

Board of Selectman's Minutes
Warren Town Hall: Meeting Room
Meeting of June 2, 2015

Present: C. Nelson, C. Tanner, S. Warshaw

Regrets:

Recording Secretary: C. Frisbie

Park and Recreation: D. Murphy

Public Works: J. Tanner

1. **Called to Order** by C. Nelson, First Selectman at 5:07pm
2. **Minutes:** Motion (Tanner/ Warshaw) to approve the Minutes of May 4, 2015 **All Approved**
3. **Additions to the Agenda:** Nelson/Tanner to add special minutes of the May 7, 2015 meeting **All Approved**
4. **Public Comment:** E. Prindle commented on her concerns regarding the proposed cell tower application for 205 Cornwall Road (neighbor) She would like to know if there is a hearing date set and feels the Town has property that would be better suited for a tower and the Town would benefit financially instead of residents Nelson commented on how the NHCOC requested a Telecommunications coverage assessment of municipalities in the Litchfield Hills by the Siting Council which should be completed no later than the end of June. Nelson spoke with Cuddy & Fedder, LLP a month ago about dates for a hearing and Town property. Since then 2 more calls and emails have been sent to find out the progress of setting a hearing date. Nelson planned on sending a letter to them, siting council and AT&T regarding the lack of communication/returning of phone calls and emails regarding a hearing date. No other comments
5. **Review of FY 2014-15 Expenditures:** no questions or concerns
6. **D. Murphy for Park and Recreation:** Murphy, on behalf of the Park and Recreation Committee, is seeking the help/opinion of the Selectmen on the following matters: **1)** they would like to have a policy regarding the attendance of volunteers at regular meetings. They are finding that members are not attending meetings, which in turn are not involved in the programs being planned making it difficult to plan and implement programs. Wondering if the Selectmen could write an attendance policy that would help with the situation. Nelson has asked the NHCOC to find out what other surrounding Towns have pertaining to an attendance policy. We should have results within the week. If the Town was to have an attendance policy, we would need 2 different types, one for appointed commission members and one for members elected at Town meetings. **2)** P&R members were discussing the beach, from supplies to personnel. They are concerned regarding emergencies – would like to have the Town purchase an AED for the Beach. Nelson had done some research since this was commented on at the May Town Meeting – and found a firm in CT that donates AED's to camps, churches, schools, etc. Nelson printed out the grant application for Park and Rec to complete for the beach and noted he has funds in the 2015-16 budget to purchase one for the CC and if need be, that could be used at the Beach until the grant was awarded or another avenue to purchase a second one was taken. Warshaw proposed he would complete the application, but Nelson said how Towns could not be the applicant, but the Commission could. Warshaw said he would research the grant and if need be, he would "pass the hat" to purchase one for the Beach area. J. Tanner, Public Works, is concerned about this expensive piece of apparatus being at the beach when Life/Gate Guards are not there. The possibility of it being vandalized or

stolen is concerning. Warshaw had noted he had spoken with J. Schultz (Fire Company) and the AED could be hard wired into LCD when the equipment is taken from the box and that would cost approximately \$20 a month. Concerns for the committee would be the accessibility during and after beach hours, storage, is it there only during summer months or year round, insurance, etc. Murphy would bring back the concerns to the Committee at their next meeting and how to approach the concerns. 3) P&R recently purchased a shed for the Beach for life/gate guards to have shelter from the rain and to store Beach equipment in the amount of \$3000. They would like to try a program to produce a revenue stream to help pay for large purchases, such as the shed. In the past, residents have asked for a dock, better bathroom facilities and guest passes. The committee has purchased a dock, has upgraded the port-o-potty and now would like to issue guest passes. Only town residents who have a pass now would be able to purchase a one day guest pass for their friends. Both resident and guest must be together at the beach at the same time. There would be "blackout dates" and it would cost \$20 –need some type a guest pass indication on vehicle, possibly limiting the number of guest passes per day, and to purchase pass would be by check only. Committee is looking for the BOS's opinion on the idea - Warshaw: 1st would like to say he is very surprised they spent \$3000 on a prefabricated shed when if they asked him, he could of gotten residents to help build it for \$1000 and would have gotten the materials donated and that would have saved a lot of funds. 2nd: The BOS did not veto the Committee's idea of having Out of Town passes. BOS opinion was not favorable and felt the town residents would not like the idea either 3rd: not totally against the idea, but there needs to be limits Nelson: not completely against the idea either, but would like to have a limit on the number of passes per day, possibly a Mon-Thur program – doesn't mind trying the program out (after school is out), but is concerned about residents who have purchased passes already having parking problems because there are too many guest passes given that day. Lundberg thought there were about 35-40 parking spaces, which the BOS and the Road Foreman feel there are only about 20-25 spaces, possibly. Committee thought that the Gate Guards could twice a week, paint lines in the parking lot. Nelson said to use lime and agreed that would be a good idea to help keep order in the parking lot. BOS gave Committee a go ahead for trial guest passes at the beach. On another note, Warshaw asked how the other programs were going and Murphy spoke about their recent trip to the Bronx Zoo, adding more ball games to the schedule, the concert series, and etc. They are also working with the Library on a trip to Ellis Island including a genealogy class.

7. **First Selectman's Report:** 1) picked up the new Ford F250XL truck 2) webpage will be up and running soon 3) prescription cards from CCM & CIRMA will be mailed to all Warren residents within the next 2 weeks. They are free cards that residents will be able to use even for their pets if it's a human based drug Motion (Warshaw/Tanner) to accept report **All Approved**

Motion (Warshaw/Tanner) to add the Library to the agenda **All Approved**

8. **Library Discussion:** M. Hendricks started the conversation stating their concerns of the building—who owns the building & land, insurance, who is responsible for repairs inside and out, will the library be able to take over the space where the NWCOG is currently, what about renovations to the area, whose responsible if someone gets hurt in or outside the building, what about renovations to make it ADA compliant, bringing the electricity up to code and will the rent increase if they take over the COG space? Nelson confirmed the building and land is owned by RSD6 but there is a gentlemen's agreement that the Town controls the maintenance of the building. BOE will be making an agreement for a 999 year lease for the Town. Regular renovations and upkeep (painting, carpet, tile etc.) is the Library's responsibility. There are concerns about the electricity and plumbing- since this was the elementary school, the bathroom facilities are for young children (stalls, fixtures,

etc.) Lights are T12's which you cannot get lights for any more and will need to be changed over to T8's. Town can do this through the energy grant like it did with the other town buildings. As for insurance, the Library should keep their insurance, especially on the contents of the building and they will need to contact RSD6 to find out what they have on the building and Nelson will double check with CIRMA on what the Town has, if any, on the building. Same goes for Fire Insurance. As for the rent increase, the BOS have not discussed this matter yet. M. Winkle spoke next with a list of concerns pertaining to water leaks, electrical, siding, basement flooding, being ADA complaint, infestations of wasps in summer and mice in the winter, window in the basement and what is under the rug in the COG room? Winkle handed Nelson the list after the meeting to review. J. Manley said the Library is looking forward and would be applying for grants but needed certain information about the building and ownership to even start the applications. Nelson noted that the library has a better chance of receiving grants for the building than the Town. Library members thanked the Board for the information

9. Motion (Warshaw/Tanner) to adjourn at 6:37pm **All Approved**

Respectfully Submitted by,
Colleen Frisbie
Recording Secretary