

Town of Warren
Inland Wetlands & Conservation Commission
Regular Meeting – Minutes
Thursday, August 23, 2018 – 7:00PM
Warren Town Hall – 50 Cemetery Road

Present: **Chairman:** Keith Jewell **Members:** Cynthia Shook;
 Inland Wetlands Enforcement Officer: Stacey Sefcik; **Land Use Secretary:** Brenda Zampaglione
 Alternate: John Favreau
 Absent: Nancy Binns, Nora Hulton, Thomas Caldwell, Darin Willenbrock

1. CALL TO ORDER AND DESIGNATION OF ALTERNATES.

- a. The regular meeting was called to order at 7:06P M by Chairman, Keith Jewell. The proceedings were recorded digitally, and copies are available in the Land Use Office. All Regular members were seated for the meeting.

2. PUBLIC HEARINGS

No business

3. APPROVAL OF MINUTES

- a. July 26, 2018 regular meeting.

MOTION: Mr. Favreau, 2nd Ms. Shook **APPROVE** the minutes from the July 26, 2018 regular meeting; **UNANIMOUSLY APPROVED.**

4. OLD BUSINESS

- a. **Christine Owen, 240 Cornwall Road (Map 38 Lot 3) - Construct Kiln Shed and Machine Barn in the Upland Review Area.**

Ms. Sefcik walked the site with Ms. Owens (a soil scientist had already flagged the wetlands in advance of this visit) and provided a map of the area. Areas of interest are in the Upland Review Area, not wetland. Site will be located in an area at the rear of the property with access via an existing road on another property in her area on which there is an easement. From there a small access way would be improved by adding gravel, approximately 62' from wetlands. The Kiln Shed will be constructed into a natural slope as to minimize excavation. The Kiln Shed is a 20' x 20' Open Pavilion and the Machine Barn 36' x 60' with a concrete floor and requires no septic. Ms. Sefcik will discuss with and help Ms. Owens with sedimentation and erosion controls.

MOTION: Mr. Favreau, 2nd Ms. Shook **APPROVE** the application on the condition to further correspond and conversations to the satisfaction of the Inland Wetlands Enforcement Officer's questions regarding sedimentation and erosion controls.
UNANIMOUSLY APPROVED.

5. NEW BUSINESS – RECEIVE AND DETERMINE SIGNIFIGANCE

No business

6. INLAND WETLANDS ENFORCEMENT OFFICER'S REPORT.

- a. **121 North Shore Road (Map 42 Lot 1) - site visit – removal of 10 trees growing out of and in the slope of the driveway.** Ms. Sefcik met with the contractor on the site who marked the 10 trees for removal. Out of 10 trees, 9 were of small caliper with one larger tree on the back slope of the driveway, right next to the garage and is in a state of deterioration. All trees were in the limit of disturbance confirmed by the map and Ms. Sefcik. Tree removal was done on August 23rd. and was confirmed with a site visit on this date. All trees were within the limit of disturbance per Ms. Sefcik. In other matters, the makeshift retention pond area at the base of the driveway was filled and was doing its job. Ms. Sefcik spoke to the site contractor regarding cleaning out the

retention pond; Rain Garden beginning to be installed; back yard is fully stabilized, front yard stabilization is in progress.

- b. **6 North Shore Road (Map 43 Lot 2)** - Agent Determination **APPROVAL** regarding resetting of stones at the top of the lakefront wall – no work being done on the lake bed.

7. CORRESPONDENCE.

- a. Ms. Sefcik received membership renewal form for **CACIWC**. Ms. Sefcik will follow-up with Administrative Assistant for renewal.

8. OTHER BUSINESS PROPER TO COME BEFORE THE COMMISSION

- a. **Discussion of the Inland Wetlands & Conservation Commission's Recommendations to the Plan of Conservation & Development Sub-committee regarding the 2019 Update.**

MOTION: Mr. Jewell, 2nd Ms. Shook to **TABLE the discussion** to the next meeting on **September 27, 2018;**
UNANIMOUSLY APPROVED.

9. ADJOURNMENT

MOTION: Mr. Favreau, 2nd Ms. Shook **ADJOURN** the meeting at 7:21 PM; **UNANIMOUSLY APPROVED.**

Respectfully submitted,

Brenda Zampaglione

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Land Use Secretary