

TOWN OF WARREN BOARD OF SELECTMAN

Notice of Selectman's Meeting
via Zoom

DATE: February 5, 2021

Time: 5:00 P.M.

Place: Zoom Meeting

1. Minutes of January 19, 2021 meeting
2. Public Comment
3. Additions to the Agenda
4. Community center (facility) alarms, monitoring and hex key – old business
5. COVID-19/vaccine—old business
6. Review of FY 2020-21 expenditures
7. Employee health care and supplemental insurance
8. Trees and docks at beach
9. Budget 2022
10. First Selectman's report
11. Public comment

Join Zoom Meeting

<https://zoom.us/j/96623425582?pwd=KzhKTnhpeFdTZldSYnVndUt1REJBdz09>

Meeting ID: 966 2342 5582

Passcode: 779598

One tap mobile

+16468769923,,96623425582#,,, *779598# US (New York)

Dial by your location

+1 646 876 9923 US (New York)

Meeting ID: 966 2342 5582

Passcode: 779598

Find your local number: <https://zoom.us/u/adJa3R6cTd>

First Selectman's Report
February 2, 2021

COVID-19 Vaccine Update

The State of CT together with Local Health Departments and Vaccination Clinics such as those in the village of Kent are continuing to vaccinate those over 75 years of age. If you or anyone you know is over 75, please encourage them to get vaccinated or reach out to anyone here at the Warren Town Hall for assistance. 860-868-7881

The closest clinic is in Kent CT and the phone number is:

#1-959-300-6061 Location: 17 Old Barn Rd in Kent, CT

You can also call the State of Connecticut COVID-19 Appointment Hotline at
#1-877-918-2224

Grand List and Budget 2022

Linda Bertaccini our town Tax Assessor has finished the Grand List for last year and reported a modest increase. Thank you, Linda, for all your hard work! All town departments will be encouraged to begin collecting their numbers as we all begin the process of creating the 2022 Budget.

COVID-19 Community Update

Infections in our Community remain low, yet significant proportional to our population. People are still getting very sick from this virus and I encourage everyone to stay aware. Most people have yet to get any vaccination and those that have received one shot will not see acceptable immunity for another **30 to 60 days**. Thank you for doing your part, please call me with any questions or concerns or suggestions.

Tim Angevine, First Selectman, Town of Warren
860-868-7881 x102
Cell 1-860-866-6001

