

**TOWN OF WARREN**  
**PLAN OF CONSERVATION & DEVELOPMENT SUBCOMMITTEE**  
**Special Meeting Minutes**  
**Monday, January 14, 2019 - 7:00PM**  
**Warren Town Hall – 50 Cemetery Road, Warren, CT**

**PRESENT:** Susan Bates, John Papp, Howard Lethbridge; ZEO, Stacey Sefcik; Secretary, Brenda Zampaglione  
**GUESTS:** Ruth Schnell, Adam Crane  
**ABSENT:** None

**1. CALL TO ORDER**

The meeting was called to order at 7:11 PM. All members present were seated for the meeting. The proceedings were digitally recorded, and copies are available in the Land Use Office.

**2. APPROVAL OF MINUTES**

- a. November 26, 2018 regular meeting

**MOTION:** Mr. Lethbridge, second, Mr. Papp to **APPROVE** the November 26, 2018 Meeting **minutes**;  
**APPROVED: UNANIMOUSLY ABSTENTIONS: NONE MOTION CARRIED**

**3. REVIEW AND DISCUSSION OF DRAFT POCD TO DATE**

As of this date, the POCD draft is almost finished. Ms. Sefcik distributed current draft of POCD to Subcommittee members for perusal. Tables in the draft were reviewed and discussed. Objective order should be within what the survey prioritized. Ms. Sefcik will check and correct the pages to reflect the objective order. Priority in manual will be reviewed before final print. POCD Manual topics covered thus far included: ***Working to Attract/Retain Young Adults and Families, Protect the Natural Water Resources Around Lake Waramaug and its Town Wide Watershed and Meet the Needs of Our Older Adult Residents.*** Objectives/Strategies/Lead/Priorities were considered. Ms. Sefcik was asked by the Sub-Committee to delete any forms of business advertising in the POCD manual. Ms. Sefcik will make those changes to the document before the next draft is sent.

Ms. Sefcik asked the Subcommittee for their input on any additions, deletions. Edits and deletions were discussed at length with the Sub-committee. Jocelyn Ayer of NHCOC will provide maps for the appendix of the POCD. Sub-committee is waiting for Jocelyn's comments on edits and deletions. Ms. Sefcik will follow-up with Jocelyn again.

A representative from each topic will be invited come and look over the final plan to help with editing and to make recommendations before final printing of the manual. A "Save the Date" postcard will be sent and mailed. It is hopeful that there will be a February agreement of the manual, thereafter; a Public Hearing will be scheduled in March for the final draft of the POCD Manual.

A draft will be done by February 4, 2019. The POCD draft will be distributed to the Subcommittee and all stakeholders via email before the February 4<sup>th</sup> Stakeholders meeting for a final review. Invitations for this meeting will be sent by Ms. Sefcik.

**6. ADJOURNMENT**

**MOTION:** Mr. Lethbridge, second, Mr. Papp to **ADJOURN** the meeting at 8:55 PM  
**APPROVED: UNANIMOUSLY MOTION CARRIED**

Respectfully submitted,

*Brenda Zampaglione*

**Brenda Zampaglione**  
**Land Use Secretary**