

**Town of Warren**  
**Inland Wetlands & Conservation Commission**  
**Special Meeting – Minutes**  
**Wednesday, December 20, 2017 – 7:00PM**  
**Warren Town Hall – 50 Cemetery Road**

**Present:**           **Chairman:** Keith Jewell, **Vice Chairman:** Cindy Shook, **Members:** John Favreau, **Alternate:** Tom Caldwell, **Inland Wetlands Enforcement Officer:** Stacey Sefcik, **Land Use Secretary:** Stephanie Dubray

**Excused:**       **Members:** Nora Hulton and Nancy Binns

**Absent:**          **Alternate:** Darin Willenbrock

**1.       CALL TO ORDER AND DESIGNATION OF ALTERNATES.**

- a.   The regular meeting was called to order at 7:10PM by Chairman Jewell. The proceedings were recorded digitally, and copies are available in the Land Use Office. All Regular members were seated for the meeting. Mr. Caldwell was seated for Ms. Hulton.

**2.       PUBLIC HEARINGS**

- a.   Stephen Owens, 121 North Shore Road – Request to Modify Inland Wetlands Permit #16-07-01W Issued July 28, 2016 and Modified November 28, 2016 to Include the Removal of Approximately 37 Trees Along the Eastern Property Line.

This matter was tabled until the next Inland Wetlands meeting on January 25, 2018 at the request of the applicant. A written authorization for continuance was given by the applicant.

**MOTION:** Ms. Shook, second Mr. Favreau to **open the public hearing**, and **continue** the matter to the January 25, 2018 meeting; **unanimously approved.**

**3.       APPROVAL OF MINUTES**

- a.   October 26, 2017 Regular Meeting.

**MOTION:** Ms. Shook, second Mr. Favreau, to **approve** the minutes from the Regular Meeting on October 26, 2017; **unanimously approved.**

**4.       OLD BUSINESS:**

- a.   Stephen Owens, 121 North Shore Road – Request to Modify Inland Wetlands Permit #16-07-01W Issued July 28, 2016 and Modified November 28, 2016 to Include the Removal of Approximately 37 Trees Along the Eastern Property Line.

**MOTION:** Mr. Favreau, second Ms. Shook, to **table** the matter until the January 25, 2018 meeting; **unanimously approved.**

**5.       NEW BUSINESS:**

- a. Michael Guadagno, 31 Arrow Point Road – Modification of Inland Wetlands Permit #14-10-02W to Include Construction of Stone Steps at Shorefront.

Ms. Sefcik explained to the commission that she had already walked the southeastern corner of the property. The applicant is looking to construct some stone steps on the frontage of the lake, to which he has provided photos. Mr. Sean Hayden has also reviewed the site and saw no issues. Ms. Sefcik read aloud to the commission the description of proposed work. There will not be any tree removal. Ms. Sefcik suggested that some conditions be put in place so that the work is done while the boom is still in place, and while the site is dry.

**MOTION:** Mr. Favreau, second Mr. Caldwell to **approve the modification of permit #14-10-02W** with the following conditions, the work is to be done while the boom is still in place, it will be completed while the site is dry and with proper installation of erosion and sediment maintenance; **unanimously approved.**

- b. A.H. Howland & Associates for Catherine Deckelbaum, 33 Arrowpoint Road – Second Modification of Inland Wetlands Permit #16-09-01W Issued September 22, 2016 and First Modified September 28, 2017 to Include Shoreline Stabilization and Installation of Sand Bed & Blue Stone Patio.

**MOTION:** Mr. Favreau, second Ms. Shook to **table this application** to the January 25, 2018 meeting, as requested by the applicant; **unanimously approved.**

- c. Town of Warren, 50 Cemetery Road – General Maintenance and Upkeep of Town Infrastructure on Town-Owned Property and Roads.

First Selectman Craig Nelson presented to the commission his plans to extend the General Permit for The Town of Warren. Minutes from the Wetlands meetings on January 8, 2009 and December 10, 2001 were passed around for review, as they show this permit was granted and extended in the past. The need for the General Permit was briefly discussed by the commission and the First Selectman.

**MOTION:** Ms. Shook, second Mr. Favreau to **receive and accept** the application; **unanimously approved.**

- d. Scott Perssonatti for Jessica Dell'Aera, 14 Strawberry Ridge Rd – Removal of invasive and slope stabilization in the regulated area.

Mr. Perssonatti presents to the commission a survey map and plans for the property in question. The southern portion of the lot is overgrown with invasive plants, and they are looking to eradicate invasives and promote regrowth of native vegetation using a mulch mower. This machine will work around the important areas and pulverize selected invasives to the grounds surface. The mulch will be evenly distributed over the entire site. There will not be any cutting, burning etc. on this site. Photos of the site and the equipment that will be used were passed around to the commission. Appropriate grass seed mix will be spread over the area upon completion and will grow back eventually. There will not be any mixing of soils and the machine will not leave any ruts at the site. The machine has an arm attachment to access plants on the steep slope and harder to reach areas; he estimated only a few passes would be needed within the regulated area. The Commission reviewed the site plan with Mr. Perssonatti to ensure clarity regarding the location of the property line. The neighbors will also be notified and consulted prior to completing the work. There may be some herbicide treatment used as needed at a later date. Mr. Perssonatti is looking to start as soon as the work is approved, so as to avoid snow fall while the ground is stable. Mr. Perssonatti also explained the application was only for removal of invasives; any slope stabilization work that may be required would be at a later time and under a separate permit.

**MOTION**: Mr. Favreau, second Ms. Shook to **accept as a declaratory judgement** based on a permitted use as defined in Section 4.1.d; **unanimously approved**.

6. **INLAND WETLANDS ENFORCEMENT OFFICER'S REPORT:**

- a. The commission briefly discussed the enforcement from the past month.

7. **CORRESPONDENCE:**

- a. No business was discussed at this time.

**MOTION**: Ms. Shook, second Mr. Favreau to **adjourn** the meeting at 7:52 PM; **unanimously approved**.

Respectfully submitted,

*Stephanie Dubray*

Stephanie Dubray  
Land Use Secretary