



Town of Warren

Selectman's Office
50 Cemetery Rd
Warren CT 06754
860-868-7881

Pistol Permit Procedure and Fees

Effective: 7/01/2020

Procedure

1. Must complete and pass the NRA course. A copy of the NRA Completion Certificate must be received with Pistol Application
2. Pistol Permit Application is to be completed and witnessed by a Notary Public
3. Get fingerprints done at the State Police Department – Litchfield (7am or 3pm) - \$15.00 fee at the State Police
4. Character Reference Letters – Two (2) letters from persons who would write a letter to the Selectman about your character – cannot be from a relative
5. Read and sign FBI and Noncriminal Justice Applicant's Privacy Right Forms (2)
6. Return application, both privacy right forms, NRA certificate, State fingerprint card, reference letters, driver's license and a certified copy of your birth certificate or a current passport, payment of fees to Colleen Frisbie, Warren Town Hall, Selectman's office

Fees

1. \$13.25 payable to: Treasurer – State of CT (FBI Background Check)
2. \$75.00 payable to: Treasurer – State of CT (CT State Background Check)
3. \$70.00 payable to: Town of Warren

Fingerprint/background checks take approximately 4-6 weeks. You will be called when your application has been approved. You will need to come and sign for your temporary Pistol Permit. You have 60 days to get your permanent permit from the State by bringing the temporary permit to the: *Dept of Public Safety, Special Licensing and Firearms Unit, 1111 Country Club Road, Middletown CT, Mon-Fri. between 8:30am-4:15pm*

If you have any questions, please contact me at ext 103, Mon-Thurs 9-1, Tues-Wed 9-4 or at cfrisbie@warrenct.org.

Sincerely,
Colleen Frisbie
Admin. Asst to the Board of Selectmen