miles. Discussion followed – no change in the milage since the last paragraph gives the Chief and the Selectman to approve on anything over the 20 miles. Discussion on manpower wording – change paragraph 2 to *“general policy of the Fire Company to maintain sufficient apparatus and in a good faith effort to consider the manpower left in town for coverage.”* Motion (LaCava)to submit to the Fire Company with the language change to “manpower” More discussion followed regarding keeping the newest apparatus in Town ad at the moment it is Engine 6. LaCava rescinded the motion and will rewrite draft with new language for the next meeting.

**4) Discussion on Telecommunications:** LaCava is researching the possibility of cloud/internet-based telephone system. We have received a proposal from Granite Telecom and are looking into a couple more companies. LaCava will be setting up a meeting with EdAdvance (IT) J. Schultz (installed the original phone system) and C. Frisbie to discuss our options and if there is any savings to making a change.

**5) Discussion on Possible Wake-boating Ordinance:** LaCava shared the proposed draft ordinance from the Town of Washington. It has been shared with the surrounding towns, lake organizations and CT DEEP. It was explained what wake-boats are and the possible damage they could have on the lake because the lake is not wide enough to have the “wake” disburse before hitting the lake edges. This is only a draft and Washington is waiting to hear from DEEP.

**6) FY 2022-23 Expenditures:** We are very tight on the budget vs actual this year. There are a few lines we know we are over such as Recycling. For the past few years, we were significantly lower than the budget and this year we are exceeding the budget. More recycling. We will continue to watch the individual items but hope to be at or under budget per category.

**7) First Selectman's Report:** LaCava welcomed those at the meeting and via zoom.

- RSD20 – Papp gave a summary of what has been happening with the Board and encourages all to attend the committee meetings prior to the board meetings. The staff is developing a curriculum for the regional school: the mascot is a bobcat: colors are teal, silver, and black: continue to work on a school name.
- Park and Recreation – read report.
- Social Services- applied for and received a community engagement grant from CCF. It will be used for the Hip Hop program offered and the Young Women's program. Continue to work on different grants for programming.
- DPW – cleaning up Beach and the Community/Senior Center: continue to have trees cut in Town: paved Reverie Lane last week and will be chip sealing this week if the weather cooperates. Place fresh millings on Wolf Rd and the driveway at Cornwall Rd.
- We submitted our EMS plan to the State but need to fix a few items with the Ambulance Chief and then will resubmit.
- Bear law in CT was passed but no hunting in Litchfield County. The remaining counties have a limited number of hunting permits. The law also includes "No Feeding the Bears" rule.
- Meeting with NuVance on 6/8. For the towns under the new paramedic contract – advisory meeting.
- State of CT declined US Bike Route 7 to change the route to come into Warren and by-pass Route 7 north to Cornwall from Kent. CT feels it is too dangerous to use Route 341 to Rte. 45 compared to staying on route 7 north.
- Attended the Secret Garden at Warren School. It's a beautiful garden in the back of the school with a new pavilion.
- We hosted a retirement party for Joanne Tiedmann who worked for the town for over 20 years. It was a beautiful day at Warren Woods this past Sunday. Many folks from town and surrounding town clerks attended. We are looking forward to a retirement party for Luke Tanner who will be retiring this year from over 50 years of service to the Town.
- Warren Affordable Housing met with architects and engineers on the grounds. They will not wait for bids.
- Construction to fix Rte. 45 S just pass Curtiss Road will start next year. The road will be one way with a temporary traffic light controlling the traffic. We are working on getting the equipment to have "pre-emption capabilities" so when emergency vehicles need to get through the area, they will be able to control the light for safety reasons.
- As of this year, the State is requiring towns to report on their TAR (Town Aid Road) Funds and exactly where the funds were spent.
- We have had requests to have the digital speed sign placed on the roads in Warren. We try to have the sign in different locations throughout the town and we must get permission from the State to have it on State roads. Plus, at the moment, one sign has been sent to Canada to be repaired.
- Sustainable CT – will table until we have a full Board.

