

Library Renovation Committee  
July 31, 2018  
Special Meeting Minutes

Attending: Bruce Anderson (chairman), Joseph Manley, Eric Schoenfeld

Meeting called to order at 5:02pm.

- 1) Update since last meeting: asbestos abatement has been completed. State has approved town's application for LoCIP funds for renovations, up to \$111,330. Town has revised its policies to set the project threshold for competitive bids at \$10,000.
- 2) Committee set the following priority list for remaining renovation projects:
  - a. Replacement of emergency exit stairway and blocking off adjacent window
  - b. Replacement of furnace (boiler) and hot-water system. To be priced with and without air conditioning
  - c. Handicap access – entryway (including wheelchair ramp)
  - d. Handicap access – two bathrooms
  - e. Repair/replace rotted sill in basement/re-grade exterior
  - f. Repair/replace damaged or missing siding (including downspouts, leaders, underlayment) and door leading to emergency exit stair.
- 3) Committee tabled the discussion about hiring an architect to deal with handicap access issues and will instead look into the possibility of hiring a construction manager who has experience with commercial construction and municipal projects, to oversee solicitation of competitive bids, design drawings, schedules, etc. This will be a focus of our next meeting.
- 4) Schedule of future meetings:
  - a. Special meeting on Tuesday, August 14<sup>th</sup> at 5pm in the Library
  - b. Regular meetings will take place on the second Tuesday of each month at 5pm in the Library, beginning September 11<sup>th</sup>.

Meeting adjourned (motion by Manley/Schoenfeld) at 5:40pm

--Submitted by Eric Schoenfeld