

Library Renovation Committee
Minutes – November 9, 2021

Attending: Bruce Anderson, Joe Manley, Eric Schoenfeld, Project Manager Tom Carey, Library Director Louise Manteuffel, Selectman Tim Angevine, Library board chairman Jane Manley

Meeting called to order by Bruce Anderson at 5:05pm.

1. **Minutes of 10/12/21 meeting:** Motion to approve by Joe/Eric. All approved.
2. **Additions to the Agenda:** None.
3. **Project Manager/ADA project update:** Tom Carey reported that he toured the library with the owner of AVT Construction and they have agreed on the list of items that remain to be completed/repaired/corrected. That punch list includes, but is not limited to: installing vertical grab bars and toilet paper holders in the bathrooms, ADA-required signage for the bathrooms, painting and removal of debris from Community Room and Children's Library, painting door and window trim in men's bathroom, installing coat racks in kitchenette, repairing latch on basement door, etc. We will also swap the vestibule door with the door to the library director's office.

AVT has itemized the cost of some work performed outside the scope of the contract. At the same time, AVT is prepared to give the town a credit in lieu of patchwork repairs on the siding on the west side (front) of the building. Tom says the extra costs and credit essentially offset one another, and would save having to create numerous change orders. The Committee agreed, and we'll call it a wash.

Joe Manley reminded about the need for safety film on the storm windows adjacent to the new entry ramp and stairs. Louise Manteuffel noted that the new front door needs to be adjusted to swing closed more slowly. Louise also noted the new book drop has been delivered, and is to be installed separately. Eric S. says he has spoken to Public Works foreman Josh Tanner, who plans to begin paving the driveway in front of the library on Monday, Nov. 15th, weather permitting.

Tom C. will look into the issue of hot water taking a long time to reach the bathrooms, to see if there's a simple solution. Lighting in the kitchenette is outside the scope of the ADA project. Tom C. will procure the preferred fixtures and we will have them installed as a separate task.

4. **Siding follow up:** After reviewing three estimates for re-siding the front of the library, the committee voted unanimously (motion by Bruce/Joe) to recommend to the Board of Selectmen that they award the work to Aiello Roofing and Siding of New Milford (cost estimate: \$6500). Aiello had the lowest price among the three. Coincidentally, the Library Board contributed more than expected toward the ADA project, more than enough to cover re-siding the front of the building.
5. **Public comment.** Jane Manley is very eager to see the punch list items completed, so we can bring in the public for a grand re-opening.
6. **Next steps.**
 - AVT to complete all remaining punch list items
 - Public Works to pave and paint the driveway
 - Get decision from Board of Selectmen to move ahead with re-siding front of library

Committee chairman Bruce Anderson took a moment to thank the members of the committee, the Project Manager and the Library Director for their indefatigable efforts to bring this project to completion. (And the committee thanks Bruce for his patience, guidance and calm demeanor throughout.)

Meeting adjourned (motion by Bruce/Joe) at 5:50pm

Next meeting: Tuesday, December 14th at 5pm