

TOWN OF WARREN
50 Cemetery Road, Warren, Connecticut 06754
INLAND WETLANDS & CONSERVATION COMMISSION
APPLICATION FORM

Please consult with the Land-Use Official (landuse@warrenct.org) before completing an application and submitting payment to the Town. Commission applications are due by 1 pm the Monday before a regularly scheduled IWC meeting, which are typically the 3rd Thursday of every month at 7:00 pm. See [Inland Wetlands & Conservation](#) webpage and the Town of Warren calendar for exact dates.

Please note, applications for activity within a one (1) mile from the shore of Lake Waramaug will be subject to a 3rd party engineering review, at the applicant's cost, based on the level of the proposed impact to the wetlands and/or watercourses associated with this application. Applicants should be aware of this prior to submitting the application materials and are strongly urged to discuss with the wetland's agent prior to planning and submission.

1. APPLICATION TYPE & ASSOCIATED FEE:

Select one of the following options:

☐ WETLANDS LICENSE FOR SIGNIFICANT ACTIVITY \$185.00

Commission reviewed applications for projects/activities that may have greater than minimal impact to the wetlands and/or watercourses. The applications are subject to a public hearing.

☐ WETLANDS LICENSE FOR REGULATED ACTIVITY/AGENT APPROVAL \$130.00

Applications for smaller projects that have no or minimal impact on wetlands and/or watercourses, but for projects where the proposed activity is within the Upland Review "Regulated" Area. Certain applications may be approved by the Town's authorized wetlands agent rather than by the Commission.

☐ REQUEST FOR A JURISDICTIONAL RULING No charge

Certain activities outlined in Section 4.0 of [the Regulations](#) may be permitted as of right. The applicant must provide the Town with information to request a determination from the IWC Commission or its authorized agent.

☐ MODIFICATION \$130.00

This approval is for changes made to a previously approved application. Minimal changes may be approved by the Commission's authorized agent administratively but must be reported to and recorded by the Land Use Office.

☐ EXTENSION \$130.00

A request to extend the deadline of a wetlands license must be submitted to the Town's Inland Wetlands & Conservation Commission and must be formally approved via this application process.

☐ POST-WORK APPROVAL \$230.00

If work that has not been authorized is conducted in the wetlands and/or watercourse or within the Regulated Area, the property owner and/or its agent will have to come before the Commission for an after-the-fact permit and/or restore the impact to the wetlands and/or watercourses.

2. APPLICANT INFORMATION:

- a. Name of the Applicant:
- b. Application interest in the property: *(select one)*
- c. Name of the Property Owner if different than the Applicant: *Please note, if the applicant is not the property owner, a property owner's signature is required as authorization for the activity associated with this permit.*
- d. Mailing address:
- e. Email:
- f. Phone number:

3. PROJECT INFORMATION:

- a. Address of the proposed project: MAP: BLOCK: LOT:
- b. Property size (*in acres*):
- c. Project description:
Please describe the proposed project with as much detail as possible. Please include the dimensions of the proposed site improvements, materials to be used, and the purpose for the proposed site improvement(s).

d. Plot plan/site plan:

Please attach a plot plan/site plan that indicates the location of the wetlands and/or watercourses as well as the Review Area in relation to the proposed project even if the closest wetlands and/or watercourses are located on an adjacent property. This ["Zone Map" of the Town of Warren](#) demonstrates where wetlands and/or watercourses are approximately located. The applicant may be required to provide additional mapping conducted by a CT Certified Soil Scientist for this application review.

The plot plan/site plan shall indicate the location of the subject property's lot lines, structures and other improvements that currently exist on the property such as driveways and accessory structures. The plan shall also indicated the location and dimensions of the proposed project, the proposed location of any stockpiled materials, and the proposed location of erosion and sedimentation controls that will be used in association with the proposed project.

4. ADDITIONAL INFORMATION

- | | |
|---|---|
| a. Distance of the project disturbance closest to the wetlands (<i>in feet</i>): | f. Will any trenching take place for electrical and/or water lines? |
| b. Explain the topography of the subject lot especially how it relates to the location of the wetlands and/or watercourses on site. | g. Please calculate the total impervious surface of the subject lot (<i>in square feet</i>):
Pre-construction:

Post construction:
<i>*Note: gravel is considered impervious.</i> |
| c. What erosion and sedimentation control measures will this project implement? | h. How many cubic yards of earth material (eg soil, sand, gravel, etc) will be brought to the site, removed from the site, and/or relocated on the site as a part of this proposal? |
| d. Will materials be stockpiled during the course of construction? If yes, what type of materials and where will they be located? | i. Have any alternatives been considered that would have less or no impact to the wetlands and/or watercourse? If not, why not? |
| e. What equipment will be used to perform this project? Will it traverse the wetlands and/or watercourses during construction? | j. What is the proposed project timeline?
Start date:

End date: |

5. APPLICANT SIGNATURE:

Applicant Signature:

Date submitted:

X _____

Property Owner Signature:

X _____

By submitting this application, the applicant attests to the accuracy of the information provided. The applicant also acknowledges that other approvals may be required. It is the responsibility of the applicant to ensure that the regulations of other local, state, and Federal agencies are met. Additionally, the Town's Land-Use Agent and/or Inland Wetlands and Conservation Commission may request additional information, on-site inspection(s), and/ or both to insure compliance.

For office use/ staff only:

APPLICATION CHECK LIST:

- Completed application
- Fee
- Plot/site plan
- Supplemental materials, *if any*: (DEEP REPORTING FORM)

DATE TO BE RECEIVED BY COMMISSION *(if applicable)*:

DATE OF APPROVAL:

EXPIRATION DATE:

PERMIT MODIFICATIONS AND/OR CONDITIONS:

DATE OF “START CARD” INSPECTIONS AND OTHER AGENT NOTES: