

Board of Selectman's Minutes
Warren Town Hall: Conference Room
Meeting of October 7, 2014

Present: C. Nelson, S. Warshaw, C. Tanner

Regrets:

Recording Secretary: C. Frisbie

Park and Recreation: D. Murphy, D. Dacey

Public:

1. **Called to Order** by C. Nelson, First Selectman at 5:02pm
2. **Minutes:** Motion (Warshaw/Tanner) to approve the September 2, 2014 minutes with the correction of "recluse" to "recuse" item #13, line 4 All Approved
3. **Additions to Agenda:** Motion (Warshaw/Tanner) to add the following to the agenda:
 - Meeting dates and times All approved
4. **Public Comment:** None
5. **Review of Expenditures for 2014-15** Selectmen reviewed the budget vs expenses
D. Murphy reviewed expenditures and attendance for previous trips taken: Yankee game(s), Big E, 9-11 NYC trip, Prime Timer trips, etc. Concert series went well – approximately 120-170 attendees per concert: received a \$750 grant from CCF for the concert series. Beach was well run this year – no incidents: Supervisors were great. Acorn Camp ended up being a big hit – but unfortunately the Camp took a loss. Committee was very glad to get a camp going this past summer and hope to have it continue. There was some discussion about vendor fees/contributions to the Park and Rec for programs being run by licensed vendors. D. Murphy will inform Committee about concerns and suggestions regarding fees. Committee hopes that all programs run through Park and Rec are well received by residents and attendees.
6. **MOA for 2014 State Homeland Security Grant Program:** Motion (Warshaw/Tanner) give Nelson authority to sign the MOA for Homeland Security Grant All Approved
7. **Job Descriptions: Public Works Driver/Maintenance** reviewed description
Foreman: reviewed – add information about working foreman and basic computer skills
Motion (Tanner/Warshaw) to accept both job descriptions as corrected All Approved
Help wanted ad reviewed will run ad this week in Republican American and DOL website
8. **Informal discussion regarding: new tax collector/assessor software and hardware** We don't have any written estimates, but verbal are around \$15,000. Town Clerk's scanner doesn't work with her new computers & software- approximately \$700 - \$1000. Clerk looking into scanners and prices.

9. **First Selectman's Report:**

- Nelson picking up a "message board" from Danbury on Wed from Homeland Security to be housed for our region at the Public Works Department. Next year, possibly getting a light tower from Danbury (Homeland Security)
- Recently picked up shelving, fax machine, microphone system from BRFFOC: shelving was placed in Social Services and Park and Rec offices
- Nelson and EMD Pettit attended a CL&P training seminar

10. **Addition to Agenda:** Warshaw received an email concerning the timing of the BOS meetings – stated that there was a group of residents who would like to attend but since they work out of town it is impossible for them to make the meetings. Motion (Warshaw/Tanner) to hold the first Tuesday meeting of each quarter at 6:30pm starting January 2015. All Approved
If the BOS find there is no one from the public attending, they will look at changing the date back in 2016. Meetings will be held January, April, July and October

Motion (Tanner/Warshaw) to adjourn at 6:30pm All Approved

Respectfully Submitted by,
Colleen Frisbie
Recording Secretary