**8) Public Comment:**

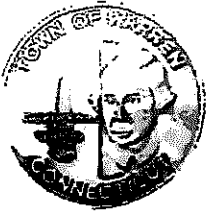
- R. Neary – spoke about the proposed Wake-boating ordinance.
- M. Mostajo – spoke about the proposed Wake-boating ordinance.
- D. Robinson – spoke about configuration of the lake regarding the ordinance.

*Motion (Papp/LaCava) to adjourn at 5:50pm      **All in Favor   Motion passes 2-0-0***

Respectfully submitted by  
Colleen Frisbie

Submitted attachments are available at the Town Hall, Town Clerk's Office

[Click for Audio](#)



## Town of Warren

50 Cemetery road  
Warren CT 06754

March 24, 2023

Town of Warren  
Office of the First Selectman  
50 Cemetery Road  
Warren, CT 06754  
860-868-7881

To Warren Fire Chief,

While it is desirable that all Fire Company apparatus remain in Warren, The Board of Selectmen, recognize that there are situations and events that occasionally require apparatus to leave the borders of Warren. Mutual aid, training events, parades, and maintenance do occur, and we understand the importance they play.

We feel it should be the general policy of the Fire Company to maintain sufficient apparatus and manpower for town coverage. The health and safety of Warren residents and property are top priority.

We request that apparatus **not** go further than 20 miles from Warren for non-emergencies, parades, special events etc. In the event that travel beyond 20 miles is needed, it will be at the approval of the First Selectman and Fire Chief jointly.

Respectfully,

Greg LaCava  
First Selectman  
Warren, CT

Concert Schedule, Trip schedule, Program Schedule

Day Tripper Series

Yankees vs Red Sox Trip this Sunday June 11 is SOLD OUT

Martha's Vineyard & Nantucket Island Hopping on June 16, 17, 18<sup>th</sup> – SOLD OUT

Whale Watching, Mets vs Dodgers, 9-11 Museum & Memorial, Newport, and an overnight trip Lake George & Saratoga are scheduled. Working on an overnight to Kennebunkport,

Those who attended the Safe Boating Class all were able to secure their certificate.

Great Concert schedule is all set for this summer with "FLEETWOOD MACKED" on Saturday July 15 being the HEADLINE BAND!

Swim lessons are planned once our lifeguard staff is finalized

SENIOR Trips and Activities

Senior Trips using the Northwest Transit Bus – trips to Port Jefferson (SOLD OUT), Lighthouse Tour out of New London almost sold out, Hammonasset State Park. Also, planning a trip to Thimble Islands.

Senior Lunch and Learn – "What does it take to take care of a lake?" - Lake Waramaug Task Force - Sean Hayden Wednesday May 10<sup>th</sup> was well received

Bend & Stretch Senior Program at Community Center continues Tuesdays.

Nice Senior Spring Luncheon at Hopkins Inn took place on May 11<sup>th</sup>

Warren Town Beach UPDATE

Lifeguards still NEEDED

Parking Permits are available for purchase through the on-line registration system at warrenrec.org

Kayak racks are very popular and group kayaking activities are being planned.

Warren Parks

Reminder: as required by law dogs must be leashed in PUBLIC PARKS – please. Also curb your dog in our public parks!