Town of Warren
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
Income				
4005 · Property Tax Revenue	5,340,836.59	5,440,597.00	-99,760.41	98.2%
4010 · Interest on Property Tax	22,259.62	14,350.00	7,909.62	155.1%
4015 · Lien Fees on Property Tax	1,008.35	650.00	358.35	155.1%
4020 · General Fund-STIF Income	38.59	600.00	-561.41	6.4%
4021 · Municipal Now Interest Income	7,541.26	17,400.00	-9,858.74	43.3%
4025 · Penalties Open Space	4,727.70	0.00	4,727.70	100.0%
4400 · State Grant Hist Doc Grant	5,500.00	5,500.00	0.00	100.0%
4420 · Education Cost Sharing	8,029.00	0.00	8,029.00	100.0%
4425 · Telephone Access Line Tax	0.00	4,500.00	-4,500.00	0.0%
4430 · Casino Revenue	1,456.33	1.00	1,455.33	145,633.0%
4455 · Disability	22.05	0.00	22.05	100.0%
4457 · State Property (PILOT)	2,084.00	1.00	2,083.00	208,400.0%
4465 · Veterans Tax Relief	1,425.00	500.00	925.00	285.0%
4470 · State Judicial Fines	80.00	0.00	80.00	100.0%
4601 · Library Rent	0.00	600.00	-600.00	0.0%
4602 · Election Grants for 2020	4,170.00			
4705 · Conveyance Tax	118,522.75	15,000.00	103,522.75	790.2%
4710 · Building Permits	40,772.00	40,000.00	772.00	101.9%
4715 · Recycling Rebate	0.00	0.00	0.00	0.0%
4720 · Dog Fees	423.00	1,000.00	-577.00	42.3%
4722 · Sports Licenses	9.00	50.00	-41.00	18.0%
4723 · Marriage Licenses	110.00	90.00	20.00	122.2%
4725 · Rent - Town Buildings	2,100.00	3,600.00	-1,500.00	58.3%
4740 · Contributions in Lieu of Taxes	500.00	500.00	0.00	100.0%
4745 · Planning & Zoning	3,427.00	2,950.00	477.00	116.2%
4755 · Recording Fees	14,121.00	7,500.00	6,621.00	188.3%
4775 · Miscellaneous Income	2,058.06	500.00	1,558.06	411.6%
4810 · Photocopies	2,792.17	6,080.00	-3,287.83	45.9%
4815 · Pistol Permits	980.00	280.00	700.00	350.0%
4846 · Conservation Commission	646.00	980.00	-334.00	65.9%
4848 · Zoning Bd. of Appeals	64.00	70.00	-6.00	91.4%
4851 · RSD6 CPAF	90,705.00	90,705.00	0.00	100.0%
7000 · "Transfer From Fund Balance"	0.00	14,400.00	-14,400.00	0.0%
Total Income	5,676,408.47	5,668,404.00	8,004.47	100.1%
Gross Profit	5,676,408.47	5,668,404.00	8,004.47	100.1%
Expense				
GENERAL GOVERNMENT				
5005 · first selectman salary	33,655.15	56,454.00	-22,798.85	59.6%
5010 · first selectman clerical	25,933.41	43,476.00	-17,542.59	59.6%
5015 · first selectman expense	3,296.13	6,500.00	-3,203.87	50.7%
5016 · Clerical Assistant	2,120.63	10,140.00	-8,019.37	20.9%
5017 · Compensation Review Adjustment	0.00	3,236.00	-3,236.00	0.0%
5020 · selectman second	1,951.00	3,902.00	-1,951.00	50.0%
5025 · selectman third	1,951.00	3,902.00	-1,951.00	50.0%
5030 · treasurer salary	5,211.72	8,742.00	-3,530.28	59.6%
5035 · treasurer expenses	815.63	1,610.00	-794.37	50.7%
5040 · town clerk salary	23,358.50	39,182.00	-15,823.50	59.6%
5041 · Deputy Town Clerk Salary	372.64	2,411.00	-2,038.36	15.5%
5045 · town clerk expenses	7,350.40	15,700.00	-8,349.60	46.8%
5050 · tax collector salary	9,262.50	23,400.00	-14,137.50	39.6%
5055 · tax collector expense	4,882.23	10,175.00	-5,292.77	48.0%
5063 · computer management	6,095.96	10,000.00	-3,904.04	61.0%
5064 · Social Services Expenses				
5066 · Actual Checking Account exp	-9,890.38	0.00	-9,890.38	100.0%
5064 · Social Services Expenses - Other	1,542.12	3,500.00	-1,957.88	44.1%
Total 5064 · Social Services Expenses	-8,348.26	3,500.00	-11,848.26	-238.5%
5065 · SS Director - salary	13,829.85	23,283.00	-9,453.15	59.4%
5070 · fire marshal				
5070-01 · Fire Marshal Compensation	839.37			
5070-02 · Fire Marshal monthly expenses	165.35			
5070 · fire marshal - Other	0.00	4,500.00	-4,500.00	0.0%
Total 5070 · fire marshal	1,004.72	4,500.00	-3,495.28	22.3%
5075 · building inspector				
5076 · Rev in Excess of Bld Ins	0.00	0.00	0.00	0.0%
5075 · building inspector - Other	35,796.54	35,000.00	796.54	102.3%
Total 5075 · building inspector	35,796.54	35,000.00	796.54	102.3%
5080 · Dog Warden - Salary	4,065.81	6,970.00	-2,904.19	58.3%
5081 · animal shelter	0.00	1,400.00	-1,400.00	0.0%
5082 · Dog Warden - expenses	300.00	850.00	-550.00	35.3%
5085 · police	0.00	500.00	-500.00	0.0%
5091 · Office Equipment	4,290.47	6,000.00	-1,709.53	71.5%
5092 · town engineer	0.00	2,500.00	-2,500.00	0.0%
5093 · legal counsel	3,156.61	10,000.00	-6,843.39	31.6%
5094 · auditor				
6615 · GASB 34 implementation	0.00	1,500.00	-1,500.00	0.0%
5094 · auditor - Other	10,000.00	21,500.00	-11,500.00	46.5%
Total 5094 · auditor	10,000.00	23,000.00	-13,000.00	43.5%
5095 · probate court	1,430.13	2,861.00	-1,430.87	50.0%
5098 · Registrar - salary	11,201.29	12,000.00	-798.71	93.3%

