

Library Renovation Committee Minutes  
October 9, 2018

Attending: Bruce Anderson, Joseph Manley, Eric Schoenfeld  
Public:

Meeting called to order at 5:00pm.

- 1) **Minutes** of 8/14/2018 special meeting and 9/11/2018 regular meeting accepted as read (Joe/Bruce).
- 2) **Public comment:** None
- 3) **Project Manager update:** Tom Carey of Thomas Custom Builders LLC was officially hired as Project Manager by the Warren Board of Selectmen at their meeting on Sept. 18, 2018. Among Tom's first duties will be to meet with architects and obtain design drawings for the handicap-accessible entryway and bathrooms. He can also begin determining the best course of action for replacing the Library's antiquated heating and hot water systems. Since it appears no blueprints of the building are available, Tom will have to take his own measurements to determine the size of the required heating system. Joe M. will contact Tom to see what progress is being made, and to encourage him to attend these Renovation Committee meetings.
- 4) **Status of emergency exit stairway project:** First Selectman Craig Nelson went back to the original bidder on the project because the specs had changed since it was first proposed (e.g., project now includes replacement of the exit door, siding replacement, etc.). While the Committee members support that move in the interest of fairness, we are concerned that undue delay could make it impossible to complete the project before the snow flies. Therefore, Eric will contact Craig on behalf of the Committee and strongly urge that a decision be made by October 16<sup>th</sup>, to coincide with the next scheduled meeting of the Board of Selectmen. There is another bid already submitted that includes the necessary design drawings, and which could begin immediately. While the Committee does not express a preference for one bid over another, we feel it's very important that a decision be made without further delay.
- 5) **Next steps:** Eric will press Craig Nelson to get answers from the Region 6 School Board/School Superintendent on a couple of pending issues: First, we are asking the school district to procure and install an industrial dehumidifier for the "water tank room" in the Library basement. That room primarily serves the Warren Elementary school, but not the Library, and the extremely damp conditions have allowed mold to develop in that area. It is both a health issue and a structural issue. Next, we still need an answer from the school district on whether we can put a propane tank on their property should we decide to go with that option for our heating system (Reminder: the school district owns the property the Library sits on).

Meeting adjourned (motion by Eric/Joe) at 5:30pm

Next regular meeting: Tuesday, November 13<sup>th</sup> at 5pm in the Library.

--Submitted by Eric Schoenfeld