

Library Renovation Committee  
Minutes – April 12, 2022

Attending: Bruce Anderson, Joe Manley, Eric Schoenfeld, Library Director Louise Manteuffel, Library board chairman Jane Manley, Selectman Tim Angevine

Meeting called to order by chairman Bruce Anderson at 5:02pm.

1. **Minutes of 1/11/22 meeting:** Motion to approve by Joe/Eric. All approved.
2. **Additions to the Agenda:** None.
3. **Excavating/re-grading north side of building:** This was one of the original projects identified by the Library Renovation Committee. Still needs to be completed, including repair to the water damaged sill. We believe Josh Tanner and the town Public Works Department can take care of the excavating and re-grading. (Josh confirmed in a brief conversation recently that his team should be able to deal with it)
4. **Oil tank removal vs “abandonment”** (i.e., cleaning and filling). The tank is buried adjacent to one still in use by Warren Elementary. As far as we can tell, Region 6 officials appear to be in no hurry to remove their tank. Joe Manley will follow up with an expert to determine whether cleaning and filling our old tank (officially known as “abandonment”) is a viable alternative to removing it.
5. **Siding – discussion of options:** The front of the Library has been re-sided, but the remaining sides have not. New gutters are also needed. While the town is responsible for upkeep of the building, we expect there to be competing capital needs in the upcoming budget, so we may need to consider tackling one side at a time, rather than all three remaining sides at once. The south side is in the worst shape. Jane Manley will get some informal bids she can present to her Library board and to the Board of Selectmen. The Committee discussed some options for creative funding.
6. **Project manager final bill:** Joe Manley will follow up with Tom Carey on the installation of protective film on the storm windows. Once that is complete, Tom can submit his final bill to the town, and his participation in the renovation project will end. Eric Schoenfeld will follow up with First Selectman Greg Lacava on the emergency lighting required by the town Fire Marshal.
7. **Seeking new grants:** In addition to the siding, gutters, re-grading, oil tank, etc., the library needs, among other things, a new computer system and new circulation desk. Louise Manteuffel will explore potential grants.
8. **Public comment:** While there was officially no public comment, it should be noted that Tim Angevine has been working diligently to fill in the holes left by the removal of defunct smoke alarms throughout the library. We appreciate his help.

Meeting adjourned (motion by Joe/Eric) at 5:49pm

**Next meeting:** Tuesday, May 10<sup>th</sup> at 5pm, or TBA.