Town of Warren
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
5099 · Election - expenses	9,238.05	11,300.00	-2,061.95	81.8%
5210 · Assessor	17,062.50	29,250.00	-12,187.50	58.3%
5211 · Assessor - Expenses	12,661.77	15,010.00	-2,348.23	84.4%
5212 · Asst Assessor in Training	540.00	8,320.00	-7,780.00	6.5%
5275 · Park & Rec Director - salary	23,818.00	40,741.00	-16,923.00	58.5%
5290 · Zoning/Wetlands Officer- salary	10,944.75	29,120.00	-18,175.25	37.6%
5295 · Land Use Clerical	3,212.64	10,140.00	-6,927.36	31.7%
5512 · Custodial- Salary	3,220.33	15,748.00	-12,527.67	20.4%
Total GENERAL GOVERNMENT	283,682.10	530,823.00	-247,140.90	53.4%
GOV-EMPLOYEE BENEFITS				
5130 · retirement fund				
5131 · Pension Plan 457 (b)	9,940.16	21,000.00	-11,059.84	47.3%
5130 · retirement fund - Other	4,287.66	71,030.00	-66,742.34	6.0%
Total 5130 · retirement fund	14,227.82	92,030.00	-77,802.18	15.5%
5135 · insurance benefits	67,197.07	106,111.00	-38,913.93	63.3%
5140 · Payroll Taxes	22,787.13	49,940.00	-27,152.87	45.6%
6560 · Payroll Expenses	3,575.66	0.00	3,575.66	100.0%
Total GOV-EMPLOYEE BENEFITS	107,787.68	248,081.00	-140,293.32	43.4%
GOVT-BOARDS AND COMMISSIONS				
5230 · board of assessment appeals	0.00	500.00	-500.00	0.0%
5240 · board of finance	70.00	670.00	-600.00	10.4%
5250 · planning & zoning commission	4,343.81	7,000.00	-2,656.19	62.1%
5260 · zoning board of appeals	229.79	5,000.00	-4,770.21	4.6%
5280 · conservation commission	1,083.53	4,000.00	-2,916.47	27.1%
Total GOVT-BOARDS AND COMMISSIONS	5,727.13	17,170.00	-11,442.87	33.4%
GOVT-HEALTH SERVICES				
5310 · torrington area health	7,666.52	7,667.00	-0.48	100.0%
5320 · visiting nurse	190.40	5,061.00	-4,870.60	3.8%
5350 · paramedic intercept	15,031.00	15,275.00	-244.00	98.4%
Total GOVT-HEALTH SERVICES	22,887.92	28,003.00	-5,115.08	81.7%
GOVT - AGENCIES				
5335 · Reg, Non-Profit Agencies, Chari	1,475.00	2,102.00	-627.00	70.2%
5415 · lake waramaug authority	800.00	5,600.00	-4,800.00	14.3%
5425 · interlocal commission	5,440.50	10,882.00	-5,441.50	50.0%
5430 · NWCT regional council	1,119.20	2,220.00	-1,100.80	50.4%
5435 · library	11,000.00	32,000.00	-21,000.00	34.4%
5445 · civil defense	245.84	1,000.00	-754.16	24.6%
5450 · litchfield cty dispatch	15,850.67	15,851.00	-0.33	100.0%
5460 · NW Conservation District	600.00	600.00	0.00	100.0%
5465 · elderly bus	615.00	1,115.00	-500.00	55.2%
5470 · council of small towns	2,017.00	2,075.00	-58.00	97.2%
Total GOVT - AGENCIES	39,163.21	73,445.00	-34,281.79	53.3%
REGIONAL EDUCATION				
5810 · regional school dist #6	2,093,152.00	3,139,727.00	-1,046,575.00	66.7%
Total REGIONAL EDUCATION	2,093,152.00	3,139,727.00	-1,046,575.00	66.7%
TOWN BUILDINGS				
5510 · town bldg operation	37,040.34	90,000.00	-52,959.66	41.2%
5515 · garbage pick up & hauling	47,927.88	98,000.00	-50,072.12	48.9%
5516 · energy improvements	0.00	1,500.00	-1,500.00	0.0%
5520 · Recycling operation	7,311.17	20,000.00	-12,688.83	36.6%
5530 · capital improvements	6,224.00	30,000.00	-23,776.00	20.7%
5535 · Covanta garbage processing	21,459.95	35,000.00	-13,540.05	61.3%
5540 · household hazardous waste	2,350.10	2,500.00	-149.90	94.0%
Total TOWN BUILDINGS	122,313.44	277,000.00	-154,686.56	44.2%
TOWN FIRE DEPARTMENT				
5475 · fire truck replacement	65,000.00	65,000.00	0.00	100.0%
5720 · fire dept insurance	18,699.00	19,834.00	-1,135.00	94.3%
5721 · Workman's comp	8,612.12	10,378.00	-1,765.88	83.0%
5722 · Gas and diesel Fuel	4,000.00	4,000.00	0.00	100.0%
5723 · Truck Maintenance	0.00	20,000.00	-20,000.00	0.0%
5724 · Tax Abatement	0.00	29,500.00	-29,500.00	0.0%
Total TOWN FIRE DEPARTMENT	96,311.12	148,712.00	-52,400.88	64.8%
TOWN HIGHWAY & GEN OPERATIONS				
5150 · uniforms	2,840.78	5,000.00	-2,159.22	56.8%
5545 · town aid roads	0.00	0.00	0.00	0.0%
5550 · highway dept operations	42,748.09	120,000.00	-77,251.91	35.6%
5551 · Removal of Trees	10,725.00	30,000.00	-19,275.00	35.8%
5555 · highway salaries				
6560.01 · COVID-19 Expenses	498.00			
5555 · highway salaries - Other	154,351.41	266,830.00	-112,478.59	57.8%
Total 5555 · highway salaries	154,849.41	266,830.00	-111,980.59	58.0%
5560 · snow removal	17,982.46	90,000.00	-72,017.54	20.0%
5570 · town garage	6,473.91	20,000.00	-13,526.09	32.4%
5575 · maintenance town equipment	15,536.44	40,000.00	-24,463.56	38.8%