Town of Warren  
Profit & Loss Budget vs. Actual  
July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
Income				
4005 · Property Tax Revenue	5,652,662.98	5,637,583.00	15,079.98	100.3%
4010 · Interest on Property Tax	13,277.73	10,000.00	3,277.73	132.8%
4015 · Lien Fees on Property Tax	1,501.00	5,000.00	-3,499.00	30.0%
4020 · General Fund-STIF Income	2,335.32	2,000.00	335.32	116.8%
4021 · Municipal Now Interest Income	15,347.04	10,000.00	5,347.04	153.5%
4025 · Penalties Open Space	118,000.00			
4400 · State Grant Hist Doc Grant	5,500.00	5,500.00	0.00	100.0%
4405 · Storm Damage Grant	27,684.85	0.00	27,684.85	100.0%
4420 · Education Cost Sharing	71,047.00	0.00	71,047.00	100.0%
4425 · Telephone Access Line Tax	4,592.14	4,400.00	192.14	104.4%
4430 · Casino Revenue	2,912.66	1.00	2,911.66	291,266.0%
4435 · Muni Grants-in-Aid	11,294.87	0.00	11,294.87	100.0%
4455 · Disability	63.63			
4457 · State Property (PILOT)	2,426.03	1.00	2,425.03	242,603.0%
4460 · ElderlyTax Exemption	0.00	0.00	0.00	0.0%
4465 · Veterans Tax Relief	1,528.20	750.00	778.20	203.8%
4466 · MRSA	655.57	0.00	655.57	100.0%
4470 · State Judicial Fines	300.00	0.00	300.00	100.0%
4475 · Other State Grants	1,200.05	0.00	1,200.05	100.0%
4601 · Library Rent	600.00	600.00	0.00	100.0%
4602 · Election Grants	1,000.00			
4705 · Conveyance Tax	45,829.57	15,000.00	30,829.57	305.5%
4710 · Building Permits	76,365.00	40,000.00	36,365.00	190.9%
4715 · Recycling Rebate	0.00	0.00	0.00	0.0%
4720 · Dog Fees	378.00	1,000.00	-622.00	37.8%
4722 · Sports Licenses	17.00	300.00	-283.00	5.7%
4723 · Marriage Licenses	310.00	200.00	110.00	155.0%
4725 · Rent - Town Buildings	11,910.00	3,600.00	8,310.00	330.8%
4740 · Contributions in Lieu of Taxes	500.00	500.00	0.00	100.0%
4745 · Planning & Zoning	3,903.00	2,500.00	1,403.00	156.1%
4755 · Recording Fees	9,796.31	7,500.00	2,296.31	130.6%
4775 · Miscellaneous Income	4,971.30	3,000.00	1,971.30	165.7%
4800 · Cemetery income	20.00			
4810 · Photocopies	2,501.50	4,200.00	-1,698.50	59.6%
4815 · Pistol Permits	350.00	300.00	50.00	116.7%
4846 · Conservation Commission	1,274.00	1,200.00	74.00	106.2%
4848 · Zoning Bd. of Appeals	555.00	300.00	255.00	185.0%
7000 · "Transfer From Fund Balance"	0.00	387,166.00	-387,166.00	0.0%
Total Income	6,092,609.75	6,142,601.00	-49,991.25	99.2%
