

Town of Warren Housing Plan Steering Committee

December 3, 2020

5:00-6:00pm

Meeting held via Zoom*:

Meeting ID: 869 9318 2637

Passcode: 097678

IN ATTENDANCE: Tim Angevine, Diane Engle, Roger Grace, Victoria Sahadevan Fossland, Jack Travers, Missy Woodward, Jocelyn Ayer

MINUTES:

Introductions:

- Jocelyn Ayer introduced herself as the Community & Economic Development Director of Northwest Hills Council of Governments which serves 21 towns in the region. She has many years of experience staffing the NWCT Regional Housing Council, serving on her town's Housing Commission and non-profit housing organization, and assisted in the development of the Town of Salisbury's Affordable Housing Plan in 2018. Ayer explained that the Town has entered into a contract with NHCOC to provide professional planning assistance with Warren's Housing Plan with grant funds provided to the Town through the Department of Housing.
- Each member of the Warren Housing Plan Steering Committee then introduced themselves and briefly shared their backgrounds.

Slide presentation:

- Ayer then presented slides covering the following topics -What is in a town housing plan? and what is the purpose? What is the role of the Steering Committee? How is "affordable housing" defined? What does the data we have collected say about Warren's housing needs? These slides can all be found on the project webpage: <https://northwesthillscog.org/warren-housing-plan>

Discussion of possible resident housing needs survey:

- There was a discussion about doing a survey of Warren residents to determine their housing need and what they think the Town's housing needs are. This would also raise awareness in town that this Housing Plan process is happening. Possible survey questions were reviewed and discussed. The Committee decided a survey made sense and that it would be launched by mid-December. A paper version of the survey will be available as well to anyone who cannot access the online survey. Anyone needing a paper survey can contact Missy at Town Hall.

Next steps and next meeting date:

- Ayer will send the survey questions to the Committee members who will respond by Dec. 7th with any comments, suggested edits, etc. The plan will be to try to launch the online survey the week of Dec. 7th or Dec. 14th. The survey will go out by email, Town Facebook page, and will be on the town website.
- The next meeting will be held via Zoom on **January 7th at 5pm**. All meetings will be noticed by the Town Clerk and are open to the public.