Town of Warren
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
5580 · gas, fuel, oil	22,053.09	35,000.00	-12,946.91	63.0%
5585 · Road Fund	69,315.12	140,000.00	-70,684.88	49.5%
Total TOWN HIGHWAY & GEN OPERATIONS	342,524.30	746,830.00	-404,305.70	45.9%
TOWN INSURANCE ACCT				
5710 · town insurance	38,239.88	61,000.00	-22,760.12	62.7%
Total TOWN INSURANCE ACCT	38,239.88	61,000.00	-22,760.12	62.7%
TOWN MISCELLANEOUS				
5273 · newsletter	1,114.37	3,700.00	-2,585.63	30.1%
5420 · boat replacement & repair	0.00	20,000.00	-20,000.00	0.0%
5900 · miscellaneous	851.20	3,000.00	-2,148.80	28.4%
5910 · fifty % dog fees	0.00	1,500.00	-1,500.00	0.0%
5940 · Website/Email Services	2,114.70	3,500.00	-1,385.30	60.4%
6595 · Hist doc state account	0.00	0.00	0.00	0.0%
Total TOWN MISCELLANEOUS	4,080.27	31,700.00	-27,619.73	12.9%
TOWN PROPERTY				
5660 · improving town property	5,677.82	15,000.00	-9,322.18	37.9%
5665 · street lighting	943.01	2,600.00	-1,656.99	36.3%
Total TOWN PROPERTY	6,620.83	17,600.00	-10,979.17	37.6%
TOWNS OTHER FINANCING USES				
5145 · Unemployment Compensation	1,536.81	0.00	1,536.81	100.0%
5270 · recreation commission				
5271 · Park & Rec THEIR Actual Exp	-4,402.12	0.00	-4,402.12	100.0%
5274 · Beach Salaries	19,835.49	20,000.00	-164.51	99.2%
5270 · recreation commission - Other	7,726.36	14,000.00	-6,273.64	55.2%
Total 5270 · recreation commission	23,159.73	34,000.00	-10,840.27	68.1%
5272 · P & R Road Race	0.00	0.00	0.00	0.0%
5440 · cemeteries	8,610.00	14,000.00	-5,390.00	61.5%
5565 · equipment fund	70,000.00	70,000.00	0.00	100.0%
5915 · bank charges	165.43	0.00	165.43	100.0%
5920 · non-recurring	25,000.00	25,000.00	0.00	100.0%
6155 · good neighbor fund	2,694.85	0.00	2,694.85	100.0%
6400 · Debt service--Bonds	0.00	205,313.00	-205,313.00	0.0%
6570 · Woods Building Maintenance	0.00	0.00	0.00	0.0%
6590 · Revaluation	0.00	0.00	0.00	0.0%
6600 · special appropriation	6,000.00	6,000.00	0.00	100.0%
6601 · Wasley Comm - Special App	0.00	2,000.00	-2,000.00	0.0%
Total TOWNS OTHER FINANCING USES	137,166.82	356,313.00	-219,146.18	38.5%
Total Expense	3,299,656.70	5,676,404.00	-2,376,747.30	58.1%
Net Income	2,376,751.77	-8,000.00	2,384,751.77	-29,709.4%