Gross Profit	6,092,609.75	6,142,601.00	-49,991.25	99.2%
Expense				
GENERAL GOVERNMENT				
5005 · first selectman salary	55,916.84	59,341.00	-3,424.16	94.2%
5010 · first selectman clerical	43,149.40	45,788.00	-2,638.60	94.2%
5015 · first selectman expense	6,237.70	6,500.00	-262.30	96.0%
5016 · Clerical Assistant	12,807.22	17,160.00	-4,352.78	74.6%
5017 · Compensation Review Adjustment	0.00	0.00	0.00	0.0%
5020 · selectman second	2,055.00	4,110.00	-2,055.00	50.0%
5025 · selectman third	2,055.00	4,110.00	-2,055.00	50.0%
5030 · treasurer salary	8,675.94	9,207.00	-531.06	94.2%
5035 · treasurer expenses	864.38	2,100.00	-1,235.62	41.2%
5040 · town clerk salary	35,985.11	38,188.00	-2,202.89	94.2%
5041 · Deputy Town Clerk Salary	8,082.11	11,684.00	-3,601.89	69.2%
5045 · town clerk expenses	14,403.55	16,626.00	-2,222.45	86.6%
5050 · tax collector salary	17,623.21	24,648.00	-7,024.79	71.5%
5055 · tax collector expense	9,037.29	11,300.00	-2,262.71	80.0%
5063 · computer management	7,244.11	12,000.00	-4,755.89	60.4%
5064 · Social Services Expenses				
5066 · Actual Checking Account exp	-10,384.44	0.00	-10,384.44	100.0%
5064 · Social Services Expenses - Other	957.70	3,500.00	-2,542.30	27.4%
Total 5064 · Social Services Expenses	-9,426.74	3,500.00	-12,926.74	-269.3%
5065 · SS Director - salary	35,134.20	37,597.00	-2,462.80	93.4%
5070 · fire marshal				
5070-01 · Fire Marshal Compensation	3,750.23	0.00	3,750.23	100.0%
5070-02 · Fire Marshal monthly expenses	1,113.89	0.00	1,113.89	100.0%
5070 · fire marshal - Other	0.00	4,500.00	-4,500.00	0.0%
Total 5070 · fire marshal	4,864.12	4,500.00	364.12	108.1%
5075 · building inspector	66,485.94	35,000.00	31,485.94	190.0%
5080 · Dog Warden - Salary	6,729.03	7,341.00	-611.97	91.7%
5081 · animal shelter	1,350.00	1,400.00	-50.00	96.4%
5082 · Dog Warden - expenses	550.00	850.00	-300.00	64.7%
5085 · police	0.00	500.00	-500.00	0.0%
5091 · Office Equipment	3,483.96	6,000.00	-2,516.04	58.1%
5092 · town engineer	0.00	2,500.00	-2,500.00	0.0%
5093 · legal counsel	0.00	10,000.00	-10,000.00	0.0%
5094 · auditor				
6615 · GASB 34 implementation	1,500.00	1,500.00	0.00	100.0%
6616 · Fixed Assests audited	1,500.00			
5094 · auditor - Other	22,000.00	22,000.00	0.00	100.0%
Total 5094 · auditor	25,000.00	23,500.00	1,500.00	106.4%

