

Wasley Property Committee
Agenda
May 13, 2021 meeting

Present: Robert, Elizabeth, Kathy ED, Kathy N

Regrets: Nathalie, Scott, Josh, Tim

1. Last month's minutes
 - a. Called to order at 7:08
 - b. Kathy N moves to approve, Elizabeth seconds, all approved
2. Additions to the agenda
 - a. N/A
3. Wrap up survey
 - a. Where published, what responses received, what other formats we want to explore
 - i. Elizabeth updates: BoS approved distribution, sent to Tim and Colleen to be approved and handed over to Don and Joann with cover letter, link, and QR code as well as opportunity for paper versions
 - ii. Placing paper versions at town meeting, store, library, potential to send through school
 - iii. Returns of surveys: send to town hall c/o of Wasley property committee (will be placed in sealed envelope for pick up by chair)
 - iv. Online survey supremely easy to navigate and use
 - v. Elizabeth has sign in information for surveymonkey, Jocelyn from COG will notify Elizabeth of presence of returns
 - vi. Returns will post one after the other on a pdf; Jocelyn will share information about analysis
 - vii. Next meeting will allow us to look at what results have come in
 - viii. Analysis will be cumbersome; can develop lists/matrices of key words to figure some trends out
 - ix. This version of the survey will go to Colleen and Tim tonight with additional sentence re: where to return responses
 1. Link and cover email, Monday morning might be post on town site, but will likely hit e-blast on Tuesday. Colleen will post notice on sign to turn folks to town website on Monday. Elizabeth will check in with Colleen on Friday to formally request printed copies for placement and town meeting
 2. Paper copies brought to locations by committee members, ready for distribution sometime around Tuesday
 - a. Put 20 at store, 10 at town hall, 10 at library, 10 for town meeting
 3. Question: can we format the survey for printing on 8.5x14 so that it can go on one piece of paper? That should be possible.

4. Requested deadline for survey of June 9th, reminder to go out week prior, plus option to re-send later
 5. Posting on park and rec list, paper at store (Robert will keep an eye on these), library, and town hall, and link should be shared on social media. Elizabeth will distribute these.
4. Basis of our recommendations:
 - a. Other board/committees/departments we need to consult to establish our recommendations
 - i. Park and Rec, Social Services, Town Management (Josh is a member of this committee, so that contact is made), planning and zoning, inland wetlands, land trust
 1. Send survey to heads of committees to request their feedback
 2. Colleen suggests sending to Richelle (zoning and IWC), Don (P&R)
 3. Send survey with request for feedback from the committees
 - b. Tim and Craig present re: town properties access and uses
 - i. Neither present
 - ii. Elizabeth can work with Tim to present about land trust parcels, plus touch base with Craig about non land trust parcels as he is not available for Thursday
 - iii. Willing to plan a special meeting if we cancel the regular meeting; have to plan in conjunction with Joann to assure availability of night
 1. Proposal to invite Craig and Tim to present in July (Robert will talk to both)
 2. Kathy N has old maps with resident names, roads, etc of entire town, will bring some for committee members
5. Public comment
 - a. No neighbors present online
6. Discuss agenda for next meeting
 - a. Approval of last month's minutes
 - b. Additions to agenda
 - c. Survey review (responses, where shared, and analysis framework)
 - d. Public comment
7. Kathy N moves to adjourn, Elizabeth seconds, all approve at 8:07

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