

Bd of Finance Minutes
Special Meeting March 17, 2021
via Zoom and at Town Hall Meeting Room

Board of Finance members present: Susan Haxo, James Richardson, Eric Schoenfeld, Robyn Kasler, David Robinson, Luke Tanner

Regrets:

Selectmen present: Tim Angevine, Craig Nelson, Alexandria Papp

Also present: Colleen Frisbie (Town Treasurer), members of the public

The meeting was opened at 7:01 pm by chair Susan Haxo and a roll call attendance was taken.

1. Chris Leone, Region 6 Superintendent, began his presentation. Due to technical difficulties we lost his connection so moved to item 2.
2. Jane Manley, Library Board Chair, read a letter to the board outlining the progress on the renovation of the library as well as additional needs. She requests that the board consider moving \$20,000 from undesignated fund balance to Town buildings/capital improvements (line 5530). D. Robinson asked if this amount would cover the needs, E. Schoenfeld and J. Manley explained that additional funds will be needed to be put in next year's budget.

D. Robinson moved to move \$20,000 from undesignated fund balance to Town buildings/capital improvements (line 5530). Second by S. Haxo. A roll call vote was taken: yes-Haxo, Tanner, Kasler, Schoenfeld, Richardson. No-none. Abstain-Schoenfeld. The motion carried.

3. As Chris Leone had rejoined the meeting his presentation proceeded. He highlighted enrollment figures, academic performance, revenue with projected town assessments, expenses, capital needs, shared services, and addressed the impact of COVID on the administration as well as the student population. The proposed Reg 6 budget remains flat with Warren's assessment looking to decrease by roughly \$92,000. The board thanked Chris for his time and presentation.
4. Reclassification of Undesignated Funds: E. Schoenfeld spoke to the fact that there is a large undesignated fund balance and requested that the board consider reclassifying some funds which would still leave four months' worth of operating capital.

First J. Richardson moved to withdraw the following motion originally made December 4, 2019: to recommend the transfer of \$400,000 from undesignated fund balance into designated fund balance, with \$200,000 going towards town roads and \$200,000 to capital improvements for town property go to a town meeting for approval. Second by R. Kasler. A roll call vote was taken, all in favor, the motion carried. Note: due to COVID this recommendation was not taken to town meeting.

E. Schoenfeld moved to designate \$125,000 to Equipment Fund, \$125,000 to Fire Truck Replacement Fund, \$150,000 to Town Roads, and \$150,000 to the 5 year capital plan and

to bring this recommendation to town meeting for a vote. A roll call vote was taken, all in favor, the motion carried.

5. Budget Workshop: T. Angevine reviewed the draft budget. There are still lines to be filled in. Salaries are yet to be determined based on union negotiations. For the most part office expenses remain flat. Josh Tanner, Road Foreman, reviewed his 5 year capital plan and asked the board to consider raising the equipment fund line to \$80,000. E. Schoenfeld asked that blank lines be filled in for the April meeting and where we are with union negotiations. D. Robinson would like to see us stay on top of future Fire Company needs.

Motion to adjourn- D. Robinson/R. Kasler at 8:46 pm. All in favor.

Respectfully submitted,

Joanne C. Tiedmann

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