Town of Warren  
Profit & Loss Budget vs. Actual  
July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
5095 · probate court	2,922.40	2,922.00	0.40	100.0%
5098 · Registrar - salary	10,841.64	14,000.00	-3,158.36	77.4%
5099 · Election - expenses	9,014.26	13,000.00	-3,985.74	69.3%
5210 · Assessor	28,238.10	30,805.00	-2,566.90	91.7%
5211 · Assessor - Expenses	14,760.27	15,625.00	-864.73	94.5%
5212 · Asst Assessor in Training	12,540.00	11,440.00	1,100.00	109.6%
5220 · revaluation fund	0.00	0.00	0.00	0.0%
5275 · Park & Rec Director - salary	41,282.50	43,812.00	-2,529.50	94.2%
5290 · Zoning/Wetlands Officer- salary	0.00	0.00	0.00	0.0%
5295 · Land Use Clerical	3,333.00	17,160.00	-13,827.00	19.4%
5512 · Custodial- Salary	10,401.46	16,583.00	-6,181.54	62.7%
Total GENERAL GOVERNMENT	491,641.00	560,797.00	-69,156.00	87.7%
GOV-EMPLOYEE BENEFITS				
5130 · retirement fund				
5131 · Pension Plan 457 (b)	28,874.69	33,561.00	-4,686.31	86.0%
5130 · retirement fund - Other	49,141.06	36,814.00	12,327.06	133.5%
Total 5130 · retirement fund	78,015.75	70,375.00	7,640.75	110.9%
5135 · insurance benefits	136,515.37	128,533.00	7,982.37	106.2%
5140 · Payroll Taxes	45,920.32	52,375.00	-6,454.68	87.7%
6560 · Payroll Expenses	1,752.93	0.00	1,752.93	100.0%
Total GOV-EMPLOYEE BENEFITS	262,204.37	251,283.00	10,921.37	104.3%
GOVT-BOARDS AND COMMISSIONS				
5230 · board of assessment appeals	644.87	655.00	-10.13	98.5%
5240 · board of finance	569.89	670.00	-100.11	85.1%
5250 · planning & zoning commission	3,490.15	9,000.00	-5,509.85	38.8%
5251 · Conservation & Development	0.00	0.00	0.00	0.0%
5252 · Special P&Z Subcommittee	0.00	0.00	0.00	0.0%
5260 · zoning board of appeals	300.00	5,000.00	-4,700.00	6.0%
5280 · conservation commission-IWC	9,253.76	6,000.00	3,253.76	154.2%
5285 · Land Use Consultant	39,910.00	50,000.00	-10,090.00	79.8%
Total GOVT-BOARDS AND COMMISSIONS	54,168.67	71,325.00	-17,156.33	75.9%
GOVT-HEALTH SERVICES				
5310 · torrington area health	7,387.07	7,387.00	0.07	100.0%
5320 · visiting nurse	5,000.00	5,000.00	0.00	100.0%
5350 · paramedic intercept	22,486.00	22,487.00	-1.00	100.0%
Total GOVT-HEALTH SERVICES	34,873.07	34,874.00	-0.93	100.0%
GOVT - AGENCIES				
5335 · Reg. Non-Profit Agencies, Chari	2,733.24	3,400.00	-666.76	80.4%
5415 · lake waramaug authority	800.00	5,600.00	-4,800.00	14.3%
5425 · interlocal commission	10,881.00	10,881.00	0.00	100.0%
5430 · NWCT regional council	1,078.40	1,080.00	-1.60	99.9%
5435 · library	32,000.00	32,000.00	0.00	100.0%
5445 · civil defense	894.43	1,000.00	-105.57	89.4%
5450 · litchfield cty dispatch	15,771.60	15,772.00	-0.40	100.0%
5460 · NW Conservation District	600.00	600.00	0.00	100.0%
5465 · elderly bus	759.00	1,259.00	-500.00	60.3%
5470 · council of small towns	2,017.00	2,017.00	0.00	100.0%
Total GOVT - AGENCIES	67,534.67	73,609.00	-6,074.33	91.7%
REGIONAL EDUCATION				
5810 · regional school dist #6	3,456,084.00	3,456,084.00	0.00	100.0%
Total REGIONAL EDUCATION	3,456,084.00	3,456,084.00	0.00	100.0%
TOWN BUILDINGS				
5510 · town bldg operation	89,972.45	93,000.00	-3,027.55	96.7%
5515 · garbage pick up & hauling	88,839.90	107,580.00	-18,740.10	82.6%
5516 · energy improvements	0.00	1,500.00	-1,500.00	0.0%
5520 · Recycling operation	11,568.30	5,000.00	6,568.30	231.4%
5530 · capital improvements	40,703.34	50,000.00	-9,296.66	81.4%
5535 · Covanta garbage processing	27,051.21	38,850.00	-11,798.79	69.6%
5540 · household hazardous waste	1,876.73	2,500.00	-623.27	75.1%
Total TOWN BUILDINGS	260,011.93	298,430.00	-38,418.07	87.1%
TOWN FIRE COMPANY				
5475 · fire truck replacement	75,000.00	75,000.00	0.00	100.0%
5720 · fire dept insurance	23,470.00	23,300.00	170.00	100.7%
5721 · Workman's comp	8,418.86	8,100.00	318.86	103.9%
5722 · Gas and diesel Fuel	5,000.00	5,000.00	0.00	100.0%
5723 · Truck Maintenance	24,393.59	20,000.00	4,393.59	122.0%
5724 · Tax Abatement	0.00	17,000.00	-17,000.00	0.0%
Total TOWN FIRE COMPANY	136,282.45	148,400.00	-12,117.55	91.8%
TOWN HIGHWAY & GEN OPERATIONS				
5150 · uniforms	7,224.46	6,900.00	324.46	104.7%
5545 · town aid roads	0.00	0.00	0.00	0.0%
5550 · highway dept operations	127,955.34	120,000.00	7,955.34	106.6%
5551 · Removal of Trees	25,535.00	30,000.00	-4,465.00	85.1%
5555 · highway salaries				
6560.01 · COVID-19 Expenses	0.00	0.00	0.00	0.0%

