

TOWN OF WARREN
PLAN OF CONSERVATION & DEVELOPMENT SUBCOMMITTEE
Special Meeting Minutes
Tuesday, February 18, 2020 - 7:30PM
Warren Town Hall – 50 Cemetery Road

Present: Chair: Adam Crane; **Vice-Chair:** Absent; **Regular Members:** John Papp, Andrew Carollo, Howard Lethbridge, Paul Prindle

Alternate Members: Ruth Schnell

Zoning Enforcement Officer: Kathy Castagnetta

Land Use Secretary: Brenda Zampaglione

Absent: Phil Good, Susie Bates, Sahaedevan Fossland, Ryan Curtiss

Others Present: 12 Responsible Party Representatives from various Town organizations

1. CALL TO ORDER

The meeting was called to order at 7:30 PM. All members were present and seated for the meeting. Alternates were not seated as quorum was met. The proceedings were digitally recorded, and copies are available in the Land Use Office.

2. OPPORTUNITY FOR PUBLIC COMMENT

None

3. 2019 Plan of Conservation and Development – Discussion of Plan Implementation with Responsible Parties

Warren Land Trust - Rebecca Neary and Elizabeth Chandler were present to represent WLT. POCD Goals #2, #5, and #7 were discussed in relation to WLT. Updates on recent grant applications were summarized by both ladies, in addition to collaborative efforts taken with Weantinoge Land Trust and the Lake Waramaug Task Force. Expansion of publicity for outdoor recreation, Eel Pond Viewing Platform, Information Kiosks and Walking Paths were also illuminated as recent accomplishments.

Lake Waramaug Task Force – Sean Hayden was present to represent LWTF. Mr. Hayden mentioned that one of the Goals of the POCD was to adopt Low Impact Development Regulations. Mr. Hayden distributed copies of the LID for the Town of Morris for perusal. Mr. Hayden has done this work in the past and is willing to help fulfill this Goal. It is a manual for design professionals with a step by step process to follow for permanent land use changes to design a project that will protect surrounding water quality and the environment. Mr. Hayden discussed the LID in conjunction as to how it will work with the current Planning & Zoning Regulations. Grant funding is available to create the LID for Warren per Mr. Hayden. The Morris LID manual is a good example as to what Warren can create. The Task Force is prioritizing the mapping of all catch basins around the lake and sampling the water at these catch basins several times per year to determine the impact of pollutants at the lake. This is to record how pollutants are getting in the lake from surrounding uplands. Mr. Hayden noted that the number one way pollutants get into the lake is through storm water run-off. Once the pollutant areas are identified, the LID would be used to address the problem to keep the pollution out of the lake. Currently pollutants at the lake have trended to decrease, which is good news. During the next sampling season this summer, Mr. Hayden has invited all to attend a sampling session with him on the boat at the lake.

Weantinoge Land Trust – Carrie Davis was present to represent Weantinoge Land Trust. Weantinoge Land Trust has been working with Warren Land Trust in support of each organization. Mapping has been done to identify all of the Farm Land in Warren in addition to mapping of soils is being updated. Promotion of Farmer and Land Owner meeting projects and events related to this are also in progress.

Town of Warren Inland Wetland Conservation Commission – John Favreau was present to represent IWCC. Interaction throughout the plan is to support and protect the watershed, in our actions in the last year the commission has continued to do that in conjunction with LWTF. Goals and Actions for LID will be coordinated with Mr. Hayden of LWTF and the Planning and Zoning Commission.

Warren Historical Society - John Favreau was present to represent WHS. In progress currently is a creation of access mapping of historic sites in Warren as part of an initiative with the Warren School. Part of the mission of the WHS is to have programs geared towards children. The town wide map of places of historical interest will be shared with the students on a bus tour of the town and then will be open to the public with a self-guided tour. WHS has recently published a map of the Old Warren Town Cemetery.

Warren Town Center - John Favreau was present to represent WTC. WTC is doing their best regarding the economic development of the WTC. Currently there are three operating businesses in the Town Center. Continued persistence to pursue additional businesses for the spaces that are available to rent is in progress. As an integral part of the town center, continuation to support the Town of Warren's goal as a destination for young families and people to move into the area is ongoing.

Warren Volunteer Fire Company – Diane Engle was present on behalf of Joann Marsh for the WVFC. The WVFC will give their continued support to the Town of Warren any way that they can. Volunteer recruitment has been promoted at the annual Fall Festival, website and by word of mouth. Maintenance and updates to emergency response apparatus is also continuing effort.

Warren Public Library – Jane Manley was present to represent WPL. Ms. Manley explained that a grant application was submitted for ADA compliance for the building and that payment was pending. Heating and air conditioning is being replaced. Building improvements at the library will attract more people due to the ease of accessibility. Children's programming has been expanded as the library currently shares a new children's librarian with the town of Kent which will help attract young families to Warren.

Warren Affordable Housing Corporation – Jane Manley was present to represent WAHC. An application has been submitted for pre-development funds, state would like more information regarding a clear title search of the property. More information regarding this is being submitted to the state. Progress is slow, but continuing.

Regional School District #6 – Barbara DiNicola, Board of Education member was present on behalf of Christopher Leone. A recent roofing project was completed, Paving and sidewalk repairs on upcoming this year. A collaborative project with seven other school districts is in process to help promote the schools, i.e., what they have and what the schools have to offer that will help attract families to the area.

Board of Finance – Eric Schoenfeld and Robyn Kasler were present to represent TOW BOF. Mr. Schoenfeld stated that there was only one item that relates to the BOF in the POCD and that is evaluating and consider tax incentives for new businesses. Board of Finance is not generally a policy making body, it is a policy carrying out body. The Board of Selectman is responsible to have a town meeting to create the policy and the BOF will be happy to give their input.

Board of Selectman – Tim Angevine, First Selectman, was present to represent the BOS. First Selectman Angevine thanked all the members of responsible parties for attending the meeting and giving their updates. BOS will work on the goals and initiatives of the POCD with all responsible parties. First Selectman Angevine then addressed questions regarding the status of the cell tower.

At this time, there were no other responsible parties left to comment.

Commissioner Papp made a MOTION to form a task force with one or two members from each responsible party to discuss goals and implementation of the POCD and to meet quarterly which will then culminate with an annual meeting. A discussion then ensued. The MOTION was not seconded and Mr. Papp RESCINDED the MOTION on the table.

MOTION: Mr. Papp, second Mr. Lethbridge to **SCHEDULE QUARTERLY POCD MEETINGS** with responsible parties of the POCD and the Planning and Zoning Commission for updates on goals and progress made with the next quarterly meeting scheduled for May 2020.

APPROVED: UNANIMOUSLY ABSTENTIONS: NONE MOTION: CARRIED

4. ADJOURNMENT

MOTION: Mr. Papp, second Mr. Lethbridge to **ADJOURN** the meeting at 8:23 PM

**APPROVED: UNANIMOUSLY ABSTENTIONS: NONE MOTION:
CARRIED**

Respectfully submitted,

Brenda Zampaglione

**Brenda Zampaglione
Land Use Secretary**