

TOWN OF WARREN
PLAN OF CONSERVATION & DEVELOPMENT SUBCOMMITTEE
Special Meeting Minutes
Monday, August 13, 2018 - 7:00PM
Warren Town Hall – 50 Cemetery Road – Lake Waramaug Task Force Office

PRESENT: Susan Bates, Howard Lethbridge, John Papp; First Selectman, Craig Nelson, NHCOC, Jocelyn Ayer; ZEO, Stacey Sefcik; Secretary, Brenda Zampaglione

ABSENT: Kelly Tobin

1. **CALL TO ORDER.**

The meeting was called to order at 7:06PM. All members present were seated for the meeting. The proceedings were digitally recorded, and copies are available in the Land Use Office.

2. **APPROVAL OF MINUTES.**

a. July 23, 2018

MOTION: Howard Lethbridge, Second, John Papp to **APPROVE** the July 23, 2018 **SPECIAL** Meeting minutes;

APPROVED: UNANIMOUSLY ABSTENTIONS: NONE MOTION CARRIED

3. **DISCUSSION WITH JOCELYN AYER OF THE NORTHWEST HILLS COUNCIL OF GOVERNMENTS REGARDING DEMOGRAPHIC INFORMATION, CONDITIONS & TRENDS DATA**

Ms. Ayer handed out the results to date from the Online Resident Survey for the sub-committee to review. As of today's date, 170 responses had been received with the hopes that a goal of 300 can be reached. The Sub-committee discussed sending out another email blast in addition to a Facebook post. Targeting younger residents and residents aged 30-50 was conversed. Handing out postcards at school athletic events, Friends of Warren School, the PTO, the library was discussed. Stacey Sefcik will follow-up on this aspect to encourage more participation. Ms. Ayer handed out a document summarizing the survey results that have been received to date. Ms. Ayer reviewed the results with the Sub-committee with special emphasis on Question 4 of the survey and the large percentage of people who want to Protect Farmland and Support Farm Businesses in the Town of Warren.

Ms. Ayer also presented a Power Point presentation for the Sub-committee of the Warren Town Plan Data. Data given was the "best available" at this time. Ms. Ayer explained at length, the data regarding Current Population, Population Projections, Aging of the Population, School Enrollment Trends, Housing (Seasonal/Occasional Use, Affordability), Median Home Sale Prices (updated projections will be collected before next discussion), Household Income, Jobs, Commuting Patterns, Conserved Land (Ms. Sefcik to get updated maps from Assessor's Office), Sustainable Growth Policy Maps, Conservation Policy Maps (Water Resources, Farms & Forests, Regional Trails Maps). Additional information regarding numbers and types of home-based businesses was also discussed. Ms. Ayer asked the Sub-committee if there are additional trends or data points that the town wants to see collected to let her know.

4. **STATUS UPDATE ON INFORMATIONAL POSTCARD/RESIDENT INPUT SURVEY**

Ms. Sefcik stated that all postcards were mailed and should have been received by residents by now. The Resident Survey was emailed, Facebooked and listed on the Town website. Other ways to get residents to participate were opined and follow-up will be done by Ms. Sefcik.

5. **STATUS UPDATE ON COMMUNITY ISSUES FORUM**

Ms. Sefcik updated the Sub-committee that the flyer has been finalized and distributed. Childcare is in progress. Anyone with transportation issues can contact the Land Use Office and we can coordinate pick-up/drop-off. Food was discussed and Ms. Bates has contacted a local caterer, in addition to follow-up. Mr. Nelson suggested contacting Bantam Market.

6. **STATUS UPDATE ON UPCOMING SPECIAL TOPIC FORUMS**

Ms. Sefcik asked the Sub-committee for recommendations on residents who should be invited to the Topic Forums, many suggestions were given. Flyers regarding these meetings were distributed.

7. **OTHER BUSINESS TO COME BEFORE THE SUBCOMMITTEE**

None to discuss.

8. **ADJOURNMENT**

The Subcommittee agreed to adjourn the meeting at 8:21PM, unanimously.

Respectfully submitted,

Brenda Zampaglione

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Land Use Secretary