

**TOWN OF WARREN**  
**PLAN OF CONSERVATION & DEVELOPMENT SUBCOMMITTEE**  
**Special Meeting Minutes**  
**Monday, November 26, 2018 - 7:00PM**  
**Warren Town Center – 4 Cornwall Road**

**PRESENT:** Susan Bates, John Papp, Howard Lethbridge; ZEO, Stacey Sefcik; Secretary, Brenda Zampaglione  
**ABSENT:** None

**1. CALL TO ORDER**

The meeting was called to order at 7:30 PM. All members present were seated for the meeting. The proceedings were digitally recorded, and copies are available in the Land Use Office.

**2. APPROVAL OF MINUTES**

- a. October 4, 2018 regular meeting

**MOTION:** Mr. Lethbridge, second, Mr. Papp to **APPROVE** the October 4, 2018 Meeting minutes;

**APPROVED: UNANIMOUSLY ABSTENTIONS: NONE MOTION CARRIED**

**3. REVIEW AND DISCUSSION OF DRAFT POCD TO DATE**

As of this date, the POCD draft is half finished. Ms. Sefcik distributed current draft of POCD to Subcommittee members for perusal. Tables in the draft were reviewed and discussed. Objective order should be within what the survey prioritized. Ms. Sefcik will check and correct the pages to reflect the objective order. Priority in manual will be reviewed before final print. POCD Manual topics covered thus far included: ***Working to Attract/Retain Young Adults and Families, Protect the Natural Water Resources Around Lake Waramaug and Meet the Needs of Our Older Adult Residents.*** Objectives/Strategies/Lead/Priorities were considered.

Ms. Sefcik asked the Subcommittee for their input on any additions, deletions. Ms. Bates requested a change in the Table of Contents on item #4 to remove “in and around Lake Waramaug” to reflect the town and suggested changing the wording to “Town wide”. Jocelyn Ayer of NHCOG will provide maps for the appendix of the POCD.

An “Implementation Committee” was deliberated, i.e., meet quarterly instead of yearly to see if the objectives of the POCD are met. A conclusion was not reached at this time but will be discussed at the January 14, 2019 meeting.

A draft will be done by the December 4, 2018 meeting and distributed to the Subcommittee which will give the Subcommittee time to review the document and give commentary before the January 14, 2019 meeting.

**4. Scheduling of POCD Presentation Meeting on January 14, 2019 with Representatives of All Town Boards, Commission, and Community Groups**

A representative from each topic will be invited come and look over the final plan to help with editing and to make recommendations before final printing of the manual. A “*Save the Date*” postcard will be sent and mailed. It is hopeful that there will be a February adoption of the manual, thereafter; a Public Hearing will be scheduled for the final draft of the POCD Manual.

**5. Other Business Proper to Come Before Subcommittee**

- a. Meeting Schedule for 2019

A January 14, 2019 meeting is scheduled. Other meetings will be scheduled subject to need on January 14, 2019.

**6. ADJOURNMENT**

**MOTION:** Mr. Papp, second, Mr. Lethbridge to **AJOURN** the meeting at 8:44 PM

**APPROVED: UNANIMOUSLY MOTION CARRIED**

Respectfully submitted,

*Brenda Zampaglione*

**Brenda Zampaglione**  
**Land Use Secretary**