Town of Warren  
Profit & Loss Budget vs. Actual  
July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
5555 · highway salaries - Other	260,499.56	286,971.00	-26,471.44	90.8%
Total 5555 · highway salaries	260,499.56	286,971.00	-26,471.44	90.8%
5560 · snow removal	75,445.19	90,000.00	-14,554.81	83.8%
5570 · town garage	19,628.94	20,000.00	-371.06	98.1%
5575 · maintenance town equipment	43,680.26	40,000.00	3,680.26	109.2%
5580 · gas, fuel, oil	37,370.26	50,100.00	-12,729.74	74.6%
5585 · Road Fund	140,000.00	140,000.00	0.00	100.0%
Total TOWN HIGHWAY & GEN OPERATIONS	737,339.01	783,971.00	-46,631.99	94.1%
TOWN INSURANCE ACCT				
5710 · town insurance	52,925.14	57,680.00	-4,754.86	91.8%
5711 · Cyber Security Ins	15,497.00	15,000.00	497.00	103.3%
Total TOWN INSURANCE ACCT	68,422.14	72,680.00	-4,257.86	94.1%
TOWN MISCELLANEOUS				
5273 · newsletter	2,622.00	4,000.00	-1,378.00	65.6%
5420 · boat replacement & repair	0.00	0.00	0.00	0.0%
5900 · miscellaneous	2,251.69	3,000.00	-748.31	75.1%
5910 · fifty % dog fees	0.00	1,500.00	-1,500.00	0.0%
5930 · Community/Senior Center Exp	0.00	0.00	0.00	0.0%
5940 · Website/Email Services	4,877.41	8,120.00	-3,242.59	60.1%
6595 · Hist doc state account	5,604.00	0.00	5,604.00	100.0%
Total TOWN MISCELLANEOUS	15,355.10	16,620.00	-1,264.90	92.4%
TOWN PROPERTY				
5660 · improving town property	6,429.66	15,000.00	-8,570.34	42.9%
5665 · street lighting	1,887.99	2,200.00	-312.01	85.8%
Total TOWN PROPERTY	8,317.65	17,200.00	-8,882.35	48.4%
TOWNS OTHER FINANCING USES				
5145 · Unemployment Compensation	0.00	0.00	0.00	0.0%
5270 · recreation commission				
5271 · Park & Rec THEIR Actual Exp	-18,146.64	0.00	-18,146.64	100.0%
5274 · Beach Salaries	22,898.26	24,000.00	-1,101.74	95.4%
5270 · recreation commission - Other	8,107.92	10,000.00	-1,892.08	81.1%
Total 5270 · recreation commission	12,859.54	34,000.00	-21,140.46	37.8%
5272 · P & R Road Race	0.00			
5440 · cemeteries	14,905.18	14,000.00	905.18	106.5%
5565 · equipment fund	80,000.00	80,000.00	0.00	100.0%
5915 · bank charges	118.00	0.00	118.00	100.0%
5920 · non-recurring	25,000.00	25,000.00	0.00	100.0%
6155 · good neighbor fund	6,977.53	0.00	6,977.53	100.0%
6156 · Grant Funds Expensed	1,500.00			
6400 · Debt service--Bonds	182,488.00	182,488.00	0.00	100.0%
6590 · Revaluation	21,840.00	21,840.00	0.00	100.0%
6600 · special appropriation	22,781.25	0.00	22,781.25	100.0%
6601 · Wasley Comm - Special App	0.00	0.00	0.00	0.0%
6700 · American Rescue Plan	69,046.00	0.00	69,046.00	100.0%
Total TOWNS OTHER FINANCING USES	437,515.50	357,328.00	80,187.50	122.4%
Total Expense	6,029,749.56	6,142,601.00	-112,851.44	98.2%
Net Income	62,860.19	0.00	62,860.19	100.0%